

1996-97

CATALOG
UNDERGRADUATE



LEE COLLEGE

President Paul Corm



*For unswerving devotion to the enterprise of scholarship in a
Christian environment,*

*For his vision of a college poised for the challenges of
the 21st century,*

For outstanding administrative Leadership,

*For the many evidences of commitment to the
Lee College family,*

*The Board of Directors, the faculty, the staff the students and
the alumni of Lee College celebrate the tenth anniversary of the
presidential leadership of Dr. Paul Conn.*

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DIRECTORY OF CORRESPONDENCE

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Admission Requirements	Director of Admissions
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Alumni Interest	Alumni Office
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Financial or Business Matters	Vice President for Business and Finance
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The college welcomes visitors to the campus at any time. Offices of the college are open Monday through Friday from 8:00 a.m. to 5:00 p.m. Appointments for other hours may be arranged in advance.

No person in whatever relation with Lee College shall be subject to discrimination because of race, color, national origin, age, sex, or handicap.

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LEE COLLEGE

A CAMPUS WHERE CHRIST IS KING

That's a cherished concept at Lee College. In fact, we believe it's so important that we've designed a total way of living and learning around it. As a result, Lee students are continually being prepared to make a difference—not only through courses about career skills, but also through the caring attitudes of dedicated faculty members and the everyday experiences of campus life.

Here, students are helped to discover themselves and their true purposes. They are encouraged to uphold high standards—and be enriched by a spiritual community. In short they learn how to become the best they can be. Intellectually. Spiritually. Socially.

Most important, Lee students are equipped to share their influence in the world. Not just in the office or the clinic or wherever their careers take them—but also in their homes, churches, communities—everywhere. Sometimes in big ways that make headlines. Other times in small ways that touch only a few.

At Lee, education is programmed to last. Forever. We provide quality academics that bring together three major components: specialized knowledge geared to specific careers—liberal arts study that lays the foundation for future education and advancement—and a learning environment that develops the spirit as well as the mind.

The result is sound, realistic education. A total of 28 majors in 56 programs of study range from the latest computer training to traditional studies such as teacher education. To ensure these programs are appropriate for today, we stay in constant touch with changing trends and developments in the career world.

As the leaders and architects of academic life at Lee, our faculty members are a dominant and vital force. They model what it means to be a Christian. Whether in class or out, they are devoted to helping, teaching, listening.

To complement classwork, Lee offers students a variety of learning opportunities—from independent study to internships, from scientific research to foreign study. And to accommodate a range of scholastic needs, we provide both academic support and honors programs.

At the very center of campus is a charming, old-fashioned gazebo. It was conceived by the Student Senate and built in 1982 with funds raised exclusively by Lee College students. Many an evening, the gazebo is the site of concerts or other presentations. On these occasions, hundreds of students gather on the spreading lawn beneath giant pecan and oak trees.

Such scenarios are typical of the unified spirit that prevails at Lee College. Diverse as they are—in personality, culture, and ethnic origin—Lee students share a common bond within this Christian community.

To satisfy the diversity of interests, Lee offers a varied list of clubs, organizations, and activities. From academics to socializing, from intercollegiate and intramural sports to music, there are outlets for everyone.

Our musical reputation is widely known because of the extensive off-campus appearances by the Lee Singers and Ladies of Lee. They've toured Europe and the Far East. Other talented campus groups include the Evangelistic, Campus Choir, Voices of Lee and a symphonic band.

As to sports, intercollegiate teams in basketball, baseball, tennis, volleyball, soccer, softball, and golf compete in the National Association of Intercollegiate Athletics, the National Christian College Athletic Association, Transouth Athletic Conference. In 1993, the Flames Basketball Team captured first place in the National Christian College Athletic Association. Previously, in 1985, the Lady Flames Basketball Team captured first place in the NCCAA.

Besides a regular schedule of chapel services and other spiritual events on campus, students demonstrate their faith through a multitude of off-campus experiences. Pioneers for Christ, for example, often take their witness to churches in other cities—sometimes overseas.

Campus social life consists of concerts featuring big-name contemporary Christian performers, parties, films, and more. An array of special events includes the annual parade of Favorites, Homecoming, and Spring Fling.

Naturally, all of the activities permit daily opportunities for involvement, friendships, and fun. But, more than that, they are valuable means for forming lifelong interpersonal skills—learning leadership and practicing group cooperation. And with an enrollment of about 2,500 students, Lee is an ideal size for a rewarding student life. It's large enough so that each person has a chance to shine.

ACCREDITATION

Lee College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award Bachelor's degrees and is a Candidate for Accreditation to award the Master's degree.

Lee also holds membership in the American Council on Education, the Tennessee College Association, the Christian College Coalition, and the Appalachian College Association. The teacher education program is accredited by the Tennessee State Department of Education for teacher certification. The music department is accredited by the National Association of Schools of Music.

LEE COLLEGE EXPANDED STATEMENT OF INSTITUTIONAL PURPOSE

Lee College is a co-educational Christian college whose basic purpose is to provide in a Christian environment learning experiences designed to develop within its students the knowledge, appreciation, understanding, ability and skill which will prepare them for responsible living in the modern world. A personal commitment to Jesus Christ as Lord and Savior is the controlling perspective from which the educational enterprise is undertaken. Education in this environment and from this perspective is viewed as an integration of truth as revealed in the Holy Scriptures and truth as investigated and discovered in the Arts and Sciences.

Founded as Bible Training School in 1918 by the Church of God, Cleveland, Tennessee, the institution was renamed in 1947 to honor its second President, the Reverend F. J. Lee. The original purpose was to provide both general and biblical training for those persons entering the Christian ministry, and, through the years, Lee College has continued this purpose of "mini stry," ever more broadly defined to include both church and non-church vocations.

Lee College is located on a forty-five acre campus in Cleveland, a southeastern Tennessee city of approximately 35,000. The student body of around 2,500 is roughly fifty-two percent female and forty-eight percent male; about eighty percent are between eighteen and twenty-four years of age. Enrollment consists primarily of recent high school graduates, and sixty percent of the students reside on campus. Most of the students are affiliated with the Church of God, although many come from other denominations represented among the full-time students.

As a private institution, Lee College is controlled by a board of directors appointed by the General Executive Committee of the denomination. The President is responsible to this board for facilitating an educational program presented from a theological perspective that is conservative, evangelical, and Pentecostal. In keeping with the amended Charter of Incorporation (1 968) and the Bylaws of Lee College (article 1, sections 2 and 4), all board members, administrators and faculty members certify annually by contract that they will not advocate anything contrary to the Church of God Declaration of Faith.

Lee College endeavors to employ scholars with the highest academic credentials who are committed to exploring and presenting their disciplines from a Christian perspective. As an undergraduate institution, Lee College values teaching as the most important faculty role, and excellence in teaching is the primary standard for retention, tenure and promotion; however, there is significant and growing

interest in and support for faculty research. As the college develops graduate programs, research will receive increased emphasis. Because of its religious orientation, Lee College also values and rewards Christian community and campus service as a significant faculty responsibility.

Lee College identifies its public service region as being generally coterminous with the geographic scope of the denomination. While most students come from the United States, the student body typically consists of representatives of a broad range of socioeconomic backgrounds from all fifty states and more than twenty countries in Central and South America, Europe, Asia and Africa. Because of this geographic span, the college serves a racially, ethnically and culturally diverse student body with twenty percent international or minority students. The institution has adopted the policy that no person in whatever relation with Lee College shall be subject to discrimination because of race, color, national origin, age, sex, or handicap.

Lee College has both open admissions and a rapidly expanding scholarship program, attracting students with widely varied academic skills. The college is committed to serve underprepared students with a variety of support services. While the primary source of funding is from student revenues, the Church of God provides for the college in its annual budget. The college also receives support from alumni, businesses, churches, foundations and friends.

Choosing baccalaureate degrees from twenty-five majors, all students must complete a traditional general education core including eighteen semester hours of religion. The campus experience is enriched by American, Latin-American, European and Asian studies programs, study tours, and external studies.

Lee College takes seriously the task of preparing students for responsible Christian living in the modern world. This goal is pursued within a variety of structures provided within the widest campus context, such as classroom instruction, extracurricular activities, student development services, and residential living. The college realizes that the knowledge, appreciation, understanding, ability and skill for such resourceful living will be evident in its undergraduates in direct proportion to the success of its programs and services whereby a healthy physical, mental, social, cultural and spiritual development is fostered.

The Lee College experience intends to demonstrate that there is a positive correlation between scholarship and wholeness; that one must approach all learning with a sense of privilege and responsibility under God; that truth is truth wherever it is found, whether test tube, literary masterpiece or Holy Scripture; that appropriate integration of truth is both intellectual and behavioral in nature; and that the pursuit and application of truth is, indeed, "ministry."

INSTITUTIONAL GOALS

The nature and range of this commitment are demonstrated in the objectives of the institution. Lee College seeks to:

1. provide a general education program which will enhance students' appreciation for and commitment to the liberal arts as a Christian responsibility.

2. provide sufficient religious education to enable students to be conversant in the Christian faith, to articulate their own beliefs and to actualize their faith through consistent growth and practice by the integration of faith with all aspects of life.

3. provide major programs of sufficient quality to prepare students for success in graduate and professional schools and in the early stages of their careers.

4. provide academic support through computer facilities, library resources, student support services, and faculty development opportunities to ensure quality instruction and a challenging academic environment.

5. provide a campus environment that supports and encourages students in their personal, social, spiritual, cultural and physical development.

6. Prepare students for successful personal and professional life after college by developing in them a commitment to Christian values in vocational goals and lifestyle choices.

7. Increase the diversity of the faculty and student body, address the unique needs of a diverse campus population, and encourage academic inquiry into minority concerns.

8. Recruit, develop and retain a diverse community of teaching professionals, administrators and support staff who demonstrate excellence in their professional roles and effectively implement the mission of the college in their lifestyles and co-curricular involvement.

9. Continue the growth of student enrollment and development of capital assets to optimize student opportunities.

10. Achieve the quality of instruction and resources necessary for the national accreditation of selected areas and the initiation of graduate programs where appropriate.

11. Preserve the evangelical and Pentecostal heritage and message of the Church of God and provide positive direction for its future.

12. Provide quality academic, spiritual, cultural and recreational services to its various publics.

RELIGIOUS POSITION

As a Christian college operated under the auspices of the Church of God, Lee College is firmly committed to the conservative, evangelical, Pentecostal religious position of its sponsoring denomination. This position is expressed in the "Declaration of Faith" as follows:

We believe:

In the verbal inspiration of the Bible.

In one God eternally existing in three persons; namely, the Father, Son, and Holy Ghost.

That Jesus Christ is the only begotten Son of the Father, conceived of the Holy Ghost, and born of the Virgin Mary. That Jesus was crucified, buried, and raised from the dead.

That He ascended to heaven and is today at the right hand of the Father as the Intercessor.

That all have sinned and come short of the glory of God and that repentance is commanded of God for all and necessary for forgiveness of sins.

That justification, regeneration, and the new birth are wrought by faith in the blood of Jesus Christ.

In sanctification subsequent to the new birth, through faith in the blood of Christ; through the Word, and by the Holy Ghost.

Holiness to be God's standard of living for His people.

In the baptism with the Holy Ghost subsequent to a clean heart.

In speaking with other tongues as the Spirit gives utterance and that it is the initial evidence of the baptism of the Holy Ghost.

In water baptism by immersion, and all who repent should be baptized in the name of the Father, and of the Son, and of the Holy Ghost.

Divine healing is provided for all in the atonement.

In the Lord's Supper and washing of the saints' feet.

In the premillennial second coming of Jesus. First, to resurrect the righteous dead and to catch away the living saints to Him in the air. Second, to reign on the earth a thousand years.

In the bodily resurrection; eternal life for the righteous, and eternal punishment for the wicked.

Admissions/ Advancement

DALE W. GOFF, Vice President for Institutional Advancement

Michael Ellis, Director of Student Financial Aid

Danny R. Murray, Director of Church Relations

Gary Ray, Director of Admissions

Veva L. Rose, Director of Alumni Relations

ADMISSIONS

If you want to learn about any college, a good starting point is finding out what kind of students attend. You will find them to be spiritually aware and participants, not spectators. Although most of our students come from the Southeast, you will meet others from as far away as Hawaii, Latin America, and South Africa. All have attended accredited high schools and have prepared for college in much the same way you have.

You will find that the costs for attending Lee are generally less than those at equivalent quality colleges. For those students who need financial assistance, Lee provides extensive financial aid programs which are explained in detail within the following pages in this section of the catalog.

Admission to Lee College is based on evidence that the applicant possesses the qualities needed for satisfactory achievement in terms of character, ability, academic foundation, purpose and personality. The college admits students regardless of race, color, national origin or religious preference.

To be eligible for admission the applicant must have graduated from an approved high school or satisfactorily completed the GED test. All persons who register at Lee College are required to file an application.

Acceptance of students is based upon discernible qualities and potentials without reference to any perceived notion of an ideal class.

PROCEDURE

Application blanks are mailed on request to all prospective students. All students expecting to enroll at Lee College for the first time must submit the following:

1. An application for admission on a form provided by the college.
2. An official high school transcript mailed directly from the high school. All students must achieve a C average on all high school work or a composite score of 17 or above on the American College Test, or 745 (recentered 860) on the Scholastic Aptitude Test. Students transferring with more than is semester hours are not required to furnish a high school transcript.
3. A test score report from American College Test. Transfer students having fewer than sixteen semester hours are required to submit test scores. Applicants who have not already taken the entrance examination (ACT or SAT) will be required to take it prior to acceptance. The ACT/SAT should be taken on a national test date. Exceptions to this policy, should be forwarded to the Director of Admissions for consideration. The SAT will be acceptable if the student cannot take the ACT. To be eligible for Academic Scholarship, ACT/SAT exams must be taken on a national test date.
4. An advance matriculation fee of \$25 (not refundable). The matriculation fee may be applied to the account of the student or the account of a member of the immediate family for a period of two semesters following the date of payment.
5. An advance housing fee of \$100. Rooms are not assigned until the acceptance becomes official. (This is refundable within thirty days prior to registration.)
6. Any applicant born after January 1, 1957, must provide proof of measles immunization since 1980.

When the above regulations have been completed, a student will be notified of his acceptance or rejection by the office of admissions. The college may refuse admission and registration to students not meeting the minimum requirements for college, or may admit them on probation for limited work. The admissions policies are reviewed annually by the Admission and Retention Committee.

GED EQUIVALENCY CERTIFICATION

Applicants who have not completed high school will be required to take the General Education Development tests. These tests cover English, natural science, social sciences, literature, and mathematics. The tests are given in many major cities throughout the nation. With an average score of fifty or above, one may apply for admission. For details concerning the use of the General Education Development tests for entrance to college, contact: Director of Admissions, Lee College, Cleveland, Tennessee 37311.

ADVANCED PLACEMENT

Superior students with advanced work in high school are encouraged to work at more advanced academic levels. Upon presentation of clear evidence of ability and upon approval of the associate dean, a student may be granted advanced placement with or without college credit. Lee College will accept a score of three or above on the Advanced Placement Tests of the College Entrance Examination Board or a comparable score on other acceptable standardized tests such as the College Level Examination Program (CLEP) area examinations and the United States Armed Forces institute (USAFI). Lee students may submit scores on examinations taken through these programs to the Registrar for evaluation. College credit will be granted on the basis of an acceptable score under the following conditions:

1. At least one semester of work must be completed at Lee college before credit earned by testing will be recorded on the transcript.
2. Credit earned by testing will be designated on the transcript by a grade of P (Pass).
3. A maximum of 32 semester hours can be earned by testing.

EARLY ADMISSION

Early admission to college may, under strict conditions, be granted to students before graduation from high school. The student applies for early admission with the advice and approval of his/her principal and guidance counselor. To be eligible for this early admission program, the student must have a minimum 3.5 high school average and score 22 on the ACT or 975 (recentered 1070) on the SAT Tests.

A letter of recommendation from high school principal must accompany application for admission.

PROBATIONARY ADMISSION

Applicants who are accepted as first time freshmen whose high school grade point average is below "C" (2.0) and with an ACT score lower than 17 are accepted on probationary status. Such persons will normally be limited to a 12-14 hour load and may be required to enroll in special sections for the first semester. Enrollment of such students at the college is sufficient proof of their acceptance of the probationary status.

Transfer students who have earned more than 15 semester hours with a grade point average less than 2.0 will be accepted on academic probation.

READMISSION

Students who are in good standing will be eligible for readmission. Re-admission after suspension is never automatic. The student must apply for re-admission and be approved by the Committee on Admission and Retention. Any student who is dropped for academic reasons is ineligible to apply for readmission until one full semester has elapsed. The summer session is not considered a semester. Readmission requires new application and fees.

TEST REQUIREMENTS

All freshmen are required to submit scores on the American College Test or the Scholastic Aptitude Test. High schools should have application forms for these tests. If applications are not available in your high school, they may be obtained by writing to the registration Department, American College Testing Program, P.O. Box 414, Iowa City, Iowa 52240. The appli-

cation form is accompanied by a Student Information Bulletin which describes the test, gives the dates and places for test administrations and the procedures for registration. Test centers are located throughout the United States and tests are administered on five specific dates established by the testing service each year. Scores are reported to the colleges and universities as requested by the student.

Applicants are advised to take the ACT as early as possible in the senior year of high school. ACT test results are used as an aid in predicting the applicant's prospects for a successful college career and as a basis for planning the student's program of studies. An application for ACT should be made at least one month in advance of the test date. Where it is impossible to take the ACT in the local schools, the SAT test will be acceptable.

INTERNATIONAL STUDENTS

Highly qualified students are considered for admission as freshmen and transfer students. Applicants with native language other than English are required to submit scores earned on the Test of English as a Foreign Language (TOEFL), designed to ascertain proficiency in English and administered in many overseas testing centers. Students who wish to take the test should write directly to: TOEFL, Educational Testing Service, Princeton, New Jersey 08540.

Applicants must submit official transcripts from previous colleges and/or high schools. Also an Affidavit of Support must be submitted with the application.

All these must be received and approved before a student can be accepted to Lee College and an 1-20 Form can be issued.

A faculty advisor works with all international students in matters relating to admission and residency at Lee College. Arrangements can be made for meeting a student upon arrival in Cleveland provided complete information is sent in advance to the Director of Admissions.

VETERANS AND DEPENDENTS OF VETERANS

Lee College is approved for veterans and dependents of disabled or deceased veterans under existing public laws. Eligible persons should contact the Veterans Administration regional office of the state in which they maintain a permanent residence. One must have authorization for VA or vocational rehabilitation training before registering. If in doubt about the procedure, check with the local VA office.

Transcripts containing college credits acquired through USAFI courses and the College Level Examination Program (CLEP tests) or through colleges in the various branches of the military should be submitted with application. The transcript will be reviewed by the Registrar to determine the number of hours and the specific courses acceptable.

EXTERNAL STUDIES PROGRAM

Lee College offers an External Studies Program which is an undergraduate program designed to utilize the method of independent study. Its basic purpose is to prepare Christian workers in the areas of Bible, theology, pastoral studies, music, missions, and evangelism.

The program is especially designed for persons who cannot pursue a traditional resident college program. A bachelor's degree may be earned from Lee College through the External Studies Program.

Courses offered through extension may receive resident credit by Lee College. (See External Studies section.) All institute credit must reprocessed through the External Studies Program.

Students pursuing traditional resident degrees at Lee College may participate in this independent studies program according to the following provisions:

- A. No full-time student may be concurrently enrolled in independent studies and classroom studies.
- B. All summer External Studies courses must be completed by September 1 of each academic year if the student is to be a full-time resident student in the fall.
- C. All correspondence courses applied to the major must be approved by the department chairperson in the department in which that course would normally be taken.
- D. No student is eligible for more than a maximum 32 hours credit through correspondence studies, proficiency, and advanced placement.
- E. The academic policy of the college requires that the last 30 hours be completed in residence. All students who have completed 90 semester hours toward a residence degree program will be limited to a maximum of one (1) External Studies course at a time. This requires a recommendation from the student's advisor and special approval from the office of the Associate Dean. All other policies governing enrollment of resident students in External Studies will be enforced.

