

Student Appeals Process

Internship Placement

Dear Student,

Internship sites have been established and these are the “official” internship sites for STM students. However, we also realize from time to time, that mitigating circumstances might arise wherein the student desires to do an internship at another church/ministry. This appeals process will address that issue. Please complete the following questions completely and with detail.

Submit your appeals petition via email to Dr. Terry Cross, Dean of the School of Theology and Ministry. (tcross@leeuniversity.edu)

Date: _____

Name: _____

Student ID: _____

Major: _____

Class standing (how many hours have you completed in your major?): _____

Semester in which the internship is being requested:

Fall 20__

Spring 20__

Summer 20__

Exact name and address of the church:

Name of the church: _____

Lead pastor name/contact info: _____

Address of church: _____

Rationale: In the space below, "make your case" to the STM Leadership Team as to why your internship cannot be completed at one of the 10 churches in Cleveland, or 12+ locations throughout the USA during the summer. Be as detailed in your rationale as possible.