

# LEE UNIVERSITY

## APPLICATION FOR ADMISSION MASTER OF SCIENCE IN COUNSELING INFORMATION AND INSTRUCTIONS

### Application Deadline

Applications will not be acted upon until all required documents have been received. In order to allow time for the university and the program admissions committee to process the applications, it is **advisable** to have applications completed by the following dates:

- April 1 for Fall matriculation
- November 1 for Spring matriculation

It is anticipated that most positions for Fall matriculation will be filled by April 1, and most positions for Spring matriculation will be filled by November 1. Therefore, to ensure consideration for enrollment, applicants are encouraged to apply early.

### Criteria for Admission

Applicants who are granted regular admission must meet minimum requirements. Among those elements of the total evaluation process are the following:

- A bachelor's degree from a regionally accredited college or university.
- An undergraduate cumulative grade point average (GPA) of 3.0 or above on a 4 point scale. If undergraduate cumulative GPA is under 3.0 students are also required to submit scores from the General GRE Exam **OR** the Miller Analogies Test.
- A cumulative grade point average (GPA) of 3.0 or above on a 4 point scale for any graduate work completed.
- No specific undergraduate major is essential for admission. Applicants are encouraged to have undergraduate credit in subjects that include human development, sociology, psychology and statistics. Applicants without adequate preparation may be accepted upon the condition they register for additional courses deemed necessary by the admissions committee.
- A personal interview

### Financial Aid

Each applicant is encouraged to apply for federal assistance. To do so, the following is required:

- Submit the admission application ([www.applytolee.com](http://www.applytolee.com))
- Submit a Free Application for Federal Student Aid Form (Fafsa.ed.gov)

## **Application Process**

Please thoroughly complete each section of the application. Incomplete information will significantly delay the processing of your application. The following materials must be submitted:

- Completed application form
- \$25.00 application fee made payable to Lee University (non-refundable)
- Official transcripts from all colleges and universities attended
- Three recommendation forms, two of which must be from former professors familiar with your work
- Statement of background and goals
- Resume

## **Transfer Credit**

The transfer of up to six (6) semester hours of graduate level course work from a regionally accredited institution will be allowed upon approval of the director of the graduate program.