Information related to the External Studies Program may be obtained by writing to the Director of External Studies, P.O. Box 3450, Cleveland, Tennessee 37320-3450.

TRANSFER STUDENTS

A student from an accredited college or university will be admitted without examination, provided he withdrew in good standing and has completed sixteen hours of college work. If he has fewer than sixteen hours, he will be required to take the ACT. He must present an official transcript showing evidence of a 2.0 average in all college work previously taken, and should request that ACT or SAT scores be sent to the Admission Office. A high school transcript is not required if a student has earned more than 15 semester hours of college work. Transfer students who have less than a 2.0 grade point average can be accepted on academic probation.

A transcript must be sent from each institution attended, regardless of whether credit was earned or is desired. A student who fails to acknowledge attendance in any college or university where he has been previously registered is subject to dismissal from Lee College.

No credit or transcripts will be issued until all previous transcripts are on file in the registrar's Office.

A student in good standing at an accredited college or university, who wishes to enroll in the summer term only, may be considered for admission as a nonmatriculated student. Such admission will terminate at the end of the summer term and does not presuppose acceptance by the college. A nonmatriculated student may submit, in lieu of official transcripts of college credits, a statement of good standing from the dean or registrar of the last school attended. This statement must include that total number of semester or quarter hours credit previously earned.

All work from previous schools is reviewed and evaluated for acceptance. The cumulative average includes credit hours attempted on all accepted courses.

Except in special cases, any student who has failed in another institution and who cannot remain in that institution will not be admitted to Lee College.

Removal of entrance conditions must be accomplished by the end of the first year.

In general, when it comes to accepting work from a school that is not a member of a regional association, Lee College follows the same policy as that of the state university of the state where the school is located. A maximum of thirty-two (32) semester credits may be awarded for prior learning at an unaccredited institution provided Lee College has sufficient evidence of the quality of the prior learning experiences. Such credit will be placed on the Lee College transcript only after the successful completion of a semester at Lee College and will be subject to an evaluation of the appropriate application of such prior learning credits to the specific program of studies chosen by the transfer student.

All of the courses completed at an accredited junior college by a transfer applicant may be accepted provided the courses are submitted at the time of the original application. A junior college graduate, however, must complete the minimum of 60 additional hours at a senior level college with the last 30 hours required to be taken in residence at Lee.

Once a student has reached junior status at Lee College he must have special prior approval from the Associate Dean to take any courses at a two-year college to be transferred toward a degree program at Lee.

SPECIAL STUDENT (Non-Degree Seeking)

Under certain circumstances an applicant over twenty-one years of age and not qualified for admission may be admitted as a special student by permission of the Director of Admissions.

TRANSCRIPTS OF CREDIT

A transcript of credits will be issued by the Office of Student Records on written request of the student. An official transcript will be sent to another institution or other authorized person or agency. No transcript will be furnished until all accounts have been satisfactorily settled.

Transcript copies require prepayment of \$3.00.

CONFIDENTIALITY OF STUDENT RECORDS

In accordance with the Family Educational Rights and Privacy Act of 1974, Lee College students have the right to review, inspect, and challenge the accuracy of information kept in a cumulative file by the college unless the student waives the right. The law further ensures that records cannot be released except in emergency situations without the written consent of the student other than the following:

1. to other school officials, including faculty within the educational institution who have legitimate educational interest;
2. to officials of other schools in which the student intends to enroll, upon condition that the student be notified of the transfer, receives a copy of the record if desired, and have an opportunity for a hearing to challenge the content of the record;
3. to authorized representatives of (1) the Comptroller General of the United States, (2) the Secretary, (3) an administrative head of an

- educational agency, or (4) state educational authorities;
4. in connection with a student's application for, and receipt of, financial aid; and
 5. in cases of information classified as "directory information." The following categories of information have been designated by the college as directory information: name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational institution attended by the student. If the student does not wish such information released without consent, the student should notify the Office of Student Records prior to the first day of classes each semester.

Questions concerning this law and the college's policy concerning release of academic information may be directed to the Director of Student Records.

INSTITUTIONAL ADVANCEMENT

if you have heard from Lee College, in all probability you have heard from Institutional Advancement. In addition to the Admissions/Recruitment Office, the Advancement sector also includes offices in alumni, development, church relations, and student financial aid. Special events such as Frontline, College Day and Homecoming are coordinated by Institutional Advancement staff. If you have received publications of the college, such as the viewbook, brochures, the "Preview," or watched the recruitment video, you have heard the Lee College story from Advancement personnel. The goal of Advancement is to provide for you accurate, concise information regarding your future at **Lee** or to help you stay in touch with your alma mater.

For additional information from these specific offices, please refer to the pages indicated in the index:

- Admissions Office
- Alumni Office
- Development Office/
- Scholarships
- Financial Aid

Or, call us with questions at 1 -800-LEE-9930.

Academic Programs

OLLIE J. LEE, Vice President and Academic Dean
Henry J. Smith, Associate Academic Dean
Phillip M. Barber, Director of Student Records and Registrar
Frances L. Arrington, Director of Squires Library

ACADEMIC PROGRAMS

The total development of an individual can only be achieved by building a firm academic foundation. The quality education provided by Lee helps build that foundation.

Lee College offers 28 majors in 56 programs of study, all taught by professionals who are dedicated to their disciplines and to the student's academic success.

DEPARTMENTS OF INSTRUCTION

There are 7 departments of academic instruction within the college. The student may select courses from any of these departments and should select a major area of concentration from a subject matter discipline provided within one of the departments.

The college offers the Bachelor of Arts, the Bachelor of Science and the Bachelor of Music Education degrees. The degrees and programs offered by the respective departments are listed below:

Behavioral and Social Sciences		Code
B.A.	History	HISA
B.S.	History (Economics Emphasis, Teacher Licensure, Grades 7-12)	HEST
B.S.	History (Political Science Emphasis, Teacher Licensure, Grades 7-12)	H PST
B.A.	Psychology	PSYA
B.A.	Sociology	SOCA
B.A.	Human Development	HUDA
B.S.	Human Development (Teacher Licensure, Grades K-8)	HDST
Bible and Christian Ministries		
B.A.	Bible and Theology	BIBA
B.A.	Christian Ministry (External Studies Program)	MINA
B.S.	Christian Ministry (External Studies Program)	MINS
B.A.	Christian Education	CEDA
B.S.	Christian Education	CEDS
B.A.	Intercultural Studies	ISPA
B.A.	Pastoral Ministry	PASA
B.S.	Pastoral Ministry	PASS
Business		
B.S.	Accounting	ACCS
B.A.	Business (General)	BUSA
B.S.	Business (General)	BUSS
B.S.	Business (Office Management Emphasis)	BUOS

B.A.	Business Administration	BADA
B.S.	Business Administration	BADS
B.S.	Computer Information Systems	CISS
B.S.	Business (Business Education, Teacher Licensure in Business/Accounting, Grades 7-1 2)	BAST
B.S.	Business (Business Education, Teacher Licensure in Business/Data Processing, Grades 7-1 2)	BDST
B.S.	Business (Business Education, Teacher Licensure in Business/Office Technology, Grades 7-1 2)	BOST

Education

B.S.	Physical Education (Teacher Licensure, Grades K-12)	PEST
B.A.	Physical Education with Emphasis in Fitness/INEilness (without Teacher Licensure)	PEFA
B.S.	Special Education (Teacher Licensure, Grades K-12)	SEST

The Department of Education and the other academic departments cooperate to offer the following programs of study. These programs are fully described in this catalog under the department offering the specialty area:

B.S.	History (Economics Emphasis, Teacher Licensure, Grades 7-12)	HEST
B.S.	History (Political Science Emphasis, Teacher Licensure, Grades 7-12)	H PST
B.S.	Human Development (Teacher Licensure, Grades K-8)	HDST
B.S.	Business (Business Education, Teacher Licensure in Business/Accounting, Grades 7-1 2)	BAST
B.S.	Business (Business Education, Teacher Licensure in Business/Accounting/Data Processing, Grades 7-1 2)	BDST
B.S.	Business (Business Education, Teacher Licensure in Business/Accounting/Office Technology, Grades 7-12)	BOST
B.A.	English (Teacher Licensure, Grades 7-12)	ENAT
B.S.	English/Reading (Teacher Licensure, Grades 1 -8)	ERST
B.A.	Modern Foreign Languages (Teacher Licensure, Grades 7-12 Primary Language, French; Secondary Language, Spanish)	LFAT

B.A.	Modern Foreign Languages (Teacher Licensure, Grades 7-12 Primary Language, Spanish; Secondary Language, French or German)	LSAT
B.A.	Modern Foreign Languages (Teacher Licensure, Grades 7-12 Primary Language, German; Secondary Language, Spanish)	LGAT
B.A.	Modern Foreign Languages (Teacher Licensure, Grades 7-12 Primary Language, Spanish; Secondary Language, English)	SEAT
B.M.E.	Music Education (Instrumental, Teacher Licensure, Grades K-12)	MIET
B.M.E.	Music Education (Vocal/General, Teacher Licensure, Grades K-12)	MUET
B.S.	Biological Science (Teacher Licensure, Grades 7-12)	BSST
B.S.	Chemistry (Teacher Licensure, Grades 7-12)	CHST
B.S.	Mathematics Education (Teacher Licensure, Grades 7-12)	MAST
B.S.	Mathematics/Science (Teacher Licensure, Grades 1 -8)	MSST

Language Arts

B.A.	Communication	COMA
B.A.	English	ENGA
B.S.	English/Reading (Teacher Licensure, Grades 1 -8)	ERST
B.A.	English (Teacher Licensure, Grades 7-1 2)	ENAT
B.A.	Modern Foreign Languages (Primary Language, French)	MFFA
B.A.	Modern Foreign Languages (Primary Language, Spanish)	MFSA
B.A.	Modern Foreign Languages (Primary Language, Spanish Secondary Language, English)	LSEA
B.A.	Modern Foreign Languages (Teacher Licensure, Grades 7-12 Primary Language, French; Secondary Language, Spanish)	LFAT
B.A.	Modern Foreign Languages (Teacher Licensure, Grades 7-12 Primary Language, Spanish; Secondary Language, French or German)	LSAT
B.A.	Modern Foreign Languages (Primary Language, German; Secondary Language, Spanish)	MGSA

B.A.	Modern Foreign Languages (Teacher Licensure, Grades 7-12 Primary Language, German; Secondary Language, Spanish)	LGAT
B.A.	Modern Foreign Languages (Teacher Licensure, Grades 7-12 Primary Language, Spanish; Secondary Language, English)	SEAT

Music and Fine Arts

B.A.	Music (Applied Emphasis)	MUSA
B.A.	Music (Church Music Emphasis)	MUCA
B.M.E.	Music Education (Vocal/General, Teacher Licensure, Grades K-12)	MUET
B.M.E.	Music Education (Instrumental, Teacher Licensure, Grades K-12)	MIET

Natural Sciences and Mathematics

B.S.	Biological Science	BIOS
B.S.	Biological Science (Teacher Licensure, Grades 7-12)	BSST
B.S.	Biological Science (Pre-Med, Pre-Dental, Pre-Vet, or pre-Pharmacology Emphasis)	BMDS
B.S.	Biological Science (pre-Physical Therapy Emphasis)	BPTS
B.S.	Biological Science (Pre-Nursing Emphasis)	BNRS
B.S.	Chemistry	CHYS
B.S.	Chemistry (Teacher Licensure, Grades 7-12)	CHST
B.S.	Chemistry (Pre-Med, Pre-Dental, Pre-Vet, or pre-Pharmacology Emphasis)	CMDS
B.S.	Mathematics	MATS
B.S.	Mathematics/Science (Teacher Licensure, Grades 1-8)	MSST
B.S.	Mathematics Education (Teacher Licensure, Grades 7-12)	MAST
B.S.	Medical Technology	MEDS

GENERAL CURRICULAR INFORMATION

ADVISING

After admission each student is assigned a faculty adviser who assists in selecting specific courses and in planning programs of study that meet graduation requirements in the normally prescribed sequence.

Courses numbered at the 100-level are designed primarily for freshmen 200-level courses are designed for sophomores. Freshmen may enroll in 200-level courses if there are no prerequisites and their adviser concurs in the decision.

300-level courses are designed primarily for juniors. Freshmen are not allowed to enroll in 300 courses and sophomores may do so only with adviser approval. 400-level courses are designed for seniors and therefore are not open to freshmen and sophomore students.

It is highly desirable that students remain within the general boundaries of the levels designated. Senior status is not conferred upon students who have not completed all required work at the 100 and 200 level.

All students who graduate from Lee College shall complete a minimum of 130 semester hours with a minimum cumulative average of C (2.0) (2.5 for teacher education). The final 30 hours must be taken in residence at Lee College. In addition to the C average required for acceptance, students who transfer to Lee College must earn an average of C on all work attempted at Lee College in order to be eligible for graduation.

GENERAL EDUCATION CORE

The following is a list of general education courses which comprise the core subjects required in all degree programs offered within the college. The required number of hours may be selected from the courses listed in each discipline. Typically a B.S. or B.M. E. program requires 39 hours of General Education courses and a B.A. program 45 hours.

FINE ARTS: Choose 1 two hour course

- ART 111: Art Appreciation (2 hours)
- DRA 111: Drama Appreciation (2 hours)
- MUS 133: Music Survey (2 hours)
- MUS 333: History and Survey of Western Music (2 hours)

ENGLISH COMPOSITION: Choose 2 three hour courses

- ENG 101: Beginning English Composition (3 hours)
- ENG 102: Intermediate English Composition (3 hours)
- ENG 103: Advanced English Composition (3 hours)
- ENG 305: Expository Writing (3 hours)
- ENG 350: Non-Fiction Writing (3 hours)
- ENG 351: Creative Writing (3 hours)

LITERATURE: Choose at least 2 courses for a minimum of four hours of any literature offered, with the exception of 310. LITERATURE FOR ADOLESCENTS.

HISTORY: Choose 2 three hour courses

- HIS 111: Survey of Western Civilization (3 hours)
- HIS 112: Survey of Western Civilization (3 hours)
- HIS 211: American History (3 hours)
- HIS 212: American History (3 hours)

LABORATORY SCIENCES: Choose 2 four hour courses

- BIO 101: General Biology (4 hours)
- BIO 102: General Biology (4 hours)
- BIO 111: Plant Biology (4 hours)
- CHY 110: Fundamentals of Chemistry (4 hours)

CHY 111: General Chemistry (4 hours)
CHY 112: General Chemistry (4 hours)
CHY 113: Introduction to Organic and Bio Chemistry (4 hours)
PHY 211: General Physics (4 hours)
PHY 212: General Physics (4 hours)
PHS 111: Physical Science (4 hours)
PHS 112: Earth and Space Science (4 hours)
Others above this level; does not include computer applications

MATHEMATICS: Choose 1 three or four hour course

MAT 111: Algebra (3 hours)
MAT 112: Trigonometry (3 hours)
MAT 121: Fundamental Concepts of Mathematics (3 hours)
MAT 144: Precalculus (4 hours)
MAT 201: Concepts of Mathematics (3 hours)
MAT 202: Concepts of Mathematics (3 hours)
MAT 251: Analytic Geometry (3 hours)
MAT 271: Calculus I (4 hours)
MAT 272: Calculus II (4 hours)
Others above this level; does not include computer applications

PHYSICAL EDUCATION ACTIVITY: Choose 2 one hour activity courses at the 100 level

PSYCHOLOGY:

PSY 211: General Psychology (3 hours)

SOCIOLOGY:

SOC 211: General Sociology (3 hours)

THE CHRISTIAN COLLEGE EXPERIENCE:

LCO 101: The Christian College Experience (2 hours)

FOREIGN LANGUAGE: Choose 2 three hour courses
(B.A. candidates must complete 6 hours of a foreign language at the intermediate level)

FRE 211: Intermediate French (3 hours)
FRE 212: Intermediate French (3 hours)
GER 211: Intermediate German (3 hours)
GER 212: Intermediate German (3 hours)
GRE 311: New Testament Greek (3 hours)
GRE 312: New Testament Greek (3 hours)
SPA 211: Intermediate Spanish (3 hours)
SPA 212: Intermediate Spanish (3 hours)

RELIGION CORE

Because of its emphasis on an education both general and Christian in its scope and content, and because of the emphasis on religion and preparation for Christian living at Lee College, the college requires a common core of religion courses for all students. This core consists of eighteen hours as follows:

BIB 101: Old Testament Survey (3 hours)
 BIB 102: New Testament Survey (3 hours)
 THE 230: Christian Thought (3 hours)
 THE 331: Christian Ethics (3 hours)
 Religion Electives: 6 hours

The six hours of electives may be taken from any courses offered by the Department of Bible and Christian Ministries except CED 445, 446, 447, 448, ISP 465, PAS 101, 102, 201, 202, 301, 365, 401, 465, THE 450. Each student must be enrolled in a religion course every semester until the total requirement is completed. If a student has taken a religion course during summer school this may be applied to a following semester.

By virtue of completing eighteen (18) semester hours of religion, every student graduating from Lee College earns a minor in religion.

MAJOR REQUIREMENTS

By the beginning of the junior year, each student should select one subject area as his or her major field of study (sometimes called the specialty area) and shall complete not less than thirty (30) semester hours as his major area requirement. A minimum cumulative average of C (2.00) must be maintained in the major area (2.5 in teacher education programs). Each transfer student must earn at least six semester hours in this major area while in residence at Lee College; Business majors must earn 15 hours, 6 at the upper-level.

Students desiring to apply transfer work or work done through correspondence or continuing education to a major program must have the written permission of the chairperson of the department in which that work is to be applied.

RELATED AREA OR MINOR

Requirements for the related area are flexible enough to offer the student considerable latitude. A related area of study, or minor, of not less than eighteen hours may be selected to fulfill one of the following purposes:

1. To complete the required Professional Education courses for teacher licensure.
2. To add breadth to the student's program through selection of a minor, usually in an area closely related to the major.
3. To add depth to the major subject area.

LEE COLLEGE 101

Lee College 101, The Christian College Experience, is designed to help new students adjust to college life. All first time Lee students who have completed less than 16 hours of college work are required to take LCO 101.

ELECTIVES

Subject to approval of the faculty adviser and to regulations requiring a minimum of 130 semester hours for graduation, remaining hours and courses needed for graduation may be elected from any in the Lee College catalog for which the student is qualified to register.

REQUIRED OR PERMITTED LOADS

The minimum academic load for classification as a full-time student is twelve semester hours. For a class load beyond seventeen hours, there is an additional tuition charge and requires the approval of the Academic Dean or the Associate Academic Dean. This approval is granted only on the basis of superior academic achievement. The maximum course load is nineteen hours.

other than by special permission, freshmen are limited to sixteen hours and to no more than seven courses. A student on academic probation will normally register for twelve hours. Probationary students cannot enroll for more than 14 hours without the permission of the Associate Academic Dean.

REGISTRATION

It is important that students register during the stated registration periods. Students who fail to complete registration (including financial arrangements) by the first day of classes will be charged a late registration fee. Registration is not complete until the student has made arrangements for payment of the semester charges at the business office. Until such settlement has been made, the student is not entitled to participate in any class or other activities at the college.

CHANGING SCHEDULE

Adding or dropping of courses and changing from credit to audit or audit to credit may be accomplished only between registration and the final date for add/drop provided in the college calendar. Change of Schedule forms must be delivered to the Registrar within 48 hours after securing the appropriate signatures.

If the student drops a course after the final date for add/drop and prior to the eleventh week of the semester he/she will automatically receive a W grade for the course. The last day to drop a class is published in the college calendar.

There is a five dollar charge per change for all schedule changes beginning with the first day of classes. The tuition refund policy for dropping courses after classes have begun is explained under *financial Information*.

