



## YOUNG ALUMNI PROFESSIONAL DEVELOPMENT GRANT

We know that the years immediately following graduation can be professionally challenging for you and we want to help!

Because we want you to participate in training programs and projects that will advance you in your career, the Alumni Advisory Board has established the Young Alumni Professional Development (YAPD) Grant to give you the support you need.

The grant is open to all Lee University alumni who have graduated in the last 10 years, regardless of academic major or professional experience. You must also be currently employed. Applicants may request up to \$1,000.

Application materials must be submitted by Friday, April 19, 2024 at 5pm EST. You may submit your application by email to [alumni@leeuniversity.edu](mailto:alumni@leeuniversity.edu). Applicants will receive an email notification on the status of their application once it is complete. The Alumni Advisory Board will make grant decisions in May.

We welcome your application for an award from the Lee University Alumni Relations Office. For more information contact the Alumni Office at [alumni@leeuniversity.edu](mailto:alumni@leeuniversity.edu).

### APPLICATION

#### Part I: Applicant Summary

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ M.I. \_\_\_\_\_

Job Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Country: \_\_\_\_\_

Phone: \_\_\_\_\_ Primary E-mail: \_\_\_\_\_

Graduation Year: \_\_\_\_\_ Undergraduate Major: \_\_\_\_\_

**Part II: Narrative and Vitae**

Please give a detailed description for the initiative for which you are proposing to use the YAPD Grant funds you are applying for. Limit your answer to no more than 250 words. Please include a summary of how these funds will help with your professional development. Your narrative may be no more than 250 words. Please include a copy of your updated resume and a headshot.

**Part III: Budget**

Please submit an itemized budget of your initiative and include supporting documentation where applicable.

**Part IV: Statement of agreement**

Please read and submit a signed copy of the Statement of Agreement with your application.

# STATEMENT OF AGREEMENT

## Expectations

Grant recipients will be expected to fulfill the following:

1. Social Media: YAPD Grant recipients are expected to share their experiences for the purposes on all social media platforms including LinkedIn. Please tag the Lee University Alumni page in your post for the purpose of promoting the YAPD Grant.
2. Report on Grant Funding: YAPD Grant recipients are expected to submit a report including receipts, photos from your experience, as well as a summary of how the funds helped you further your career. Reports must be submitted to alumni@leeuniversity.edu within 30 days of date of fund use.

---

If I receive a YAPD Grant, I understand that all funds will be made payable to me and are strictly for the use agreed upon by the Lee University Alumni Office. I further understand that Lee University retains the authority to make and award grants at its sole discretion. I am aware of the obligations expected of me (as described in the application). I am prepared to fulfill these requirements. If I receive funds, and the proposed project cannot be completed by a year from the date I receive funds for any reason, I agree to return all of the funds to the Lee University Alumni Office unless otherwise agreed by Lee University.

I hereby agree that I may be photographed, videotaped, audio-recorded, or quoted for Lee University media including but not limited to print, internet, audio, video, or any other electronic medium. I further agree that Lee University has the right to use and incorporate, in whole or part, photographs, audio, video, or verbal quotations taken of/from me as a result of my participation in Lee University activities.

Should I receive a YAPD Grant, I understand that a check will be sent to the address that I provided in this application unless I notify the Lee University Alumni Office otherwise. I, the undersigned, hereby certify that the information set forth in this application and supporting documentation is correct to the best of my belief.

---

Signature

---

Date