



Housing Allowance Exclusion Worksheet

Estimate of Housing Allowance for 2016

I, _____, certify that I am a licensed minister of the gospel as defined by IRS regulations, and I estimate my housing cost for the calendar year of 2016 as follows:

Computation of Housing Allowance Exclusion

The exclusion is limited to the **least** of:

- A. Amount designated as housing allowance by Board of Trustees
(An amount not to exceed) \$ 40,000
- B. Amount used to provide a home:
- a. Rent \$ _____
 - b. Mortgage (including down payment) \$ _____
 - c. Real Estate Tax \$ _____
 - d. Insurance (home & contents) \$ _____
 - e. Repairs, Improvements, & Maintenance \$ _____
 - f. Household furnishings & appliances \$ _____
 - g. Decorator items (drapes, carpet, pictures, etc.) \$ _____
 - h. Utilities (electric, gas, water, and sewage) \$ _____
 - i. Lawn Maintenance, Landscape, & Pest Control \$ _____
 - j. Any other allowance expense (Specify) \$ _____

Total Actual Expense of Operating Your Home \$ _____

Based on the above figures (*lower of A or B*), the amount of the minister's housing allowance excludible from income tax liability is _____.

Allowance Amount per Month (1/12 of yearly total) \$ _____

I understand that the total allowance permitted cannot exceed the least of the following three provisions:

- 1. The fair market rental value of a furnished home; plus the cost of utilities;*
- 2. The actual expenses of operation of the home; or*
- 3. The amount designated by the Board of Directors.*

I acknowledge I am aware taxes associated with the Federal Insurance Contribution Act (FICA) and Medicare will not be withheld from my paycheck.

Signature _____ **Date** _____

The entire designated ministerial housing allowance is subject to self-employment tax unless the minister has "opted out" of Social Security or the minister is retired.