CLASS ATTENDANCE

Regular attendance is essential to realize the purposes and objectives of the student's academic program. Each student is responsible to the teacher for class attendance and participation. Specific requirements for each course will be determined by the instructor and announced to the class during the first week of each semester.

Students' grades will not be reduced for absences which do not exceed

the equivalent of one week of class attendance each semester. Cumulative absences of two weeks will be reported to the Dean of Students so that the total lifestyle of the student may be considered. Students who have a cumulative absence of three weeks from any class should be reported to the Dean of the College who will, after consultation with the instructor and the student, determine whether the student should be retained in the class.

Within the parameters of the above regulations, the teacher may develop a system by which grade reduction can be made not to exceed one letter grade per semester based on absence alone. The above policy applies to all 10()-level class absences for any reason whatsoever.

All absences because of college related events will be a part of the teacher's regular absence policy. It will be the student's responsibility to contact the teacher in case of such absence and to do whatever reasonable make-up may be required to keep the student current with the class progress.

Sponsors of off-campus activities should use only students who are capable of maintaining their regular classwork and participating in extra-curricular activities. The sponsor's responsibility also is to supply the teachers with a list of all students participating in extra-curricular events with all pertinent details including verification that the event has been officially approved by the college. This notification should be supplied to the teachers well in advance of the scheduled event.

It is generally assumed that students who engage in official activities off campus are involved in the educational process. For this reason, teachers are encouraged to cooperate with these efforts. However, the teacher is at no time to give unearned credit in order to pass a student because of his/her participation in any college related activity.

GRADES

Grades and quality points are assigned and recorded as follows: A, Excellent, four quality points per semester hour; B, Good, three quality points per semester hour; C, Average, two quality points per semester hour; D, Passing, one quality point per semester hour; F, Failure, no quality points awarded. I indicates the student's work is incomplete. The grade becomes F if the work is not completed by the end of the following semester or unless a written extension has been approved by the Dean of the College or his associate.

A grade of W is assigned to a student who, for any reason, officially withdraws or is dropped from a course at any time after the last day to add/drop. This W is assigned without academic penalty to the student.

A grade change must be requested in writing by the student and approved by the instructor. Grade change must be made within one semester.

FINAL EXAMINATIONS

A schedule for final semester examinations is prepared by the Dean of the College and is listed in the schedule of classes each semester. Students and teachers must adhere to this schedule. No exams are to be given other than at the time designated in the published schedule.

ACADEMIC STANDING

Academic standing is computed by dividing the total number of quality points by the total hours attempted by a student. Continuance and promotion

from one academic classification to another is based on completion of the following number of hours:

Freshman	0-32
Sophomore	33-59
Junior	60-89
Senior	90-130

ACADEMIC PROBATION

To graduate from Lee College a student must have a minimum grade point average of 2.0 overall, as well as a 2.0, or higher if specified, in the major. In order to continue in residence at Lee, students must earn a minimum grade point average in accordance with the following scale of attempted hours:

Hours attempted	Grade Point Average Required
0-32	1.5
33-59	1.7
60-89	1.9
90-130	2.0

Any student failing to achieve this average will be placed on academic probation. This probation may be removed during the next semester by bringing the grade point average up to the required standard. Students who achieve the required cumulative grade point average for the hours attempted are considered to be in good standing. Those who fail to achieve the required average will be subject to the following action:

1. A student on Academic Probation is limited to 12-14 credit hours each semester.
2. All students on academic probation are reviewed by the Admissions and Retention Committee. This committee will grant an extension to probation only when a student's record demonstrates that such an extension would benefit the student in removing the probation, and progressing toward graduation.
3. No student will be continued on probation more than two consecutive semesters, unless approved by the Admissions and Retention Committee.
4. A student who has been authorized to continue on probation by the Admissions and Retention Committee may be required to take a specified class schedule.

ACADEMIC SUSPENSION

A student will be subject to academic dismissal after it becomes evident to the Admissions and Retention Committee that a student lacks the necessary academic qualifications or discipline. Any student who is dismissed for academic reasons is ineligible for readmission until after one full semester. The summer sessions are not considered a semester. Students who are suspended have the right to appeal for reentry if they believe there are valid extenuating circumstances responsible for their poor academic achievement. Appeals (if applicable), should be put in writing and forwarded to the Chairman of the Admissions and Retention Committee for review by the committee.

PROFICIENCY, ADVANCED PLACEMENT, AND EXTERNAL STUDIES

Students taking proficiency examinations will be required to present evidence that they have developed those abilities and aptitudes expected of students who have taken the course involved. When possible this evidence should be in the form of recognized standardized tests and must be approved by the Dean of the College or his associate. Upon passing the examination with a minimal grade of B, the student may be given credit toward graduation provided this does not duplicate credit accounted for admission to Lee College and the course is acceptable in his curriculum. Proficiency examinations may not be taken to repeat coursework or be used in lieu of the I or F grades. In order to take a proficiency examination, the student must be enrolled for other courses, and may take the proficiency test once. Credit earned through proficiency and advanced placement shall be recorded with a grade of "P" and will not affect the student's grade point average.

Transcripts containing college credits acquired through USAFI courses and the College Level Examination Program (CLEP tests) or through colleges in the various branches of the military should be submitted at the time of the application. Lee College accepts the CLEP area tests only. The transcript will be reviewed by the Associate Dean to determine the number of hours and specific courses acceptable.

Students in residence at Lee College are not permitted to be concurrently enrolled in the External Studies program. Seniors are limited to one External Studies course and that by special permission of the Associate Dean.

The maximum number of hours that can be earned by proficiency, advanced placement and/or External Studies is thirty-two semester hours.

EVALUATION OF FOREIGN CREDENTIALS

Lee College encourages applications from international students who have attended other institutions. Normally the college is able to evaluate these credentials for possible transfer of credit in a timely and accurate manner. However, in some cases the nature of the curriculum and/or the method of recording academic work makes it impossible for the college to accurately evaluate foreign credentials. In such cases the student will be asked to submit his/her credentials (at the student's expense) to an external evaluating agency for professional evaluation. The Associate Academic Dean will make this determination and refer the student to the appropriate professional service.

COURSE SUBSTITUTIONS

Any substitutions for, changes in, or exceptions to courses which are required for the granting of a degree from Lee College must be recommended by the Department Chair and approved by the Dean of the College or his associate.

REPEATING A COURSE

When a student elects to repeat a course only the grade received for the repeat will be counted in the computation of his grade point average.

TUTORING

Tutoring services are available to all students in need of additional assistance in any class. These services are available through the Academic Support Service, Education Department, WM 304.

LIBRARY

The William G. Squires Library which serves Lee College and the Church of God School of Theology is housed in the Pentecostal Resource Center. This modern functional facility offers seating for 400, including individual study carrels, open bookstacks, reading areas, and audio room, group study and seminar rooms, and a chapel.

An added feature of the building is the Dixon Research Center, which houses a comprehensive collection of materials pertaining to the Church of God and the Pentecostal/Charismatic movement.

Students, faculty, alumni, and church and community members are served by a staff of 17 and a student staff of about 40. Services include telephone and in-person reference assistance, computer searches, library instruction for classes, organizing and providing access to a collection of more than 129,000 volumes, 1000 current periodicals, and 41,000 microforms and other media.

The library utilizes the Southeastern Library Network's (SOLINET) cataloging and interlibrary systems. Combined with the CLSI automated circulation system and on-line catalog SOLINET, which is linked to OCLC, affords the user catalog access to more than 27 million titles. The CLSI system permits quick reference to holdings of Cleveland Public Library. The Public Library and the Resource Center have reciprocal borrowing privileges. Patrons have access to magazines and other sources through in-house paper indexes and electronic databases. These various electronic sources are searched by modem or at the online catalog. In addition four CD-ROM databases, ERIC (education), RTA on CD (Religious and Theological Abstracts), Biblical Studies, and Social Science Source are available to aid researchers.

Library hours:

Monday-Thursday	8:00 a.m. -10:00 p.m.
Friday	8:00 a.m.- 9:00 p.m.
Saturday	9:00 a.m.- 5:00 p.m.
Sunday	2:00 p.m.- 5:00 p.m.

GRADUATION

TERMS OF GRADUATION

In order to graduate from Lee College the applicant must meet the conditions of graduation listed below on the dates announced in the college calendar.

1. A minimum of 130 semester hours credit with a GPA of 2.0 (2.5 for teacher education).
2. The satisfactory completion of all General Education and Religion Core requirements.
3. The admission to and satisfactory completion of a departmental major with a GPA of 2.0 (2.5 for teacher education).
4. The removal of all incomplete and completion of all correspondence, proficiency credit or independent study credits (in required areas) must comply with the published deadlines.
5. All seniors must complete the required academic assessment tests.
6. All education students must complete the National Teachers Examination.

7. The final 30 hours of credit taken in residence at Lee College.
8. The filing of an application for graduation in the Office of the Associate Dean.

By the transitional nature of college curricula a number of changes in curricula may develop in the graduation requirements established by the college during one's tenure in college. The attempt of such changes is to reflect improvement in the college program; consequently, it is expected that students will adapt their course planning to new graduation requirements established during the course of their training. The curriculum changes introduced in the course of the student's enrollment will be included in the student's curriculum, provided that this inclusion does not increase the number of hours required for graduation.

Students who complete the requirements of more than one program of studies will have verification of each major program on the official transcript. Only one diploma is awarded upon graduation.

HONOR GRADUATES

Students who achieve certain academic distinctions through earned grade point averages will be graduated upon recommendation of the faculty with institutional honors. The following standards apply: 3.4 with honor (Cum Laude), 3.7 with high honor (Magna Cum Laude), 3.90 with the highest honor (Summa Cum Laude). These averages are computed only at the close of the penultimate semester.

Also, annually the Lee College faculty nominates the recipient of the F.J. Lee Award which is given to the "most outstanding senior" and the Zeno C. Tharp Award which is given to the senior "most likely to make the greatest contribution to the Church of God."

Departmental awards and honors are generally confirmed by the faculty and presented to the students at an annual Honors Day award program.

Awarding Diplomas

Student who have completed all academic requirements and fulfilled all other college requirements will receive their diploma at the time of graduation.

Deficiencies which cause a diploma to be held must be corrected within thirty days following the date of commencement. If the deficiency is not removed by the deadline the diploma will be redated reflecting the next graduation date following the removal of the deficiency.

SPECIAL ACADEMIC PROGRAMS

Directed Studies

Purpose of a Directed Studies Program

Directive study should enrich the program of the above average student by allowing him/her to pursue an area of specific interest.

The opportunity to be involved in a directive study should foster initiative, resourcefulness, and creativity.

Initiation of Directive Study

An directive study should be generated by the interest of the student. A student should indicate to a faculty member his/her interest doing a directive study in a specific area.

Requirements for participating in a Directive Study

- A. A student must have a minimum overall grade point average of 2.5.
- B. He/she must have a minimum grade point average of 3.0 in his/her major field.
- C. He/she must be at least a junior at the time he/she registers for the study.
- D. Each student must be approved by a faculty member, his/her advisor, and the head of the department in which he/she wishes to conduct his/her study. A special form for this purpose may be obtained in the office of the Associate academic Dean.

Supervision of the Study

- A. The study will be conducted under the supervision of a committee consisting of the following members: a faculty member who will serve as a supervisor, the department chairperson of the department in which the course is offered and one other faculty person.
- B. The number of directive studies supervised by any one faculty member will not exceed one per semester.

Restrictions

- A. A student may take no more than three hours of directive study during his/her junior year and no more than six hours during his/her senior year.
- B. Directive studies may be conducted in the major or minor field. Students acquiring teacher certification may conduct a study in either education or their field of emphasis.
- C. A student may apply for and complete a directive study only during the regular registration period.
- D. Courses offered by the External Studies Program may not be taken by directive study.
- E. Student may not take a directive study course which is offered during the academic semester.

Requirements of Study

- A. The student must meet with his/her committee regularly at times designed by the faculty supervisor.
- B. The student must submit to each committee member a written presentation of his/her study.

Grading

The grading of the directive study will be a committee endeavor with the faculty supervisor making the final decision

SEMESTER IN EUROPE/ASIA

The Lee College Semester in Europe/Asia program presently provides transcultural experiences for students who are interested in studying in England, Germany, China or Ukraine. Students may participate in these once-in-a-lifetime opportunities to study in Cambridge, England during the spring or spend a summer semester in Rudersberg, Germany; Kaifeng China or Poltava, Ukraine. All students who apply must have a 2.6 CPA.

As part of these programs, students travel to various cultural, historic and religious sites in Europe and Asia. Plays, concerts, and interesting lectures add a rich dimension to the lives of the students who participate.

STUDY ABROAD PROGRAM

Lee College offers a study abroad program with credit up to 12 hours for a summer session. This program is offered in cooperation with approved foreign universities and institutions.

Language students can receive credit for the beginning or elementary course (111-112), for the intermediate course (211-212), the course in composition and conversation (341-342), the civilization course (441-442), or in readings in literature (461-462), depending upon the student's achievement or upon the content of the courses studied in the foreign school.

The Washington Center

The Washington Center for internships and Academic Seminars provides opportunities to college students which challenge them personally and professionally by allowing them to experience and apply academic theory in practical setting. Most of the programs require that students reside in Washington D.C. for the entire semester. The center also offers one or two weeks seminars dealing with current issues such as women in leadership; leadership within the independent sector; presidential campaign, political conventions, and the inauguration for 1996; education and diversity; and government issues affecting the Appalachian area. Applicants may participate in either the fall or the spring semester.

Russian Studies Program

This program, sponsored by the Coalition of Christian Colleges and Universities, make it possible to experience Russia firsthand and become acquainted with the citizens on a personal basis. Through travel, learning the Russian language, studying the literature, current issues, events, and watching the changing impact of political and economic developments, participants will begin to become familiar with the forces involved in shaping Russia of tomorrow. More importantly, they will witness how the Holy Spirit is at work building His Church in another part of the world.

Students reside with a Russian family during four weeks of their stay. Applications are available for both the fall and spring semesters.

AMERICAN STUDIES PROGRAM

The American Studies Program, sponsored by the Coalition of Christian Colleges and Universities (CCCU) provides an exciting opportunity for juniors and seniors to make Washington, D.C. their classroom for one semester. Students earn 16 hours credit while participating in internships individually

designed based on the student's interests and major. In addition, students are involved in public policy seminars which are based on the current political agenda. Applicants must have a 2.75 cumulative CPA or higher and have successfully completed a minimum of one semester in American Government. Applications for the programs are due by mid-March for the fall semester and mid-September for the spring term.

LOS ANGELES FILM STUDIES CENTER

Sponsored by the CCCU Coalition, the Los Angeles Film Studies Center prepares students to be able to serve with professional skill and Christian integrity in the film industry, including both the creative and business aspects. Lee College juniors and seniors with 2.75 or higher GPA's are qualified to apply to the program. The program, conveniently located in the Hollywood area, is designed to provide for a supportive Christian community with all persons working toward the goal of quality learning, training and research in a setting of Christian nurture. Programs are held each semester.

LATIN AMERICAN STUDIES PROGRAM

Lee College students are given the opportunity to discover firsthand the richness of the Latin culture through a unique living-learning semester abroad—the Latin American Studies Program sponsored by the CCCU. To apply for the program, students must be full-time juniors or seniors with a 2.75 or higher GPA and have at least one year equivalency of College-level Spanish.

The program is based in Costa Rica, but allows for three weeks of travel to other countries in Latin America. Students may participate during the fall or spring semester.

MIDDLE EAST STUDIES PROGRAM

Cairo, Egypt is the setting for the Middle East Studies Program sponsored by the CCCU. Seminar courses dealing with topics unique to this region, conversational Arabic and community service projects give students exceptional opportunities for learning and serving. Two weeks of travel in Israel is also included in the program schedule.

Applicants must be juniors or seniors with a minimum 2.75 GPA. This program is offered both fall and spring.

SUMMER HONORS SEMESTER

Summer Honors Semester is a two-week program of intensive study in July on the Lee College campus which affords rising and graduating high school seniors the opportunity to earn six hours college credit before enrolling in college. Participants will experience a first-rate academic challenge, while living in the college dormitory, getting acquainted with professors and fellow students and enjoying many extracurricular activities. Applicants must have a minimum designated GPA and score on the ACT or SAT. Additional information is available upon request from the office of the Vice president and Executive Assistant to the President.

ELDERHOSTEL

Elderhostel is a week-long summer program involving participants who are 65 years of age or older. It is a national network of campuses across North America where up to 50 "students" take three non-credit classes, live in the dormitories, eat in the cafeteria and participate in extracurricular activities, including visits to local historic sites. **Lee College** will be hosting an Elderhostel program May 19-25, 1996.

ATHLETIC CLINICS

Each summer the Lee College Athletic Department conducts several sports clinics. Several of these clinics are primarily for high school students. These clinics provide high school students with an opportunity to become acquainted with Lee College programs while developing athletic skills. Persons interested in participating in the following clinics should contact the Lee College Athletic Department: Basketball, Volleyball, Tennis, Soccer and Softball.

SUMMER MUSIC CAMP

Jointly sponsored by the Music Department and Institutional Advancement, this event invites high school students to the Lee College campus for intensive music study. Opportunities include classes in music theory, music history, instrumental or vocal instruction and a variety of social activities. High school juniors and seniors may receive one hour of college credit for attending.

Financial Information

DAVID M. PAINTER, Vice President for Business and Finance
Keith LeCroy, Associate Director of Business and Finance

FINANCIAL INFORMATION

ITEMIZED EXPENSES FOR EACH SEMESTER

Basic Fee (for full-time students who are taking 12-17 hours)	\$2,616.00
This includes tuition, and post office fee; this does not include registration, student teaching, private music fees, or certain other special fees.	
Registration Fee (per semester, non-refundable)	10.00
Yearbook Fee (required, payable in full first semester attended)	40.00
Health Fee (per semester)	20.00
Student Activity Fee (per semester)	20.00
Estimated cost per semester, exclusive of room and board	2,706 .00
All work under 12 hours and over 17 hours, each semester hour	218.00

The above charges do not include **BOOKS** and **SUPPLIES** which are sold for cash in the pathway Bookstore and the Sertoma Bookstore. Students must be prepared to pay cash for books and supplies on registration day. **BOOKS AND SUPPLIES WILL NOT BE CHARGED.**

DISCOUNTS

In those cases where more than one member of an immediate household is registered full time, a 25% discount on tuition only is permitted for all except the first student, provided the full accounts are paid by the last date under the deferred payment plan. Those involved must apply for the discount in order to be assured of receiving the discount. This policy does not include married children.

DORMITORY STUDENTS

Room and Board Per Semester	
Room Rent:	
Residents of Livingston Hall	990.00
Residents of Davis, Sharp, Cross, Tharp and Atkins-Ellis	890.00
Residents of Hughes, Medlin, East Wing, Simmons, and Chambers Hall	850.00
Board	
All 21 Meals	880.00
Any 15 Meals	825.00
Any 10 Meals	745.00
Breakage Fee	25.00
Estimate average cost for full-time boarding students per semester, exclusive of personal expenses, books, and special fees for certain programs	4,476 .00
Single students are required to occupy dormitory rooms until they are filled, unless living with parents or relatives.	
Carroll Court—apartment rent for married students per month including all utilities:	
One Bedroom	320.00
Two Bedroom	335.00
Students are not normally permitted to arrive earlier than 2 days prior to registration.	

All freshmen dormitory students are required to eat in the college cafeteria. Exceptions are made only to those with work schedule conflicts or students who have a specific medical condition that would not permit them to eat in the cafeteria. A student who wishes exemption must complete the necessary forms and return them to the Director of Housing by the last day of registration.

SPECIAL FEES

SPECIAL MUSIC FEES

Private Lessons	\$150.00
Accompanist Fees	75.00
Orchestral Instrument Rental	52.00
Class Voice (semi-private)	75.00
Registration fee for students who register for private lessons only	10.00
Special fee for Music Majors	150.00

This includes 3 credit hours of private lessons and practice fees. Available only to full-time students in music.

Private lessons are taught on the semester basis. Students are charged for the semester instead of for each individual lesson. No refund on private music lessons after last day of registration.

OTHER SPECIAL FEES (PER SEMESTER)

Other expenses for all students, when applicable, include:

Late Registration fee	\$10.00
proficiency exams (for each hour's credit established)	20.00
Audit fee (per semester hour)	30.00
Student teaching fee	50.00
Kindergarten and Elementary	75.00
Graduation fee	50.00
Extra transcript (one given free)	2.00
Returned checks (per check)	15.00
Auto registration and parking fee (per year)	20.00
Schedule change	5.00

ADDITIONAL FEES FOR CERTAIN COURSES

Laboratory fees	
All divisions (Chemistry, Biology, Physics, and Physical Science)	005.00
All foreign languages	25.00
General Science	25.00
Skiing	100.00
Physical Education Activity	20.00
Recreational Activities Fee	125.00
Data Processing Laboratory Fee	25.00

NOTE: Students registering for English Lab must consider this a 5-hour course when computing the number of hours for tuition charge.

PART-TIME STUDENTS

Students who register for a part-time course will be charged as follows:

Semester hour	\$218.00
Registration (each semester)	10.00
Late registration	10.00

SETTLEMENT OF ACCOUNTS

Where possible students should be prepared to pay full semester charges on or before registration. Money may be submitted in advance to the Business Office. This will facilitate registration. All students are required to pay at least one-third down on or before registration according to the deferred payment plan which follows.

Students who are unable to pay their accounts in full must either borrow the necessary funds or subscribe to the college deferred payment plan. Parents and students who will have difficulty paying the full charges within the semester are encouraged to make advance arrangements for borrowing the needed funds. The College also offers Visa and MasterCard services by which students may pay on their accounts.

COLLEGE DEFERRED PAYMENT PLAN

Any full-time, on-campus student desiring to participate in the college deferred payment plan is required to pay \$1,500 down at registration and the balance of the semester charges in three equal payments. Any part-time student or off-campus student desiring to participate in the deferred-payment plan is required to pay approximately one-third of the total charges at registration and the balance of semester charges in three equal monthly pay-merits on the dates mentioned below. The same financial requirements apply to veterans and others where money is not sent directly to Lee College. In all cases, when the student does not have the down payment, a commitment letter is required from those underwriting the student's account.

FALL SEMESTER

Full-time, on-campus students must pay \$1,500 at registration; off-campus students must pay one-third. The balance must be paid as follows:

- First payment by September 15
- Second payment by October 15
- Final payment by November 15

SPRING SEMESTER

The same down payment (\$1,500) is required at registration, The balance must be paid as follows:

- First payment by February 15
- Second payment by March 15
- Final payment by April 15

If payment is not made on the due date a \$15.00 fee will be assessed.

ACCOUNTS MUST BE PAID PRIOR TO FINAL EXAMINATIONS

Written commitments for aid from Lee College or other sources are the only substitutes for the required down payment. Therefore, students should assume responsibility for applying for aid in advance and for seeing that either the proper letters or cash arrives at the Business Office by registration day.

While we recognize the problems involved in increasing costs to the student, education with a Christian emphasis is the greatest personal investment available to our students today. The college will assist students in every way possible to finance their college education. If you need financial assistance, please check with our Office of Student Aid.

REFUND POLICY

No reduction of charges will be granted unless application is made within two weeks of any change in program or departure of the students. **STUDENTS**

WHO WITHDRAW FROM THE COLLEGE AFTER THE FIFTH WEEK OF CLASSES WILL RECEIVE NO ADJUSTMENT ON TUITION AND FEES. Those who are interrupted by the college for discipline reasons will receive no adjustment on tuition and fees after the fifth week of classes. Room and board charges will be prorated from date of withdrawal. If a student withdraws during a semester and requests a refund of advanced payments, the following rules will determine the amount of adjustment provided the student withdraws formally through the Office of Student Life.

1. Room and board will be adjusted by the full amount unused to date of withdrawal
2. Tuition and fees, with the exception of matriculation and registration fees, will be adjusted on the following percentages:

During the first two weeks of semester.....	80%
During third week of semester	60%
During fourth week of semester	40%
During fifth week of semester	20%
After fifth week of semester.....	No Adjustment
3. **NO REFUND ON MATRICULATION FEE, REGISTRATION FEE, OR LATE REGISTRATION FEE.**
4. **No person who registers as a full-time student and is later permitted to drop enough courses to place him in the classification of a part-time student will be entitled to an adjustment or prorated tuition after the fifth week.**

Accounts with the school must be settled in full before a diploma or a transcript of credits is issued or letter of honorable dismissal is granted. ACCOUNTS MUST BE PAID BEFORE FINAL EXAMINATIONS ARE TAKEN. NO STUDENT WILL BE ALLOWED TO GRADUATE UNTIL HIS ACCOUNT IS PAID IN FULL.

SUMMER SCHOOL COSTS

The cost of attending Lee College for the summer 1996 is:

Tuition	\$218.00 per hour
Registration Fee	10.00per term
Room	285.00 per term
Board	330.00 per term

DEFERRED PAYMENT PLAN FOR SUMMER SCHOOL

Ordinarily students are required to pay the full charges for both terms at registration. However, those unable to pay the full amount may defer up to 50% of the charges for a maximum of 30 days. Students delaying registration for second term must pay an additional registration fee of \$10.00.

REFUND POLICY FOR SUMMER SCHOOL

1. Withdrawals during the first week of classes will receive 50% credit on tuition. **THERE IS NO REFUND AFTER THE FIRST WEEK.**
2. There is no refund for: Registration Fee or Late Registration Fee. Refund for room and board will be prorated by the day.
3. If you register for both terms and withdraw prior to the beginning of the second term, you will receive full refund for the second term.

FINANCIAL AID PROGRAM

Lee College offers a wide variety of financial aid to eligible students including endowment scholarships, federal and state grants, loans, employment opportunities, private scholarships—as well as a combination of these programs. Since a large portion of Lee College's resources for financial aid is tied to federal funding, it is required that eligibility, or need, be established as an initial step in applying for financial aid (along with the Lee College Financial Aid Application).

To determine need, the Free Application for Federal Student Aid (FAFSA) **MUST BE FILED** through the Federal Processor if a student wishes to be considered for the range of financial aid options available through Lee College Financial Aid Office. All information must be received by Lee College before April 15 to be included in the priority group.

Satisfactory Academic Progress Policy

Satisfactory academic progress is a major factor in receiving student financial aid. The Federal Higher Education Act of 1965, as amended by Congress in 1980, mandates institutions of higher education to establish standards of satisfactory progress for students receiving financial aid. The institutions must establish, publish, and apply reasonable standards for measuring whether a student is maintaining satisfactory progress in his or her course of study. A reasonable policy will measure both quantitative and qualitative progress. That is, the student must be moving toward his/her educational goal at a reasonable rate. The following satisfactory progress standards will govern all federal Title IV programs at Lee College.

Qualitative Standards

The Academic Probation and Retention Standards will measure reasonable qualitative progress as shown in the catalog under the heading of Academic Standing and Contingency.

A standing of 2.0 (average of C) is required for graduation. Continuance and promotion from one academic classification to another is based on completion of the following number of hours:

Freshman	0-32	Junior	60-89
Sophomore	33-59	Senior	90-130

The minimum standard of achievement expected is a "C" average (2.0). The following table is based on the minimum retention standards and is designed as a guide to students who fall below 2.0 cumulative average:

Hours Attempted	Probation
0-32	Below 1.5
33-59	Below 1.7
60-89	Below 1.9
90-130	Below 2.0

Quantitative Standards

The minimum number of hours a student must pass each year, based on fees paid is:

Hours for which fees paid	Minimum hours must pass
24 or more	12
18-23	9
12-17	7

Students enrolled for only one semester will be required to pass half of the minimum yearly hours.

The maximum number of semesters allowed for advancement from one academic classification to the next for a full-time student is:

From:	To:	# of semesters
Freshman	Sophomore	3
Sophomore	Junior	3
Junior	Senior	3
Senior	Graduation	3

* Seniors will be allowed the balance of twelve (12) semesters of enrollment minus the number of semesters previously enrolled and thus satisfy this section of the satisfactory progress policy.

Standards for part-time and half-time students are prorated. A half-time student, for example, could have 24 semesters to earn the "four-year degree."

Students failing to meet the standards will be removed from all Federal Financial Aid. Financial Aid will be reinstated when the following conditions are met: (1) funds are available, (2) the student is eligible according to the requirements of the financial aid program(s), (3) the student advances to the next classification. Those removed from financial aid may submit a written appeal to the Director of Financial Aid.

Mitigating Circumstances

Realizing that students may encounter unique circumstances beyond their control, Lee College has established a mitigating circumstances proviso to enable individual students to request a review of satisfactory academic standards. The following circumstances constitute grounds for such a review and should be submitted in writing to the Director of Financial Aid:

- illness of the student
- emotional and/or physical trauma (death of parent, spouse or immediate family members)
- complications attributable to English as a second language
- financial difficulties forcing incomplete and premature withdrawal, and/or
- other circumstances directly affecting academic performance

Rights and Responsibilities of Financial Aid Recipients

Along with the monetary awards received by individual students, there are certain other rights and responsibilities to be observed. Included are:

1. Students receiving awards must accept or reject awards within twenty days from the receipt of the award letter. Otherwise, the award is void.
2. Financial aid recipients must be enrolled at least half-time in a degree program. Full-time enrollment of recipients is expected.
3. Students awarded Federal Work-Study (FWS) should report to the Financial Aid Office for work assignments. Any changes in FWS placement (or number of hours awarded, etc.) MUST be cleared through the Financial Aid Office prior to changes taking place.
4. All loan recipients must assume repayment responsibility upon leaving school. Prior to graduation (or withdrawal), an exit interview should be

- scheduled to ensure full understanding of loan terms and repayment provisions (including deferment options).
5. Financial aid recipients are expected to maintain satisfactory academic progress for continuation of aid.
 6. Students anticipating funds from sources other than the Financial Aid Office should notify the office as soon as an award is made. This includes scholarships, loans, etc.
 7. Students planning to withdraw or to drop any course work must notify the Financial Aid Office prior to doing so. Students may be asked to repay part or all of any aid received.
 8. Students must re-apply for financial aid each year. The Lee Application and the Free Application for Federal Student Aid (FAFSA) must be submitted each year. The annual re-applying priority deadline is April 15 for all fall enrollment.
 9. The Financial Aid Office will process financial aid requests without regard to race, religious affiliation, sex, age, or handicapping condition. All funds are subject to individual student need as well as the availability of funds.
 10. Financial aid recipients must maintain good standing within the college community. The Financial Aid Office reserves the right (on the behalf of Lee College) to review and cancel any financial aid award due to academic, financial or disciplinary misconduct.

Federal Pen Grant Program

This program, previously known as the Basic Educational Opportunity Grant was established under the Higher Education Act of 1972, and was implemented during the 1973-1974 academic year.

IMPORTANT NOTE:

The amount of the student's award is based on the student's eligibility index, the cost of attendance, and a payment schedule issued to Lee College from the Department of Education. The applicant must submit a Lee College Financial Aid Application and Federal Application. This program is restricted to U.S. citizens, or those of the U.S. for other than temporary purposes, who are undergraduates maintaining satisfactory academic progress.

Federal Supplemental Educational Opportunity Grant Program (FSEOG)

Grants ranging from \$100 to \$500 a year are awarded to students of exceptional financial need who for lack of financial means of their own or families would not be able to attend college. Supplemental Grants are restricted to undergraduates. This grant along with other financial aid programs make up the total student aid award. A FSEOG may be received through the period required for degree completion.

Federal Work-Study Program (FWS)

A federal aid program administered by Lee College which provides part-time employment on campus for a limited number of students with demonstrated need. Some positions are available through the Community Service Learning Program. Each student worker is normally employed for 10 hours a week at the current minimum wage rate. Work-study earnings are applied to the student's school

account as long as an outstanding balance remains. On-campus students can elect to retain 25% of their monthly earnings for personal expenses while off-campus students can retain 50%.

Federal Perkins Loan Program

Perkins Loans are available to students who are enrolled on at least half-time basis (6 semester hours) and who demonstrate a financial need. Subject to the availability of funds, an eligible undergraduate may borrow up to \$3,000 per academic year or a maximum of \$15,000 in undergraduate studies. While the borrower is a student, there is no repayment of the loan and no interest accrues. Repayment of the loan begins nine months after graduation or termination of studies. The interest rate is five percent (5%) on the unpaid balance. However, deferments extending the repayment period may be made for a member of the armed forces of the United States, a volunteer under the Peace Corps or a member of VISTA, or a full-time law enforcement officer.

Federal Stafford Loan Program

This program enables a student to borrow directly from a bank, credit union, savings and loan association, or other participating lender who is willing to make educational loans. The loan is guaranteed by a State or private non-profit agency and insured by the Federal government. The maximum amount which may be borrowed per year is \$2625 for freshmen, \$3500 for sophomores, and \$5500 for juniors and seniors.

The total amount which may be borrowed for undergraduate study is \$23,000. Repayment is made to the lending institution and payments begin between six (6) and seven (7) months after the student graduates or leaves school. The amount of repayments depend upon the size of the debt but at least \$600 per year must be paid. Deferment from repayment is granted for up to three (3) years while a borrower serves in the Armed Forces, Peace Corps, or VISTA, or for any time spent in full-time study. Information and application forms are available from schools, lenders, State Guarantee Agencies, and Regional Offices of the U.S. Department of Education.

Federal Unsubsidized Stafford Loan Program

A new federal law called the Higher Education Amendments of 1992 created a new program of unsubsidized Federal Stafford Loan for students who do not qualify, in whole or in part, for subsidized Federal Stafford Loans. The terms of the unsubsidized loan are the same as the terms for subsidized Federal Stafford Loans, except that the federal government does not pay interest on the students behalf. Monthly or quarterly interest payments must be made during the time of enrollment in school, during the grace period, or during any period of deferment or repayment.

Federal Plus Loan Program

The Federal Parent Loan for Undergraduate Student program enables parents to borrow a non-deferred loan for an amount up to the Cost of Education less other aid received. Parents may borrow for dependent undergraduate students. Forty-five days after the loan is processed, a minimum of \$52.00 monthly payments begin for up to a ten (10) year repayment period. Applications are secured from lending institutions of your choice, or are available through the Financial Aid Office.

Tennessee Teaching Scholars Program

The Tennessee Teaching Scholars Program was established by the Tennessee General Assembly in 1995 to encourage exemplary students to enter the teaching force. Participation in this forgivable loan program is limited to college juniors, seniors, and post baccalaureate candidates admitted to a teacher education program in Tennessee. Recipients of the awards incur an obligation to teach one year in a Tennessee public school for each year the award is received, or repay the loan with substantial interest. Applications are available in the Financial Aid Office.

Loan Entrance Counseling

Federal Regulations require all students who participate in one of the Federal Student Loan programs to attend a Loan Entrance Counseling session conducted by the Financial Aid Office. The purpose is to provide loan information to students who anticipate receiving a Federal Student Loan. All first time borrowers at Lee College are required to attend Loan Entrance Counseling prior to receiving the first disbursement of their loan.

Loan Exit Interview

Federal Regulations require all students who participated in one of the Student Loan programs to attend an Exit Interview conducted by the Financial Aid Office. The purpose of the Exit Interview is to review loan history and repayment terms with each student borrower. The Exit Interview is required for graduation and must be completed before a diploma will be issued.

State Program (TSAA)

The Tennessee Student Assistance Corporation (TSAC) is a non-profit organization established by the Tennessee General Assembly to further post secondary education opportunity for Tennessee residents. In administering the Tennessee Student Assistance Award, TSAC reviews all Tennessee resident applicants who are enrolled in an eligible post-secondary institution. The awards range from \$800.00 to \$2,000. The **average** received at Lee College is approximately \$1,194. Students apply for the TSAC award by completing the Free Application for Federal Student Aid, Following the submittal of the FAFSA, TSAC will review your application based on family **need**, in the same manner as the Pelt Grant. Students should apply for both Pen Grant and TSAC if a Tennessee resident.

LEE COLLEGE SCHOLARSHIPS

Applications for ALL Scholarships administered by the Student Aid Committee may be obtained in the Financial Aid Office, Room 315, in the Higginbotham Administration Building.

ACADEMIC SCHOLARSHIPS

The Centennial, Presidential and Dean's scholarships are awarded incoming freshman each year based upon ACT or SAT Scores. Composite scores for scholarship consideration are taken only from a single test date; tests must be taken on one of the published national test dates set by The College Board. Students who take the ACT residual test on campus are NOT eligible for academic scholarship consideration. Each student must maintain a full-time class load of 12-17 semester hours each semester. Academic scholarships do NOT cover the cost of summer camps or Summer Honors. SAT composite scores taken in April 1995 or later require the recentered composite score for scholarships. Students older than traditional high school graduates are eligible for academic scholarships if they are first-time college attenders.

CENTENNIAL SCHOLARSHIP-is awarded any student who is graduated from an approved high school and who scores 31-36 on the Enhanced ACT or 1350-1600 (1400-1 600 recentered composite score) on the SAT. The scholarship is equal to standard tuition for four years. Beginning the sophomore year, a 3.00 cumulative grade point average (G PA) must be maintained to retain the scholarship. If a student loses the scholarship due to a low GPA, the award can be reinstated once the CPA is equal to or above the 3.00 cumulative grade point requirement. This schol -

arship can be used each semester, including summer class sessions, until graduation. The Centennial scholarship cannot be used after graduation. Students who enroll in another college/university as their primary choice in their projected beginning date forfeit eligibility. Centennial scholarships are awarded by the Admissions Office.

PRESIDENTIAL SCHOLARSHIP-is awarded any student who is graduated from an approved high school and who scores 27-30 on the Enhanced ACT or 1150-1340 (1 230-1400 recentered composite score) on the SAT. This scholarship is equal to one-half standard tuition for the freshman year. The scholarship must be used in the academic year immediately following graduation. Students who enroll in another college/university as their primary choice in their projected beginning date forfeit eligibility. Dean's scholarships are awarded by the Admissions Office.

DEAN'S SCHOLARSHIP-is awarded any student who is graduated from an approved high school and who scores 24-26 on the ACT or 1030-1140 (1 120-1400 recentered composite score) on the SAT. This scholarship is equal to one-half standard tuition for the freshman year. The scholarship must be used in the academic year immediately following graduation. Students who enroll in another college/university as their primary choice in their projected beginning date forfeit eligibility. Dean's scholarships are awarded by the Admissions Office.

HONOR SCHOLARSHIP-is awarded any incoming applicant or returning student who has passed a minimum of 33 semester hours, whose cumulative GPA is at least 3.70 and who is persisting as a full-time student (passing at least 12 semester hours the previous semester and carrying a minimum of 12 semester hours the current semester). The scholarship provides one-half standard tuition for the semester awarded. This scholarship can be utilized in an unlimited number of semesters as long as all criteria mentioned above are met. Students returning to Lee after graduation for recertification or enrichment classes are still eligible to use this scholarship if all requirements are met. Honor scholarships are awarded by the Office of Records.

LEADERSHIP SCHOLARSHIP PROGRAM

The Robertson Memorial Leadership Scholarship Program will annually award five scholarships of \$1,000 each to full-time applicants who have shown outstanding leadership ability in high school or college careers. Special consideration will be given to students who have demonstrated successful leadership, character and service in either school activities, church ministry or community service programs. Inquiries or questions concerning the Robertson Memorial Leadership Scholarship Program can be answered by the Admissions Center at 1-800-533-9930, extension 7316. Applications or letters of recommendation should be submitted directly to Gary Ray, Director of Admissions.

MUSIC SCHOLARSHIPS

Music scholarships available to students are:

1. **MUSIC DEPARTMENT SCHOLARSHIPS:** A limited number of scholarships are awarded to students demonstrating performance ability in applied music. Emphasis is placed on instrumental performance. Interested individuals should write to the Chairperson, Department of Music, Lee College, for an application and an audition appointment.
2. **TENNESSEE MUSIC SCHOLARSHIPS:** A scholarship was established by the Church of God Publishing House and the Music and Printing Company for students at Lee College who are preparing to enter the full-time ministry of music in the church. For information, write to the editor, Tennessee Music and Printing Company, Montgomery Avenue, Cleveland, Tennessee 37311.

ENDOWMENT SCHOLARSHIPS

Applicants must submit a Lee College Application for Financial Aid, and be enrolled as a full-time student with a minimum G.P.A. of 2.50. The Lee College Student Aid Committee is wholly responsible for the selection of the endowment scholarship recipients. In this selection, academic and leadership qualities are considered but the major consideration is given to financial need. Application for these scholarships is initiated by completing all of the required financial aid applications. Scholarships shall be discontinued any time a recipient withdraws from Lee College or fails to meet the college requirements regarding academic progress.

The Dehon L. Alford Music Scholarship is endowed by students, colleagues and friends of the honoree. Awards are based on scholarship, performing ability, and need. For additional information see the Music Department Chairperson or contact the Office of Financial Aid.

The Harold and Jean Ashlock Family Scholarship Fund was endowed by Mr. and Mrs. Harold Ashlock and family. Special consideration shall be given to applicants studying for the ministry. No recipient shall receive the scholarship for more than eight (8) semesters.

Lois Beach Science Scholarship initiated by Roderick Justice, was endowed by science alumni. The Scholarship is based upon the number of laboratory assistants needed as well as the scholastic performance of the applicant in this area. Recipients are limited to sophomores, juniors, and seniors with majors in Chemistry and/or Biology.

Cletus Benton Memorial Scholarship was endowed by the friends of Cletus Benton. One recipient will be selected from one of the following area schools: Bradley High School; Cleveland High School; or Cleveland State Community College. Majors in the Department of Business will receive primary consideration.

Dr. Jim W. Bilbo Scholarship was endowed by Dr. and Mrs. Bilbo and family. Applicants for this scholarship must be an education major considered worthy, and be enrolled as a full-time student. No recipient shall receive the scholarship for more than eight (8) semesters.

The Donald N. Bowdle Scholarship was established on January 23, 1986 by the men of Alpha Gamma Chi and their alumni. The fund honors Dr. Donald Bowdle, one of the founding sponsors of the organization. Priority for awarding the scholarship shall go first to a senior Alpha Gamma Chi member based upon merit and financial need. Next priority will be to a freshman, sophomore or junior Alpha Gamma Chi member based upon merit and financial need.

Cheryl Brewer Memorial Scholarship initiated by Delta Zeta Tau, was endowed by family and friends. Applicants must be enrolled as full-time students in any area of study. Priority to members of the volleyball team

who are Church of God members from the state of Florida. No recipient may receive the scholarship for more than eight (8) semesters.

The Claude V. Bridges Scholarship Fund was endowed by family and friends. Applicants must be enrolled in the Division of Education. No recipient shall receive the scholarship for more than eight (8) semesters.

The William E. Brown Scholarship Fund was endowed by Mr. William E. Brown of Mt. Carmel, Illinois. Scholarships shall be awarded on an annual basis to full-time seniors who are enrolled in the Division of Religion and studying for the ministry.

The Hubert C. and Melvina N. Buie Scholarship was endowed by Hubert C. and Melvina N. Buie of Tyler, Texas. An annual scholarship may be awarded to a freshman, sophomore, junior or senior enrolled at Lee as a full-time student. Major consideration shall be given to the academic performance, outstanding qualities to succeed, and the financial need of each student. Special consideration shall be given to a student attending from the Church of God Home for Children at Sevierville, Tennessee. Applicants may be enrolled in any academic division of Lee College leading to a Bachelor's degree. No recipient shall receive the scholarship for more than eight (8) semesters.

Archie L. Burroughs Scholarship was endowed by Archie and Marilyn Burroughs of Birmingham, Alabama. Priority shall be given first to Burroughs relatives, then to applicants from the Metropolitan Church of God, then applicants from Birmingham, Alabama, then applicants from the state of Alabama. No recipient shall receive the scholarship for more than eight (8) semesters.

The Floyd D. Carey, jr., Excellence in Christian Education Award Scholarship was endowed by family and friends. Applicant must be considered worthy and be enrolled as a full-time student majoring in Bible and Christian Education and must be classified as a graduating senior. No recipient shall receive the scholarship for more than eight (8) semesters.

The Troy and Gladys Chandler Memorial Scholarship was endowed by the Henrietta, Texas Church of God. Applicant must be enrolled as a full-time student in any academic division of Lee College. Priority shall be assigned first to students from Henrietta, Texas Church of God, second from Greater Wichita Falls, Texas area, third from the state of Texas. No recipient shall receive the scholarship for more than eight (8) semesters.

The Citizens' Scholarship Foundation of Bradley County being vitally interested in working for a better community and a better America through higher education, has established a scholarship at Lee College. Those applying for this scholarship must be high school graduates of the Bradley County area or those students who are already enrolled at Lee College. Selection of the recipient shows academic and leadership qualities as well as proof of financial need.

The Reverend Winston Clark Scholarship was endowed by Ron and Joy Moore. Applicant must be enrolled as a full-time student in the area of religion or music at Lee College. No recipient shall receive the scholarship for more than eight (8) semesters.

The Reverend J. B. Collins Scholarship Fund was endowed as a bequest from his estate. Applicants must be enrolled in the nursing program. First priority will be given to students from South Carolina. No recipient shall receive the scholarship for more than eight (8) semesters.

The Sue and Bernie Collins Scholarship Fund was endowed for Sue and Bernie Collins. Applicants must be enrolled on a full-time basis for the purpose of serving as a foreign missionary for the Christian Ministry or in Pulpit Ministry, Christian Education or Pre-Med.

The Carl Colloms Scholarship Fund was endowed by Mr. Carl Colloms. Applicants for this scholarship must be enrolled as full-time students graduating from Bradley Central High School, Cleveland High School or Charleston High School. First priority of the scholarship shall be assigned to a qualifying Charleston High School student. Applicants for the award must be majoring in a pre-professional area, not including education, music or ministerial studies. The criteria for selection shall include academic performance, extracurricular involvement, and good citizenship. No recipient shall receive the scholarship for more than eight (8) semesters.

The Charles Edward "Rick" Compton Scholarship Fund was endowed by Dr. Charles B. Gilbert, and the Logan, West Virginia Church of God. Priority shall be given first to the siblings of Rick Compton, then applicants from the West Logan Church of God, then applicants from the state of West Virginia. Special consideration shall be given to applicants enrolled in the music department, and the intent to minister in the Church of God shall be considered a positive factor. No recipient shall receive the scholarship for more than eight (8) semesters.

The Henry Crosby Scholarship was established by the family and friends of Henry Crosby in his memory. This is made available to rising Lee College juniors to be awarded during the junior and senior years. Selection of recipients will be made by the Payne/Crodjy Scholarship Committee.

The James Euell and Cuba Culpepper Scholarship Fund was endowed by Mr. James Euell Culpepper of Lake Park, Georgia, as a memorial fund. Priority shall be given first to a student from the Forrest Street Church of God, Valdosta, Georgia, then a student from the Valdosta, Georgia area, and then a student from the state of Georgia.

The Dr. and Mrs. J. Patrick Daugherty Science Scholarship was established to assist students majoring in the area of Natural Science (Biological Sciences and Physical Sciences). Selection of the recipient is made by the Lee College Financial Aid Committee from recommendations received from the Chairperson of the Department of Natural Sciences and Mathematics. Recommendation from the chairperson will be based on academic- and leadership records, with major consideration given to the science laboratory abilities of the applicant.

Department of Music Ministries Scholarship was endowed by the Church of God Music Committee, Lee College Music Department and faculty. Applicants for this scholarship must be music majors. Recipients shall receive the scholarship for no more than eight (8) semesters.

The J. E. DeVore Scholarship Fund for Foreign Students was endowed by Reverend J. E. DeVore. Primary consideration shall be given to foreign students. Secondary consideration shall be given to students majoring in missions or a missionary student who is currently studying at Lee College. No recipient shall receive the scholarship for

more than eight (8) semesters.

The Hal Bernard Dixon, Jr., Scholarship Fund was endowed by Mr. and Mrs. Hal Bernard Dixon of Cleveland, Tennessee. Priority for scholarship shall be assigned first to students from the Wake Forest, North Carolina Church of God; Middlesex, North Carolina Church of God; and the North Cleveland Church of God, and then to students from other locations. After the above priorities are satisfied, scholarships may be awarded to qualified students enrolled in any academic division of Lee College. Scholarships will be awarded on a one year basis to freshmen, upperclassmen, or graduate students, and maybe granted for a total of four years.

The Sam and Patty Evans Scholarship Fund was endowed by Sam and Patty Evans of Cleveland, Tennessee. Applicants must be enrolled in the Division of Religion, preparing for a pulpit ministry as either pastor or evangelist, or for a ministry of World Missions. Priority shall be assigned first to students from the Southeastern Region of the United States. No recipient shall receive the scholarship for more than eight (8) semesters.

The First American Bank Scholarship Fund (Cleveland, Tennessee) Entering freshmen must have an ACT score of twenty-five (25). Those applicants who qualify must maintain a 3.0 grade point average to continue qualifying for the scholarship. No recipient shall receive the scholarship for more than eight (8) semesters.

First Citizens Bank Scholarship, being vitally interested in working for a better community and a better America through higher education, has established THE FIRST CITIZENS BANK SCHOLARSHIP FUND at Lee College. In the selection of the scholarship recipients, academic and leadership records shall be considered. However, major consideration shall be given to the financial need of the applicant. No recipient shall receive the scholarship for more than eight (8) semesters.

The Rick and Karen Folino Business Scholarship was endowed by Mr. and Mrs. Folino. Selection is made by the Lee College Financial Aid Committee. Major consideration will be given to full-time students from the state of Florida who are enrolled in the Department of Business and maintain a minimum G.P.A. of 3.0. Special consideration will be given to the Ladies of Delta Zeta Tau and the Men of Upsilon Xi. No recipient shall receive the scholarship for more than eight (8) semesters.

Bill and Mary Windham Ford Scholarship was endowed by the children of Bill and Mary Windham Ford. Selection is made by the Lee College Financial Aid Committee. Applicants must be enrolled as full-time students in the Christian Education or the Communication Division of Lee College. Major consideration will be given to the potential academic performance and financial need.

The Melisha Gibson Memorial Scholarship Fund was endowed by citizens of Cleveland/Bradley County, Tennessee. Applicants for this scholarship must be from Cleveland/Bradley County area going into the field of human services. First priority of the scholarship shall be assigned to siblings of Melisha Gibson. In the selection of the scholarship recipient, academic and leadership records shall be considered. No recipient shall receive the scholarship for more than eight (8) semesters.

The Gilbert Scholarship Fund was endowed by Mr. and Mrs. Elzie L. Gilbert. Applicant must be enrolled as a full-time student in any academic division of Lee College and whose average family income does not exceed 150% of the amount of the U.S. Government poverty level index and coming from the states of Kentucky, West Virginia or Maryland. No recipient shall receive the scholarship for more than eight semesters.

Rev. and Mrs. F. W. Goff Scholarship was endowed by Rev. and Mrs. F. W. Goff of Cleveland, Tennessee. Applicants must be full-time students with major consideration being placed on the financial need and academic performance. No recipient shall receive the scholarship for more than eight (8) semesters.

The W. C. and Leona Gore Scholarship Fund was endowed by family and friends. Applicant must be considered worthy and be enrolled as a full-time student in the division of Religion at Lee College. Preference of consideration shall be given to ministerial students from Alabama. No recipient shall receive the scholarship for more than eight (8) semesters.

Dr. and Mrs. Earl Kent Hamilton Science Scholarship was established by Dr. and Mrs. Hamilton of Severna Park, Maryland. Applicants must be a full-time student, and be majoring in one of the Natural Science areas, (Biological or Physical). Major consideration shall be given to the science laboratory abilities of this applicant. No recipient shall receive the scholarship for more than two (2) years.

The Roy Earl and Nora Hamilton Scholarship Fund was established by the family on April 4, 1987, the 68th anniversary of Mr. Hamilton's graduation in the first class of Bible Training School. Applicants must be full-time juniors or seniors with majors in Christian Education or Biblical Studies, who maintain a GPA of 3.0 or above, and who show promise for ministry in the local church. No recipient shall receive the award for more than four (4) semesters.

The Jeffery Graham Harvard Scholarship Fund was endowed by Upsilon Xi and friends. Priority shall be given to Upsilon Xi men and children of Upsilon Xi alumni. No recipient shall receive the scholarship for more than eight (8) semesters.

The Harold Hawkins Scholarship Fund was endowed by Mr. Harold Hawkins. Applicants for this scholarship must be enrolled as full-time student from the northeastern Tennessee area. First priority of consideration shall be given to Knoxville, Tennessee area students. No recipient shall receive the scholarship for more than eight (8) semesters.

Schaunell R. Herrin Memorial Scholarship was endowed by the Virginia State Council. Applicants must be enrolled as a full-time student in any academic division of Lee College. No recipient shall receive the scholarship for more than eight (8) semesters.

The Bill and Betty Higginbotham Scholarship was endowed by Mr. and Mrs. Bill Higginbotham of Norman, Oklahoma. Priority for scholarship shall be assigned first to students from the Southern Hills Church of God, Oklahoma City, Oklahoma, and then to students from the state of Oklahoma. After the above priorities are satisfied, scholarships may be awarded to high school graduates entering Lee or to freshmen, sophomores, juniors or seniors already enrolled in Lee. Applicants may be enrolled in any academic division of Lee College leading to a Bachelor's degree. However, one scholarship shall be awarded in the area of golf. Two scholarships will be designated for eligible music majors.

Ed and Sunshine Hollowell Scholarship was endowed by Edward and Loretta Hollowell. Recipients of said

scholarship will be designated "Hollowell Scholars". "Hollowell Scholars" must maintain an academic grade point average of 3.0. Applicants must be actively pursuing an education in religion for the intent purpose of becoming a pulpit minister. No recipient shall receive the scholarship for more than eight (8) semesters.

The Honor Endowed Scholarship Fund was endowed by Lee College. Applicants must be considered worthy and enrolled as a full-time student in any academic area of Lee College. In the selection of the scholarship recipients, the applicant must have a 4.0 grade point average in any department and consideration will be given to the financial need of each applicant. No recipient shall receive the scholarship for more than eight (8) semesters.

The Ruby Horton Piano Performance Scholarship has been established by the children and friends of Ruby Horton to help promising young pianists in their study at Lee College. This award is open to all high school seniors with demonstrated ability in piano performance, who have been accepted to Lee College and have made plans to enroll. Award recipients will be selected by the Department of Music and Fine Arts through piano performance competition held each spring. More information may be obtained by calling the Department of Music and Fine Arts.

The Dale Hughes Scholarship Fund was endowed by family and friends. Applicants must be Bradley High School graduates pursuing a career in the field of education. No recipient shall receive the scholarship for more than eight (8) semesters.

The Dr. Robert D. Humbertson Scholarship was endowed by Mrs. Jo Ann Humbertson and family. Applicants for this scholarship must be enrolled as a full-time student majoring in communications. The scholarship shall be limited to sophomore, junior or senior level students with a C.P.A. of 3.0 or above. No recipient shall receive the scholarship for more than eight (8) semesters.

Kelland Jeffords Scholarship was endowed by Nelia Jeffords, family, and friends. Applicants for this scholarship must be students from the state of Georgia, and must have completed at least one (1) year of college studies, with an average of "B" or higher. No recipient shall receive the scholarship for more than eight (8) semesters.

The L. B. Johnson Scholarship Fund was endowed by Mr. and Mrs. L. B. Johnson of Grant, Alabama. Scholarships are awarded on an annual basis to full-time freshmen, sophomores, juniors and seniors. Preference is to be given to students from the state of Alabama. No recipient shall receive the scholarship for more than four (4) semesters.

The Doyle B. and Doris Justice Scholarship Fund was endowed by Mr. and Mrs. Doyle B. Justice. Applicants must be enrolled as full-time students in the Department of Natural Sciences and Mathematics. No recipient shall receive the scholarship for more than eight (8) semesters. Contact the Chairperson, Department of Natural Sciences and Mathematics for further information.

The R. Edwin King Scholarship Fund was endowed by Mr. and Mrs. Jim Rigsby. Applicants for this scholarship must be enrolled as a full-time student in any academic division of Lee College. First priority of consideration shall be given to ministerial students from Texas. Secondary consideration shall be given to any student from Texas. No recipient shall receive the scholarship for more than eight (8) semesters.

The Reverend Ralph F. Koshewitz Scholarship Fund was endowed by the Reverend Ralph F. Koshewitz family. Applicants for this scholarship must be enrolled as full-time students in the division of Religion or studying for the ministry. No recipient shall receive the scholarship for more than eight (8) semesters.

The Joey Lawson-Keil Scholarship was established by friends and family of Joey Lawson- Keil. Applicants must be enrolled as a full-time student in any academic division. Major consideration will be given to the potential academic performance and financial need of each applicant. No recipient shall receive the scholarship for more than eight (8) semesters.

The James R. Lemons Scholarship Fund was endowed by Dr. James R. Lemons. Applicants must be a male student enrolled in the Department of Education majoring in early or middle child education, No recipient shall receive the scholarship for more than eight (8) semesters.

The Cecil and Edna Lewis Scholarship Fund was funded by Mr. and Mrs. Lewis. Applicants must be enrolled in the division of religion. No recipient shall receive the scholarship for more than eight (8) semesters.

The Sherry Bray Lewis Nursing Scholarship was primarily funded by the Ladies Ministries of Illinois along with family and friends. Scholarship is limited to students majoring in Nursing and/or Science areas. Priority will be given to students from Illinois. No recipient shall receive the scholarship for more than eight (8) semesters. Contact the Chairperson, Department of Natural Sciences and Mathematics, for further information.

The Rev. William Randolph and Frances Baker McCall Honorary Mission Scholarship was endowed by Rev. and Mrs. William McCall. Priority shall be given to individuals recommended by Church of God World Missions, or that are under a World Missions appointment or have successfully completed training at a WEAC Center. After the above priority is satisfied, applicants for this scholarship must be considered worthy and be enrolled as full-time students in the Department of Christian Ministries with the intent to minister in the Foreign Missions field. Major consideration will be given to potential academic performance and financial need. No recipient shall receive the scholarship for more than eight (8) semesters.

The Less Karean (Carey) McClennahan Scholarship is endowed by family and friends who are interested in the preparation of young men and women for Christian service. Applicants must be full-time students in any academic division. Preference will be given to those pursuing a degree in Psychology. The recipient must be classified as a junior or senior with a grade point average no less than 2.9.

The Roland and Betty C. McDaniel Scholarship Fund was established by Roland and Betty McDaniel. Applicants must be full-time students in any academic division with first priority assigned to descendants of Charles J. McDaniel, and then to descendants of James McDaniel and spouse, Nancy Gray McDaniel, No recipient shall receive the scholarship for more than eight (8) semesters.

The Anna Mainiero Scholarship Fund was endowed by Mr. and Mrs. Guy P. Madey of Atlanta, Georgia. Scholarships are limited to students majoring in Nursing and/or Science areas. No recipient shall receive the scholarship for more than eight (8) semesters. Contact the Chairperson, Department of Natural Sciences and Mathematics for further information.

March of Dimes Scholarship was established in memory of the late Cletus Benton. The applicant must be a resident of Bradley or Polk County, and must be enrolled in a major which prepares him/her for a career in a specialized health field. This shall include, but is not limited to, nursing, medical technology, psychology, social work, or physical therapy. No recipient shall receive the scholarship for more than two semesters.

The Maryland Alumni Association Scholarship is established by the Maryland State Alumni Association. The selection of the scholarship recipients shall be nominated by the Maryland Scholarship Committee who shall choose from students who have been accepted by Lee College as full-time students. The Scholarship Committee of Lee College will make its selection from the list of Maryland nominees; consideration is to be given in the order in which the nominations are made.

The **Celeste Ann Marley Music Scholarship** is endowed by Mr. and Mrs. Guy P. Marley of Atlanta, Georgia, in memory of their daughter, Celeste Ann. The scholarship is awarded on the basis of performance, scholarship, and need. Contact the Chairperson, Department of Music and Fine Arts, Lee College, for further information.

The Lee Marley Vocal Performance Scholarship is endowed by Mr. and Mrs. Guy P. Madey and is open to all high school seniors with demonstrated ability in vocal performance. For additional information contact the Music Department Chairperson.

The Mary Marley Scholarship Fund was endowed by Mr. and Mrs. Guy P. Madey of Atlanta, Georgia. Scholarships are limited to students majoring in religious education. No recipient shall receive the scholarship for more than eight (8) semesters.

The Don and Carolyn Medlin Scholarship Fund was endowed by Mr. and Mrs. Don Medlin of Caruthersville, Missouri. Scholarships are awarded on an annual basis to full-time freshmen, sophomores, juniors or seniors. Preference shall be given to students from the state of Missouri. No recipient shall receive the scholarship for more than four (4) semesters.

Frank Miles Memorial Scholarship was endowed by friends and family of Frank Miles. Applicants must be enrolled as a full-time student in the Department of Business. No recipient shall receive the scholarship for more than eight (8) semesters.

The Roosevelt Miller Scholarship Fund was endowed by family and friends. Applicant must be enrolled as a full-time student in any academic division of Lee College and a member of The Ladies of Lee. First priority will be student conductor, then for an accompanist, next for any music major in the Ladies of Lee. No recipient shall receive the scholarship for more than eight (8) semesters.

The Houston R. and Mabel E. Morehead Scholarship Fund was endowed by family and friends. Applicants must be senior level students with a grade point average of 3.75 or above. The scholarship will be rotated among various departments on an annual basis. No recipients shall receive the scholarship for more than eight (8) semesters.

The William F. and Bernice Morris Family Scholarship was endowed by the William F. and Bernice Morris Family. Academic and leadership records will be considered in the awarding of this scholarship. Major consideration will be given to the financial need of the applicant. Scholarships may be awarded to high school graduates entering Lee or to freshmen, sophomores, juniors and seniors already enrolled at Lee. No recipient shall receive the scholarship for more than eight (8) semesters.

The Northwest Memorial Scholarship was established by the Board of Directors of Northwest Bible College. The selection of the recipient is the responsibility of the Lee College Financial Aid Committee. Priority for the scholarship shall be assigned first to students from the states of North Dakota, South Dakota and Minnesota, and then from the Northwest region of the United States.

The Leroy Odom Scholarship Fund was endowed by Mr. and Mrs. Leroy Odom of Mayo, Florida. Scholarships may be awarded to freshmen, sophomores, juniors or seniors. No recipient shall receive the scholarship for more than two (2) years.

The Carl M. Padgett Scholarship Fund was endowed by the Orange Avenue Church of God of Orlando, Florida. Recipients of the scholarship will be made on the basis of information provided by the Orange Avenue Church of God Scholarship Committee. No recipient shall receive the scholarship for more than eight (8) semesters.

The Larry and Rhonda Parker Scholarship was endowed by Mr. and Mrs. Larry Parker of Tyler, Texas. Applicants must be enrolled as a full-time student in any academic division. Priority will be given to students from the Rose Heights Church of God, Tyler, Texas. No recipient shall receive the scholarship for more than eight (8) semesters.

Pathway Press Journalism Scholarship was endowed by Pathway Press. Applicants must be enrolled as full-time students at Lee College majoring in communications with emphasis in journalism. No recipient shall receive the scholarship for more than eight (8) semesters.

Clarence Paxton Scholarship was endowed by the friends and family of Clarence Paxton. The recipients of the scholarship must be a full-time student in the Natural Sciences and Mathematics Division of Lee College. No recipient shall receive the scholarship for more than eight (8) semesters.

The Elizabeth Ann Mamoran Paxton Scholarship was established by the family and friends of Elizabeth Mamoran Paxton. Applicants must establish financial need and be enrolled as a full-time student in any academic area. No recipient shall receive the scholarship for more than eight (8) semesters.

The Carolyn Payne Scholarship was established by the family and friends of Carolyn Payne in her memory. This scholarship is made available to rising Lee College juniors or be awarded during the junior and senior years. Selection of recipients will be made by the Payne/Crosby Scholarship Committee.

The H. B. Ramsey Scholarship Fund was endowed by Reverend and Mrs. H. B. Ramsey, family and friends. Applicants must be enrolled in the division of religion. No recipient shall receive the scholarship for more than eight (8) semesters.

The Mr. and Mrs. W. S. Redman, Jr. Scholarship Fund was endowed by Mr. and Mrs. W. S. Redman, Jr. Applicants for this scholarship must be enrolled in the Department of Business. No recipient shall receive the scholarship for more than eight (8) semesters.

The William S. and Orine V. Redman, Sr. Scholarship Fund was endowed by Mr. and Mrs. William S. Redman, Sr. Applicants may be enrolled in any academic division of Lee College leading to a Bachelor's degree. No recipient shall receive the scholarship for more than eight (8) semesters.

Lori Jo Roberts Memorial Scholarship was established by the Roberts family. Applicants for this scholarship must be considered worthy and be enrolled as a full-time student. No recipient shall receive the scholarship for more than eight (8) semesters.

The Lois Sharp Rose Scholarship was established by family and friends. This scholarship is available to full-time students enrolled in the athletic department of Lee College. Selection of the scholarship recipient is the responsibility of the Lee College Financial Aid Committee.

The Dr. Donald D. and Helene S. Rowe Business Scholarship was endowed by the Lee College Business Department alumni, faculty, staff and friends. Applicants (or this scholarship must be of Pentecostal faith, (with preference given to Church of God or Church of God of Prophecy members), and must be enrolled in one of the majors in the Business Department. Recipients must have a minimum G.P.A. of 3.2, and maintain this level. No recipient shall receive the scholarship for more than eight (8) semesters.

The Dr. Stanley B. and Dorothy G. Rupy Ministerial Students Scholarship Fund was endowed by Dr. and Mrs. Stanley B. Rupy of Raleigh, North Carolina. Eight (8) one thousand dollar (\$ 1,000) scholarships will be awarded on an annual basis to full-time male freshmen, sophomores, juniors or seniors who are enrolled in the Division of Religion and studying for the ministry. Ministers of Music and Christian Education majors are not eligible for this scholarship. No recipient shall receive the scholarship for more than eight (8) semesters.

The Rymer Scholarship has been established to assist students in the quest for higher education. This scholarship is open to graduating high school seniors from the Bradley County area. Those interested in applying for the RYMER SCHOLARSHIP may do so through the Admissions Office.

The Michael C. and Mary E. Salmon Ministerial Students Scholarship Fund was endowed by the Reverend and Mrs. Michael C. Salmon. Scholarships shall be awarded on an annual basis. Applicants for this scholarship must be enrolled in the Division of Religion and studying for the ministry. Priority will be given to those ministerial students indicating a willingness to minister in our home mission states. Major consideration shall be given to the potential academic performance and the financial need of each student. No recipient shall receive more than eight (8) semesters of this scholarship.

The Esther Joyce Stout Scholarship was established by James B. and Alice E. Stout. Applicants must be enrolled as a full-time student in the Bible and Christian Ministries Department pursuing a career in world missions or intercultural ministry. Recipients must maintain a 3.0 GPA in their major course work and a 2.75 GPA overall. No recipient shall receive the scholarship for more than eight (8) semesters.

The John T. and Fay Sullivan Scholarship Fund was endowed by John T. and Fay Sullivan of Atlanta, Georgia. Applicants may be enrolled in any academic division of Lee College. No recipient shall receive the scholarship for more than eight (8) semesters.

Avis Swiger National Alumni Scholarship was endowed by the colleagues and friends of the honoree, Applicants must be full-time students with major consideration being placed on financial need, academic performance, and campus leadership.

The A. J. Taft Life Foundation Scholarship Fund was endowed by Mr. A. J. Taft of Cordova, Alabama. Scholarships will be awarded to students who are enrolled full-time in any academic division of Lee College. The selection of the recipients is wholly and strictly the responsibility of the Alabama State Director of Youth and Christian Education in consultation with the State Youth and Christian Education Board. Eligibility is based upon participants working at the Alabama State Youth Camp. No recipient shall receive the scholarship for more than eight (8) semesters.

The Anna Marie Thacker Music Scholarship Fund was endowed by Lee College and friends. Applicants shall be majoring in music with piano as their primary area of performance. Applicants must apply to the chairman of the Department of Music and Fine Arts and be prepared to audition. No recipient shall receive the scholarship for more than eight (8) semesters.

The Zeno C. Tharp Family Scholarship Fund was endowed by Mildred E. Tharp Jones, Jewell W. Tharp Blair, Zeno C. Tharp, jr., Novella M. Tharp Hopkins, and Melda L. Tharp Marvel. Applicants must be enrolled in the Division of Religion and studying for the ministry. Major consideration will be given to the potential academic performance and financial need of each student. No recipient shall receive the scholarships for more than eight (8) semesters.

The E. C. and Alice Thomas Scholarship Fund was endowed by Dr. and Mrs. E. C. Thomas. A number of scholarships, amounts to be determined by the Student Aid Committee, are awarded on an annual basis to full-time freshmen, sophomores, juniors or seniors. No recipient shall receive this scholarship for more than four (4) semesters.

The Mamie O. Tucker Scholarship Fund was endowed by Mrs. Mamie O. Tucker of Dawsonville, Georgia. The number and amounts of these scholarships are to be determined by the Student Aid Committee. These scholarships are awarded on an annual basis to full-time freshmen, sophomores, juniors or seniors. No recipient shall receive the scholarship for more than eight (8) semesters.

The Ronald L. and Margaret Tyner Scholarship Fund was endowed by Mr. and Mrs. Ronald L. Tyner. Applicants must be enrolled as a full-time student in any academic division with the exception of music. Priority will be given to students from the Laurens Road Church of God, Greenville, SC.; then students from the Tremont Avenue Church of God; then students from the state of South Carolina. No recipient shall receive the scholarship for more than eight (8) semesters.

The Reverend James L. and Lonie Mae Underwood Science Scholarship Fund was endowed by family and friends in their memory. The scholarship is awarded on the basis of Laboratory Assistants needed as well as scholarship and performance of the applicant in this area. Applicants are limited to sophomore, junior and senior students, with Chemistry and/or Biology. Contact the Chairperson, Department of Natural Sciences and Mathematics for further information.

The Forrest J. and Adnie P. Walker Scholarship Fund was endowed by the family of Forrest J. and Adnie P. Walker. Applicants must be enrolled as full-time students in any academic division of Lee College. No recipient shall receive the scholarship for more than eight (8) semesters.

J. H. Walker Scholarship Fund (known as the Herbert and Lucile Walker Scholarship Fund) was endowed by the family and friends of J. Herbert Walker, Jr. Applicants must be enrolled as full-time ministerial students at Lee College majoring in either Sociology or Intercultural Studies. No recipient shall receive the scholarship for more than eight (8) semesters.

The Paul Dana Walker Athletic Scholarship Fund was endowed by family and friends. Scholarships shall be awarded to sophomores, juniors, or seniors enrolled full-time at Lee College. Scholarships shall be awarded on an annual basis to students participating in the intercollegiate athletic program at Lee College, who demonstrates acad-

emit excellence, athletic skills, with qualities to provide leadership among fellow students. No recipient shall receive the scholarship for more than eight (8) semesters.

The Ralph Walston Memorial Scholarship Fund was endowed by Ralph and Linda Walston of Salisbury, Maryland. Applicants shall be enrolled in the Division of Religion, and committed to pulpit ministry in the Church of God in the area of either pastoral, foreign missions, or evangelism. No recipient shall receive the scholarship for more than eight (8) semesters.

The Reverend Gordon R. Watson Scholarship Fund was endowed by the relatives and friends of Reverend Gordon R. Watson. An annual scholarship maybe awarded to a freshman, sophomore, junior or senior enrolled full-time at Lee College. Major consideration shall be given to academic performance, outstanding possibilities to succeed and the financial need of each student. No recipient shall receive the scholarship for more than eight (8) semesters.

The Sara Corm Wesson Scholarship Fund was initiated by Mrs. Ben R. Maples of Pigeon Forge, Tennessee in memory of Sara Elizabeth Corm Wesson. It has been funded by Mrs. Maples and Dr. and Mrs. Charles W. Corm and family. Scholarships are awarded on annual basis to sophomores, juniors, or seniors who are enrolled as full-time students in the Division of Religion.

The Stella Mae Wilhite Scholarship Fund was endowed by Reverend and Mrs. M. P. Wilhite. Applicants for this scholarship must be enrolled as a full-time student in any division at Lee College. No recipient shall receive the scholarship for more than eight (8) semesters.

The H. D. Williams Scholarship Fund was endowed by the family and the Department of General Education of the Church of God. Applicants shall be enrolled in the Division of Religion and studying for the ministry. No recipient shall receive this scholarship for more than eight (8) semesters.

The Raymond C. and Joanne R. Wolf Scholarship Fund was endowed by Raymond and Joanne Wolf of Mansfield, Ohio. Applicants shall be enrolled in the Division of Religion with plans to minister in the Church of God upon graduation. No recipient shall receive this scholarship for more than eight (8) semesters.

SERTOMA SCHOLARSHIPS

Dr. Jim Burns Scholarship was endowed by the Collegiate Sertoma Club, Lee Singer alumni, and friends. Priority shall be given to members of the Lee Singers. Award is based primarily on musical abilities, financial need and service to the ensemble.

Dr. Stanley L. Butler Scholarship was endowed by the Collegiate Sertoma Club and friends. Priority shall be given first to a golf scholarship, secondly, to a general athletic scholarship. No recipient shall receive the scholarship for more than eight (8) semesters.

The Cleveland Sertoma/Collegiate Sertoma Scholarship was established by the Cleveland Sertoma Club and the Collegiate Sertoma Club of Lee College. Applicants must establish financial need and be enrolled as a full-time student. Priority will be to those students who are Hearing and Speech impaired, then to students from the Bradley County area.

The Collegiate Sertoma Club Scholarship Fund was endowed by the Collegiate Sertoma Club of Lee College. Scholarships shall be awarded on an annual basis to full-time freshmen, sophomores, juniors or seniors. Priority shall be given to students who indicate an interest in human services careers. No recipient shall receive the scholarship for more than two (2) semesters.

Dr. Charles W. Corm Scholarship was endowed by the Collegiate Sertoma Club of Lee College. Scholarships will be awarded on an annual basis. Major consideration will be given to the potential academic performance and financial need of each applicant. No recipient shall receive the scholarship for more than eight (8) semesters.

Chancel and Ellen French Scholarship was endowed by Reverend and Dr. French and the Collegiate Sertoma Club. Applicants must be enrolled at Lee College as full-time students in any academic division. No recipient shall receive the scholarship for more than eight (8) semesters.

Len and Brenda Graham Scholarship Fund was endowed by family and the Collegiate Sertoma Club. This scholarship is designated as an athletic scholarship in the area of golf and a Christian Ministries scholarship in the area of missions. The athletic scholarship shall be available to applicants enrolled in any academic division of Lee College. The Christian Ministries scholarship will be available to applicants enrolled in the Bible and Christian Ministries division of Lee College, with the intent of concentration in Intercultural Studies. No recipient shall receive the scholarship for more than eight (8) semesters.

Duane and Joy Hall Science Scholarship Fund was endowed by the Lee College Sertoma Club and the family and friends of Duane and Joy Hall. Recipients will be selected from a list of qualified candidates prepared by the Chairman of the Department of Natural Sciences and Mathematics and must be majoring in one of the Natural Science areas (Biological or Physical). No recipient shall receive the scholarship for more than three (3) years.

The Rev. John L. Hanks Memorial Scholarship Fund was endowed by the Collegiate Sertoma Club of Lee College and Rick and Karen Folino. Selection is made by the Lee College Financial Aid Committee. Priority will first be given to full-time students from the Bob White Boulevard Church of God in Pulaski, Virginia and then to students from the state of Virginia. Special consideration will be given to full-time students who are dedicating themselves to the ministry. No recipient shall receive the scholarship for more than eight (8) semesters.

Ray H. Hughes, Sr. Scholarship was established by Collegiate Sertoma to honor Dr. Ray H. Hughes, Sr. Applicants must be enrolled as full-time students at Lee College in any academic division. No recipient shall receive the scholarship for more than eight (8) semesters.

A.T. Humphries Music Scholarship Fund was established by the Collegiate Sertoma Club and friends of the honoree. Applicants must be enrolled as full-time students in the Department of Music. Major consideration will be given to the potential academic performance and financial need of each applicant as recommended by the faculty of the Music Department to the Financial Aid Committee. Selection of the recipient is made by the Lee College Financial Aid Committee. No recipient shall receive the scholarship for more than eight (8) semesters.

Nelia Jeffords Scholarship was established by Nelia Jeffords and friends and the Collegiate Sertoma Club. Applicants must be enrolled full-time pursuing a graduate degree in Music.

J.P. and Helen Johnson Scholarship was established by the Collegiate Sertoma Club and J.P. and Helen Johnson. Priority will be to descendants of J.P. and Helen Johnson, then to descendants of R.P. Johnson and J.H.

Hughes. Next priority will be to students majoring in Natural Sciences who maintain a 3.0 GPA.

The Dee Lavender Scholarship Fund was endowed in memory of Dee Lavender in conjunction with the Collegiate Sertoma Club. Priority will be given to students preparing for World Missions. No recipient shall receive the scholarship for more than eight (8) semesters.

James M. McPherson Science Scholarship was endowed by the Lee College Sertoma Club and the family and friends of Dr. James M. McPherson. Scholarships may be awarded to qualified Lee College students who are majoring in one of the Natural Science areas. No recipient shall receive the scholarship for more than three (3) years.

Dr. Robert O'Bannon Science Scholarship was initiated by Dr. J. Patrick Daugherty and by the Collegiate Sertoma Club in the area of Natural Science. Selection of the recipient is made by the Lee College Financial Aid Committee from recommendations received from the chairperson of the Department of Natural Sciences and Mathematics. Recommendation will be made with major consideration given to the science laboratory abilities of the applicant.

Kimberly Rausch Memorial Scholarship was established by family and the Collegiate Sertoma Club and is available to full-time students in the academic division of Elementary Education. No recipient shall receive the scholarship for more than eight (8) semesters.

The Jim Sharp Scholarship was established by the Collegiate Sertoma Club and friends. This scholarship is open to all freshmen, sophomores, juniors, and seniors. Application for this scholarship may be made through the Financial Aid Office.

The Dr. Laud O. Vaught Scholarship was established by The Sertoma Club, the Department of Bible and Christian Ministries and Dr. Laud Vaught. Applicants must be enrolled as a full-time junior or senior in the Department of Bible and Christian Ministries. First priority will be given to students from West Virginia then to students from the North Central states. Nomination will be by the Chairman of the Department of Bible and Christian Ministries. No recipient shall receive the Scholarship for more than eight (8) semesters.

Robert H. (Bob) Williams Scholarship was established by the Collegiate Sertoma Club and Bob and Ruth Williams. Applicants must establish financial need and be enrolled as a full-time student. Priority will first be given to Men's Basketball and secondly to general athletics. Special consideration will be given to a rising senior who shows Christian leadership. No recipient shall receive the scholarship for more than two (2) semesters.

Heinrich Christoph Woodson Science Memorial Scholarship was established by the family and friends of Heinrich Woodson. Applicants must be full-time students at Lee. First consideration will be given to individuals who are handicapped and enrolled in the Department of Natural Sciences and Mathematics or the Department of Health Sciences. No recipient shall receive the scholarship for more than eight (8) semesters.

INSTITUTIONAL LOAN PROGRAMS

Collection Procedures Due Diligence Program

Statement of Purpose:

Lee College is genuinely concerned that the students of this institution have accessible to them an appropriate short-term loan program. Through gifts from empathetic contributors, Lee College has established a program for identifiable cash emergencies. This is the Winters Foundation Loan Program. By definition of a loan as "something lent for a borrower's temporary use," it is a requirement of the Lee College institution to establish active procedures insuring the repayment of temporarily lent funds. As good stewards, efficiency and due diligence is essential to quality institutional programs. The loan program will utilize the Due Diligence Program of Collections as outlined by the National Association of Secondary School Financial Aid Administrators and the National Association of College and University Business Officers. The program established by the Financial Aid Office is a prototype of the National Direct Student Loan Collection System. The collection procedure will be administered systematically, uniformly and with empathy and compassion. Individual cases that warrant extraordinary actions of deference will be reviewed with Christian care.

Winters Foundation Revolving Fund Program

Due to an initial contribution of funds from Dan and Mary Nell Winters, Lee College has established a Winters Foundation Revolving Fund Program. Any enrolled student, with bona fide need may apply for a short term 90-day loan. A graduated service charge of \$5.00 for \$100.00, \$10.00 for \$200.00, and \$12.50 for \$250.00 is applied.

These funds are secured through a non-institutional co-maker signature. This emergency funding is intended to assist Lee College students through temporary emergencies. The donor has submitted these funds in honor of his family and in honor of Lee College campus.

OTHER FINANCIAL ASSISTANCE PROGRAMS

State Alumni Chapter Scholarship Funds

The following State Alumni Chapters have scholarship funds. Application for these scholarships should be made through the respective state alumni presidents. Florida, Georgia (North), Georgia (South), Delmarva-D.C., North Carolina, South Carolina, Virginia.

State Scholarship and Tuition Grant Programs

Many states now have scholarship or tuition grant programs. In most states, these scholarships or tuition grants may be used only for attendance at post-secondary educational institutions within the particular state. A few may be used for attendance at any school of your choice. To obtain the particulars of these programs, contact your high school counselor or state student assistance agency.

Maryland residents should contact:

Maryland Higher Education Commission
The Jeffrey Building
16 Francis Street, Suite 219
Annapolis, Maryland 21401-1781

New Jersey residents should contact:

New Jersey Higher Education Assistance Authority
1474 Prospect Street
Post Office Box 1417
Trenton, NJ 08625

Pennsylvania residents should contact:

Pennsylvania Higher Education Assistance Agency
Towne House
660 Boas Street
Harrisburg, PA 17102

Tennessee residents should contact:

Tennessee Student Assistance Corporation
404 James Robertson Parkway, Suite 1950
Nashville, TN 37243

VETERAN BENEFITS

War Orphans' Educational Assistance Act

Increasing numbers of children of veterans are eligible for benefits. The child of a veteran who died in service or as the result of a service-incurred disability should investigate his eligibility for these benefits before applying for other types of financial assistance. Contact the nearest Veterans Administration Regional Office for additional information.

Veterans Readjustment Benefit Act

This law provides educational assistance for veterans who served on active duty with the Armed Forces after January 31, 1955. If any VA educational benefits based on one's own service status or as a war orphan have been received, the 45 month period of eligibility for educational assistance may be reduced.

For additional information write: Director, Veterans Affairs, Lee College, Cleveland, Tennessee 37311.

Vocational Rehabilitation Assistance

Students with physical and/or emotional handicaps should apply for financial assistance through their local office of the State Vocational Rehabilitation.

ALUMNI ASSOCIATION

The Lee College Alumni Association exists for all who have been educated at Lee College. Its purpose is to provide fellowship for its members and support to the college. The alumni office sponsors activities and programs include Homecoming weekend; state charter organizations; the quarterly magazine, "The Torch;" and the Annual Alumni Fund Drive. Chaired by the Director of Alumni Relations, the Alumni Association is under the leadership of the following National Alumni Administrative Council:

President	Bruce Flowers '74, Striven, GA
President Elect	Don Jones, '73, Tampa, FL
Vice President for Membership	Betty Moore, '58, Crisfield, MD
Vice President for Development	Jeremy Robinson, '90, Florence, KY
Vice President for Special Projects	Lucille Walker, '47, Cleveland, TN
Secretary/Treasurer	Robert Daugherty, '85, Atlanta, GA
Immediate Past President	Chuck Lovelace, '75, Virginia Beach, VA

DISTINGUISHED ALUMNUS AWARD

1960 Charles W. Corm	1974 Odine Morse	1989 Robert Daugherty, Sr.
1961 James A. Cross	1975 Bill Higginbotham	1990 Kenneth Hall
1962 J.H. Walker, Sr.	1976 Ralph E. Williams	1991 Loran Livingston
1963 R.E. Hamilton	1977 Jerry Lambert	1992 J. Patrick Daugherty
1964 Charles R. Beach	1978 Charles Paul Corm	1993 Raymond Corm
1965 James A. Stephens	1979 Cecil B. Knight	Gary Sharp
1966 Paul H. Walker	1980 Bennie S. Triplett	1994 Dennis McGuire
1967 David Lemons	1981 Zeno C. Tharp	Jim Sharp,
1968 O. Wayne Chambers	1982 E.C. Thomas	Honorary
1969 W.C. Byrd	1983 Paul L. Walker	1995 Mark Harris
1970 W.E. Johnson	1984 Robert White	Paul Duncan,
1971 Dora P. Myers	1985 Lucille Walker	Honorary
1972 Ray H. Hughes, Sr.	1986 R. Lamar Vest	
1973 J. H. Walke;, Jr.	1987 Billie Jones	
	1988 Don Medlin	

ALUMNI PROJECTS

1996	New Dining Hall
1995	Curtsinger Music Building
1994	Atkins-Ellis Hall
1993	Alumni Terrace
1992	Student Recreational Complex
1991	Dixon Center Seating
1990	Pedestrian Mail Extension
1989	Student Center Renovation
1988	Alumni Amphitheater
1987	Alumni Office Budget
1986	Alumni Office Budget

Campus and Student Activities

David W. Tilley, Vice President for Student Life

Alan McClung, Associate Dean of Students

Gail Lemmert, Director of Counseling,

Wendell Smith, Campus Pastor and Director of Campus Ministries

Larry Carpenter, Director of Athletics

Barb Searcy, Director of Housing and Residential Life

Adette Robinson, Director of Health Services

Virgil Clark, Director of Campus Safety

Kevin Hudson, Coordinator of Recreation and Intramural

Andrew Dipastena, Coordinator of Student Events

CAMPUS LIFE AND STUDENT ACTIVITIES

The goal of Lee College is to be a Christian community...a place where people share their lives with one another and meet whatever needs are present: academic, spiritual, and social. Such a community calls its members into accountability for their actions, their theology, and their lifestyles. It is hoped that Lee College will be a place where one can find a true identity; a place to come back to; a special place in the here and now where one can belong. This quest for Christian community is the foundation for the mission and purpose of Lee College, including campus life and student activities. The services provided, as well as the rules and regulations by which we live, evolve from the commitment to the Christian community.

CHRISTIAN COMMITMENT

Lee College gives full allegiance to Jesus Christ as Lord and desires that each member of the college community grow in Christian discipleship. The college takes pride in its heritage of service in the Kingdom of God and in its affiliation with the Church of God. Based upon this commitment and tradition, the college provides a wide variety of opportunities for spiritual enrichment and service.

CHAPEL

The college is firmly committed to corporate worship and views chapel as an integrated and indispensable part of the learning experience. Chapel services are conducted on Tuesday and Thursday and on Sunday evenings. Twice a year, once in the fall and again in the spring, weeks are set aside for special convocation.

All full-time students (12 hours or more) are required to attend all chapel services including convocations.

OPPORTUNITIES FOR CHRISTIAN SERVICE

Practical Christian service opportunities are provided through the Spiritual Life office. Religious clubs and music and drama groups conduct outreach ministries in the local community and in many areas throughout the nation and the world. Prayer and Bible Study groups are available for interested students. A regularly scheduled Wednesday night Praise and Worship service is conducted by student groups.

FINE ARTS AND CAMPUS EVENTS

Each year the Fine Arts and Campus Events Committees bring to the campus a wide array of programs designed to enrich the student's cultural life. Included are concerts by professional entertainers, musical festivals, lectures, drama, film series, and art exhibits.

In addition, student organizations sponsor special cultural events for the enjoyment and enrichment of the Lee College community.

SOCIAL LIFE

Consistent with its desire to develop the whole person Lee College offers a balanced program of social opportunities which provide social interaction for the entire student body. A number of events are underwritten by the Campus Events Fund, which is funded by student activity fees. These events

may be attended without charge upon presentation of a current identification card.

The Student Center and Centenary Room provide an attractive background for many activities ranging from informal conversation to formal teas.

The DeVos Recreation Center provides a wide range of social and recreational opportunities. These opportunities include: TV viewing, weight and physical fitness equipment, racquetball, and games such as table tennis, air hockey and billiards.

one of the most popular places on campus is the Snack Shop. It's a meeting place for lighthearted fellowship and short-order snacks.

INTERCOLLEGIATE ATHLETICS

Lee College engages in intercollegiate athletic competition as a member of the Transouth Athletic Conference and as a member of the National Christian College Athletic Association. Lee College also competes in the National Association of Intercollegiate Athletics. Basketball, tennis, golf, softball, soccer, volleyball, cross country, and baseball are available on an intercollegiate basis.

INTRAMURAL SPORTS

To promote physical well-being Lee College encourages participation in various forms of athletics and outdoor recreation. Intramural sports for both men and women attract a large percentage of students who compete individually and as members of class, club, dormitory, or independent teams. In addition to team sports like softball, volleyball, soccer, basketball and football, many individual sports are provided (i.e. table tennis, bowling, aerobics, pickleball, racquetball).

COLLEGE MUSIC GROUPS

Music is an important part of life at Lee College. Whether a music major or just fond of music, students have the opportunity to become part of a choral, a small ensemble, or an instrumental group.

The Lee College music groups provide a wide range of spiritual and cultural experiences for their members. These groups minister in churches, schools, and concert halls both in this country and abroad. Both music majors and non-music majors are encouraged to audition for one of the following groups: Voices of Lee, Lee Singers, Ladies of Lee, Campus Choir, Evangelistic Singers, Choral Union, Symphonic Band, Lee Players and Chapel Choir.

DRAMA GROUPS

The Lee College Theater Company offers students an opportunity to develop artistic excellence through individual attention, a wide variety of technical and performance opportunities, and outstanding facilities. Students are involved in musicals such as "Annie" and "The Sound of Music," dramas ranging from "Romeo and Juliet" to "The Miracle Worker," and comedies such as "Arsenic and Old Lace." In addition, Lee has an active Drama Club which provides entertainment for on and off-campus events, and a ministry troupe which performs in chapel and travels throughout the nation ministering in worship services and conducting drama ministry seminars.

STUDENT ORGANIZATIONS

Lee College provides more than fifty student clubs and organizations designed to enhance the student's spiritual, intellectual, and social development. Membership in these groups is voluntary. Some organizations have open membership, while others are by invitation only. Among the various student organizations are the following:

Academic Organizations

Alpha Chi
 Alpha Beta Si
 Alpha Phi Delta
 College Bowl
 Data Processing Management Association
 Drama Club
 Kappa Delta Pi
 Kappa Gamma Pi
 Math Club
 Music Educators National Conference
 Opera Club
 Phi Beta Lambda
 Phi Delta Psi
 Phi Kappa Nu
 Pi Delta Gamma
 Pi Delta Omicron
 Psi Chi
 Sigma Delta Pi
 Sigma Tau Delta
 Lee College Historians
 Sociology Club
 Society for Law and Justice

Greek Letter Organizations

Alpha Gamma Chi
 Delta Zeta Tau
 Epsilon Lambda Phi
 Kappa Psi Nu
 Pi Kappa Pi
 Sigma Nu Sigma
 Theta Delta Kappa
 Upsilon Xi

Spiritual Life Organizations

Acts of God
 Baptist Student Fellowship
 Drama Ministry Troupe
 Fellowship of Christian Athletes
 Kingdom Players
 Ministerial Association
 Missions Club
 Christian Education Association
 Deaf Ministry Association
 Pioneers for Christ
 Youth Leaders Association

Social Service Organizations

College Republicans

Collegians for Life

Collegiate Sertoma

International Club

Married Students Coalition

Order of Cornelius

STUDENT PUBLICATIONS

Lee College student publications serve to inform, entertain, and promote understanding among the various publics of the college community. They reflect the college's mission and purpose and are in keeping with the doctrinal commitments of the sponsoring denomination.

The *Vindagua* is the college annual, edited and published by the students. The *Collegian* is a campus newspaper published monthly. The *Anthology* is the student literary magazine published each semester

ID CARDS

All students enrolled at Lee College are required to have a current student identification card. The card is issued during registration and is used for a number of college activities such as library use, cafeteria, campus events, and chapel.

STUDENT HOUSING

Lee College is primarily a residential campus. All single, non-local students are required to live in college residence halls. Exceptions to this policy are made for United States Veterans, students who are 22 years of age, divorced or widowed students, students who live with close relatives (close relatives are defined as: parents, grandparents, brothers, sisters, aunts, and uncles), and students who are in their final two semesters. Non-local Freshmen are required to live in college housing and participate in the college's meal plan.

Room Reservations

Residence hall assignments are made by the Director of Residential Life in following order of preference:

(1) Returning students who have applied for housing and who have paid a room deposit (\$100) are assigned according to their classification on a first-come, first-served basis.

(2) New students are assigned on a first-come first-served basis using the date of their completed application and deposit.

(3) Room assignments within the residence hall are made by the Residence Director. An effort is made to assign roommates based on written mutual request on the housing application.

(4) The college reserves the right to change residence hall assignments.

Married Student Housing

The college provides Carroll Courts for its married students. This apartment complex contains a number of one and two bedroom units. Applications for married student housing are available by contacting the Lee College Housing Office.

COUNSELING, TESTING AND CAREER EXPLORATION

This office at Lee College has developed a wide variety of services to help students deal more effectively with themselves as part of the college experience.

Students and their families, faculty, staff and administrators are served by this component of the Student Life sector.

COUNSELING

A professional staff with training and experience offers counseling for a wide variety of needs. Counseling is by appointment and is confidential. For issues of a more serious psychological nature students may be referred to an off-campus agency.

TESTING

The Office of Counseling and Testing coordinates a comprehensive standardized testing program designed to assist students in knowing more about themselves. Individual testing for purposes of counseling is also available in the Counseling and Testing Center.

Testing services are provided for the Lee College community through the office. We serve as a national testing center for: ACT

PPST

NTE

Personality and career testing is also available.

Registration materials are available also for other national test like: GRE

MCAT

GMAT

CAREER EXPLORATION

This office will assist the student in career endeavors by offering seminars, interest inventories and individual counseling. Graduating seniors may activate a personal file with reference letters, copy of transcript and a resume to be used in their job search.

For students who desire work while attending classes, a job board listing local part-time and full-time positions is available.

Career Counseling services are available to students through the Office of Counseling and Testing. Graduating seniors need to either file personal data sheets with this office or sign a waiver.

Pastors, school officials, and others desiring the services of college graduates are encouraged to report vacancies to the appropriate college personnel, and available persons may be recommended.

HEALTH SERVICES

The college maintains a nurse-directed Health Care Services facility and offers a variety of services in a newly renovated facility. Medical treatment is provided along with certain lab tests and medicines, Seriously ill students are treated by a campus physician or referred to a local physician during the day or to the hospital emergency room at night.

The first objective of the Health Care Service is to give first aid to all students. No student is refused treatment and all information is confidential. There are no in-patient beds or isolation facilities available on campus. Students with a communicable disease are assisted in making arrangements to return home to recover. **STUDENTS WITH HEALTH PROBLEMS REQUIRING ONGOING CARE ARE ENCOURAGED TO CONTACT THE DIRECTOR OF HEALTH SERVICE PRIOR TO REGISTRATION SO THAT ARRANGEMENTS CAN BE MADE FOR MEDICAL SUPERVISION.**

Below are listed specific services provided by the Health Service.

1. Treatment of acute injuries and illnesses
2. Flu vaccine
3. Allergy injections
4. Medical referrals
5. Educational programs
6. Weight loss programs

PARKING

The college provides parking facilities for students who bring automobiles onto the campus. Each student who owns or operates an automobile on campus must register it with the Safety Office, and "must carry liability insurance. This includes non-resident students who commute to the campus. Upon payment of an automobile registration fee the student is entitled to park in an assigned area.

STUDENT CONDUCT

Lee College seeks to maintain an environment in which wholesome attitudes and proper conduct can flourish. The college is fully committed to serious educational goals, and welcomes those students who in attitude, appearance and behavior indicate their desire for a quality education in a Christian environment.

Whenever any group is closely associated for the accomplishment of a definite purpose, rules and regulations are necessary. Lee College attempts to maintain equitable rules, developed with the participation of the student body and the college administration. **REGISTRATION IS HELD TO BE THE STUDENT'S WRITTEN AGREEMENT TO COMPLY WITH THE RULES AND REGULATIONS OF THE COLLEGE.**

The ideals of Christian character should be foremost in private deportment and all social relationships. Stealing, cheating, lying, use of tobacco, drinking of alcoholic beverages, use of illegal drugs, attending establishments of ill repute, immorality, disrespect for school authorities, commission or conviction of a criminal offense will not be tolerated.

Students are subject to all school and dormitory regulations from the time they arrive on campus, whether they have registered or not. Students are also subject to these rules during holidays.

Department of Behavioral and Social Sciences

MURL DIRKSEN, Chairperson

HISTORY: Professor Snell, Associate Professor Barnett, Assistant Professor Hoffman.

HUMAN DEVELOPMENT Associate Professor Riggins.

PSYCHOLOGY Professor **Corn**, Associate Professor Goff, Assistant Professors Faulkner and Fisher

POLITICAL SCIENCE: Assistant Professor Ediger.

SOCIOLOGY Professors Lee, M. Dirksen, and Mundy.

DEPARTMENT OF BEHAVIORAL AND SOCIAL SCIENCES

DISCIPLINES

Anthropology
 Geography
 History
 Political Science
 Psychology
 Sociology

The Behavioral and Social Sciences Department at Lee College has as its mission preparing students for occupations such as social work, counseling, law, teaching, and pastoring as well as for graduate and professional schools in areas concerned with human behavior and the social world. We believe our students should be taught the Christian perspective of the behavioral and social sciences and should plan to be involved in vocations that fulfill the great commission of Jesus. A broad liberal arts undergraduate education should expand the students' understanding of their own historical context, increase their knowledge of individual behavior, and facilitate their adjustment to a rapidly changing social world by preparing them to recognize and appreciate cultural diversity. We offer majors in **HISTORY**, **HUMAN DEVELOPMENT**, **PSYCHOLOGY**, and **SOCIOLOGY**. Teacher licensure can be obtained in human development for kindergarten through 8th grade and history with an emphasis in political science or economics for 7th through 12th grade. Practical minors are offered in human services and counseling with courses in social work, counseling and practicums. Other minors include all the areas in which a major is offered as well as anthropology and political science.

OFFICIAL ACCEPTANCE INTO DEPARTMENT

Requirements for acceptance of a student to the Department of Behavioral and Social Sciences are:

1. Official acceptance at Lee College.
2. At least a 2.0 overall grade point average with at least a C in introductory course in the major.
3. Completion of Application for Admission form and approval by the faculty.

PROGRAMS OF STUDY

The Department of Behavioral and Social Sciences offers the following programs of study:

Degree	Major	Code
B.A.	History	HISA
B.S.	History (Economics Emphasis, Teacher Licensure, Grades 7-12)	HES
B.S.	History (Political Science Emphasis, Teacher Licensure, Grades 7-12)	HPST
B.A.	Psychology	PSYA
B.A.	Sociology	SOCA
B.A.	Human Development	HUDA
B.S.	Human Development (Teacher Licensure, Grades K-8)	HDST

BACHELOR OF ARTS IN HISTORY

SPECIALTY AREA REQUIREMENTS .

HISA
CREDIT
HOURS

HIS 111 - Survey of Western Civilization	3	
HIS 112- Survey of Western Civilization	3	
HIS 211 - American History	3	
HIS 212- American History	3	
HIS 411 - Recent American History	3	
History Electives	21	
Subtotal Specialty		36

GENERAL EDUCATION REQUIREMENTS

39

This program requires 6 hours of language at the intermediate level. The 6 hour history requirement is fulfilled through the program's major requirements.

RELIGION REQUIREMENTS

18

ELECTIVES

37

TOTAL HOURS IN PROGRAM

130

BACHELOR OF SCIENCE IN HISTORY

HEST

(ECONOMICS EMPHASIS, TEACHER LICENSURE, GRADES 7-12)

SPECIALTY AREA REQUIREMENTS

CREDIT
HOURS

HIS 111 - Survey of Western Civilization	3	
HIS 112- Survey of Western Civilization	3	
HIS 211 - American History	3	
HIS 212- American History	3	
HIS 230- Current Affairs	2	
HIS 355- Asian History and Culture	3	
HIS 410- The Emergence of Modern America	3	
HIS 411 - Recent American History	3	

The remainder of the 13 hours of electives in History must come from the following courses:

HIS 231 - Current Affairs	2	
HIS 301 - History of Colonial America	3	
HIS 310- Modern Europe	3	
HIS 323- History of Christianity	3	
HIS 324- History of Christianity	3	
HIS 350- History of Latin America	3	
HIS 430- Ancient History	3	
HIS 440- Rome and the Early Church	3	
HIS 451 - Cultural and Intellectual History of the United States	3	
HIS 460- Tudor and Stuart England	3	

History Subtotal **36**

Economics Emphasis

ECO 301 - Consumer Economics	3	
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EC0311 -Macroeconomics	3	
ECO 312- Macroeconomics	3	
ECO 351 - Money and Banking	3	
Economics Subtotal		12
Subtotal Speciality		48

ENHANCED GENERAL EDUCATION REQUIREMENTS

POL 211 - American Government	3	
GEO 312- Human Geography	3	
Subtotal Enhanced General Education		6

PROFESSIONAL EDUCATION REQUIREMENTS

EDU 199- Introduction to Teaching Profession Seminar	1	
EDU 201 - Foundations of Education	3	
SED 312- Educational psychology	3	
EDU 316- Exceptional Child	3	
SED 412- Teaching Social Studies Grades 7-12	1	
SED 419- General Secondary Methods	2	
SED 444- Student Teaching	5	
SED 445- Student Teaching	5	
EDU 434- Student Teaching Seminar	2	
Subtotal Professional Education		25

GENERAL EDUCATION REQUIREMENTS

The 6 hour history requirement is fulfilled through the program's major requirements. 33

RELIGION REQUIREMENTS

18

ELECTIVES

0

TOTAL HOURS IN PROGRAM

130

BACHELOR OF SCIENCE IN HISTORY **HPST**
(POLITICAL SCIENCE EMPHASIS, TEACHER LICENSURE, GRADES 7-1 2)

	CREDIT HOURS
SPECIALTY AREA REQUIREMENTS	
HIS 111 - Survey of Western Civilization	3
HIS 112- Survey of Western Civilization	3
HIS 211 - American History	3
HIS 212- American History	3
HIS 230- Current Affairs	2
HIS 355- Asian History and Culture	3
HIS 410- The Emergence of Modern America	3
HIS 411 - Recent American History	3
The remainder of the 13 hours of electives in History must come from the following courses:	
HIS 231 - Current Affairs	2
HIS 301 - History of Colonial America	3
HIS 310- Modern Europe	3

HIS 323- History of Christianity	3	
HIS 324- History of Christianity	3	
HIS 350- History of Latin America	3	
HIS 430- Ancient History	3	
HIS 440- Rome and the Early Church	3	
HIS 451 - Cultural and Intellectual	3	
HIS 460- Tudor and Stuart England	3	
History of the United States		
History Subtotal		36
Political Science Emphasis		
POL 211 - American Government	3	
POL 480- Seminar in Political Science		
OR		
POL 490- Seminar in Political Science	3	
Political Science Subtotal		12
Subtotal Specialty		48
ENHANCED GENERAL EDUCATION REQUIREMENTS		
ECO 311 - Macroeconomics	3	
GEO 312- Human Geography	3	
Subtotal Enhanced General Education		6
PROFESSIONAL EDUCATION REQUIREMENTS		
EDU 199- Introduction to Teaching Profession Seminar	1	
EDU 201 - Foundations of Education	3	
SED 312- Educational psychology	3	
EDU 316- Exceptional Child	3	
SED 412- Teaching Social Studies Grades 7-12	1	
SED 419- General Secondary Methods	2	
SED 444- Student Teaching	5	
SED 445- Student Teaching	5	
EDU 434- Student Teaching Seminar	2	
Subtotal Professional Education		25
GENERAL EDUCATION REQUIREMENTS		33
The 6 hour history requirement is fulfilled through the program's major requirements.		
RELIGION		18
ELECTIVES		0
TOTAL HOURS IN PROGRAM		130

BACHELOR OF ARTS IN HUMAN DEVELOPMENT	HUDA
SPECIALTY AREA REQUIREMENTS	CREDIT HOURS
PSY 309- Developmental Psychology	3
PSY 310- Child Psychology	3
PSY 311 - Adolescent psychology	3

PSY 330- Social Psychology (cross-listed in Sociology)	3	
PSY 341 -Psychology of Learning	3	
PSY 421 -Experimental Psychology		
OR		
SOC 322- Social Research Methods	3	
EDU 316- Exceptional Child	3	
SOC 320- Sociology of the Family	3	
SOC 321 - Behavioral Statistics	3	
ANT 310- Cultural Anthropology (cross-listed in Sociology)	3	
ENG 361 - Language Acquisition	3	
HEA 365- Child Health and Social Behavior	3	
HEA 357- Human Sexuality	3	
Subtotal Specialty		39
COLLATERAL REQUIREMENTS		
MAT 111- Algebra	3	
BIO 101- General Biology	4	
BIO 102- General Biology	4	
or		
BIO 292- Human Anatomy and Physiology	4	
Subtotal Collateral Requirements		11
GENERAL EDUCATION REQUIREMENTS		34
This program requires 6 hours of language at the intermediate level. The 8 hour lab science requirement and the 3 hour math requirements are fulfilled through the program's major requirements.		
RELIGION REQUIREMENTS		18
ELECTIVES		28
TOTAL HOURS IN PROGRAM		130

BACHELOR OF SCIENCE IN HUMAN DEVELOPMENT HDST
(TEACHER LICENSURE, GRADES K-8)

	CREDIT HOURS
SPECIALTY AREA REQUIREMENTS	
PSY 309- Developmental Psychology	
OR	
PSY 311- Adolescent Psychology	3
PSY 310- Child Psychology	3
PSY 330- Social Psychology	3
PSY 341 - Psychology of Learning	3
PSY 442- Tests and Measurements	3
EDU 316- Exceptional Child	3
SOC 320- Sociology of the Family	3
ANT 310- Cultural Anthropology	3
ENG 361 - Language Acquisition	3

HEA 365- Child Health and Social Behavior	3	
HEA 357- Human Sexuality	3	
Subtotal Specialty		33

COLLATERAL REQUIREMENTS

HIS 211, 212- American History	6	
MAT 111- Algebra	3	
610101- General Biology	4	
PHY 112- Earth and Space Science	4	
Subtotal Collateral Requirements		17

ENHANCED GENERAL EDUCATION REQUIREMENTS

MAT 201- Concepts of Math	3	
COM 211 - Fundamentals of Speech	3	
Subtotal Enhanced General Education		6

PROFESSIONAL EDUCATION REQUIREMENTS

EDU 199- Introduction to Teaching Profession Seminar	1	
EDU 201 - Foundations of Education		
ELE 300- Children’s Literature	3	
ELE 400- Teaching Creative Arts	2	
ELE 401 - Methods Block Reading, Language Arts	4	
ELE 402- Methods Block Science, Math, Social Studies	4	
ELE 410- Methods of Teaching Kindergarten	2	
ELE 432 -Student Teaching		
OR		
ELE 433- Student Teaching	5	
ELE 438- Student Teaching	5	
EDU 434- Student Teaching Seminar	2	
Subtotal Professional Education		30

GENERAL EDUCATION REQUIREMENTS

The 8 hour lab science, the 3 hour math and the 6 hour history requirements are fulfilled through the Enhanced General Education and collateral requirements.

RELIGION REQUIREMENTS 18

ELECTIVES 4

TOTAL HOURS IN PROGRAM 130

BACHELOR OF ARTS IN PSYCHOLOGY PSYA

SPECIALTY AREA REQUIREMENTS

	CREDIT HOURS
PSY211 - General Psychology	3
PSY 212- Advanced General Psychology	3
PSY 302- Personality Theory	3
PSY 321 - Behavioral Statistics	
PSY 341 - psvchology of Learning	3

PSY 401- Abnormal Psychology	3	
PSY 421 - Experimental Psychology	3	
PSY 422- Collaborative Research or	3	
PSY 423- Individual Research	3	
Major Electives	12	
Subtotal Specialty		36
COLLATERAL REQUIREMENTS		
610101- General Biology	4	
610102- General Biology	4	
OR		
610292- Human Anatomy and Physiology	4	
Collateral Subtotal		8
GENERAL EDUCATION REQUIREMENTS		34
This program requires 6 hours of language at the intermediate level .The 3 hour psychology requirement is fulfilled through the program's major requirements. The 8 hour lab science requirement is fulfilled through the Collateral Requirements.		
RELIGION REQUIREMENTS		18
ELECTIVES		34
TOTAL HOURS IN PROGRAM		130

BACHELOR OF ARTS IN SOCIOLOGY**SOCA**

	CREDIT HOURS	
SPECIALTY AREA REQUIREMENTS		
SOC 211 - General Sociology	3	
SOC 212- Social Problems	3	
SOC 321 - Behavioral Statistics	3	
SOC 322- Social Research Methods	3	
SOC 461 - History of Sociological Theory	4	
Major Electives	20	
Subtotal Specialty		36
GENERAL EDUCATION REQUIREMENTS		42
This program requires 6 hours of language at the intermediate level. The 3 hour sociology requirement is fulfilled through the program's major requirements.		
RELIGION REQUIREMENTS		18
ELECTIVES		34
TOTAL HOURS IN PROGRAM		130

MINORS

The Department of Behavioral and Social Sciences offers minors in anthropology, counseling, history, political science, psychology, sociology, and

human services. A minimum of eighteen hours is required for a minor in anthropology, counseling history, political science, psychology, or sociology and at least twenty-four hours for a minor in social science or human services.

ANTHROPOLOGY

The Anthropology minor is designed for those who intend to work internationally or among ethnic Americans in business, education, ministry, or diplomacy. It can be completed as part of Intercultural Studies major. Any 18 hours of anthropology will constitute a minor.

COUNSELING

The Counseling minor (18 hours) is designed to be a preprofessional sequence of courses that will prepare students for entry level positions in mental health facilities and social service agencies, or prepare them for graduate studies. The required courses are Psychology 360, 361, 442, 451, and 452 in addition to five hours of electives from psychology 210, 302 and 351.

HUMAN SERVICES

The Human Services minor (24 credit hours) is intended to be a pre-professional sequence of courses that will prepare students for employment in human service agencies, or prepare them for graduate work in social work or counseling. Psychology and Sociology majors may count six hours of these courses toward the required 36 hours in their major. The required courses are: Sociology 212, 311, 312; Psychology/Sociology 412 and 413; and Psychology 302, 451, 452.

POLITICAL SCIENCE

The Political Science Minor (18 hours) is a sequence of courses intended to prepare students for graduate work, law school, public administration, or other occupations which require a strong political science emphasis. The minor requirements include Political Science 211, 212, and 12 hours of elective courses.

COURSE OFFERINGS

ANTHROPOLOGY

310. CULTURAL ANTHROPOLOGY

Three Hours Credit

An introduction to various aspects of culture including material, social, economic, esthetics, political, religious, and linguistic factors. Offered Fall Semester.

312. HUMAN GEOGRAPHY

Three Hours Credit

A study of the occupations of hunting, fishing, grazing, forest industries, mining, agriculture, manufacturing, transportation, and trade. Offered Spring Semester.

351. CULTURE AND PERSONALITY

Three Hours Credit

Survey of the approaches to the interrelation between the personality system and the sociocultural environment with emphasis on mental disorder and cultural change. Prerequisites: Sociology 211, Psychology 211.

354. INTERCULTURAL COMMUNICATIONS

Three Hours Credit

A study of the relationship between communication and culture with emphasis on factors affecting the processes and quality of interpersonal communications between those of differing cultures and subcultures. Offered Fall Semester.

355. ASIAN HISTORY AND CULTURE**Three Hours Credit**

A survey of Asian Civilization from ancient times to present, with special emphasis on changes in centuries-old forms of social, economic, and political organizations. Offered Spring Semester.

360. INTRODUCTION TO LINGUISTICS**Three Hours Credit**

An introduction to scientific language study including morphology, phonology, syntax, pragmatic, and the nature of language. Prerequisite: English 102. Offered Spring Semester, odd years.

370. SOCIAL AND CULTURAL CHANGE**Three Hours Credit**

Study of past, present, and future changes in social structures and cultural patterns. A cross-cultural/comparative approach will be used to examine such topics as modernization, industrialization, cultural ecology, world systems, revolutions, economic development, information society and robotics. Offered Fall Semester, odd years.

410. MINORITIES**Three Hours Credit**

The significance of ethnic minorities in American society and the world with an introduction to sociological and anthropological theory as well as an interpretation of dominant-minority relations. Prerequisite: Sociology 212. Offered Fall Semester, even years.

420/430. PEOPLES AND CULTURES OF A SELECTED REGION**Three Hours Credit**

A broad investigation of the cultural unity and diversity of a selected region, its peoples, culture areas, and traditions. This course is designed to give students a general knowledge of a selected region, i.e. Latin America, American Southwest, Central Asia-China, Appalachian, through the use of ethnological, archeological, and historical material including topics on village organization, technological change, urbanization, religious systems, and social relations.

GEOGRAPHY**311. INTRODUCTION OF GEOGRAPHY****Three Hours Credit**

The physical world, regional similarities and differences, and the settlements of mankind. Offered Fall Semester.

312. HUMAN GEOGRAPHY**Three Hours Credit**

A study of the occupations of hunting, fishing, grazing, forest industries, mining, agriculture, manufacturing, transportation, and trade. Offered Spring Semester.

HISTORY

Note: History 111-112, 211-212 are prerequisites to all upper division history courses.

111. SURVEY OF WESTERN CIVILIZATION**Three Hours Credit**

A general historical survey of the economic, religious, cultural, geographical, and political developments of western civilization from the Greeks through 1660 A. D. Offered every semester

112. SURVEY OF WESTERN CIVILIZATION**Three Hours Credit**

A continuation of History 111, from 1660 A.D. to the present. Offered Every Semester.

211. AMERICAN HISTORY**Three Hours Credit**

A history of the American people and their relationship to the world with a special emphasis on the United States and its development through the Civil War and Reconstruction. Offered Every Semester.

212. AMERICAN HISTORY**Three Hours Credit**

A continuation of History 211 with special emphasis on the United States and its development from 1877 to the present. Offered Every Semester.

230. CURRENT AFFAIRS**Two hours credit**

A weekly discussion of social, economic, and political trends. Offered Fall Semester.

231. CURRENT AFFAIRS**Two hours credit**

A continuation of History 230. Offered Spring Semester.

260. COMPUTER APPLICATIONS FOR THE BEHAVIORAL AND SOCIAL SCIENCES**Three hours credit**

Introduction to basic computer concepts as well as major applications software, such as word processing,

spreadsheets, data base management, hypermedia and statistical programming, and specific application relevant in the Behavioral and Social Sciences. Offered Spring Semester.

301. HISTORY OF COLONIAL AMERICA **Three hours credit**

The development of America to 1789. Offered Fall Semester, odd years.

302. THE EARLY NATIONAL PERIOD OF THE UNITED STATES **Three hours credit**

The development of America from 1789 to the Compromise of 1850. Offered Spring Semester, even years.

310. MODERN EUROPE **Three hours credit**

A study of Europe from 1815 to the present. Special emphasis will be placed on the roles of liberalism, conservatism, nationalism, socialism, imperialism, the industrial revolution, the world wars, and the cold war in shaping Europe today. Offered Fall Semester, even years.

323. HISTORY OF CHRISTIANITY **Three hours credit**

A study of the Christian Church from the apostles to the present age. Special emphasis will be given to the major reform movements of the church. Offered Fall Semester.

324. HISTORY OF CHRISTIANITY **Three hours credit**

A continuation of Church History 323. Offered Spring Semester.

332. RELIGION AND CULTURE **Three hours credit**

An historical study of the problematic relationship between the Christian religion and the varying positions and practices which have evolved in the Christian Church as a result of the church's double wrestle with its Lord and with the culture of the society with which it lives in symbiosis.

342. THE RENAISSANCE AND REFORMATION **Three hours credit**

A study of political, economic, religious, and cultural developments of the Renaissance and Reformation eras. Offered Spring Semester, odd years.

350. HISTORY OF LATIN AMERICA **Three hours credit**

A study of the exploration, discovery, settlement, development, and independence of Latin America, with special emphasis on the social, cultural, political, economic, and religious contributions. Offered Fall Semester, odd years.

355. ASIAN HISTORY AND CULTURE **Three hours credit**

A survey of Asian Civilizations from ancient times to present, with special emphasis on changes in centuries-old forms of social, economic, and political organizations. Offered Spring Semester.

399. HONORS INDEPENDENT STUDY **One-Four hours credit**

An independent study supervised by three faculty members that provides the student who qualifies under the honors guidelines the opportunity to pursue a special topic of his choice.

410. THE EMERGENCE OF MODERN AMERICA **Three hours credit**

An indepth study of the United States from 1850 to 1900. Special emphasis will be placed on the American Civil War, Rise of Labor, Farmers and Native American Indians. Offered Spring Semester.

411. RECENT AMERICAN HISTORY **Three hours credit**

A study of the economic, social, political, and cultural history of the United States since 1900. Special attention will be given to current problems in the Near and Far East. Offered Fall Semester.

421. HISTORY OF THE SOUTH **Three hours credit**

A study of the economic, social, political, and cultural development of the South. Offered Fall Semester, even years.

430. ANCIENT HISTORY **Three hours credit**

A study of the ancient Near Eastern, Greek, and early Roman civilizations. Special emphasis will be given to archaeological information illustrating the interrelationships between the Old Testament and the history and culture of these civilizations. Offered Fall Semester, odd years.

440. ROME AND THE EARLY CHURCH **Three hours credit**

A Study of early church history and thought in the context of the classical culture of Rome from the late Republic until 476 A.D. Special emphasis will be given to church/state relations after the New Testament era. Offered Spring Semester, even years.

450. HISTORY OF POLITICAL THEORY**Three hours credit**

A survey of the major works in Political Theory from ancient times to the more modern theories which impact the world.

451. CULTURAL AND INTELLECTUAL HISTORY OF THE UNITED STATES**Three hours credit**

A consideration of prominent intellectual systems in American history from Puritanism to progressivism, and their contributions to the molding of national character. Offered Spring Semester, odd years.

460. TUDOR AND STUART ENGLAND**Three hours credit**

A history of England from the twilight of Medievalism at the end of the fourteenth century to the overthrow of James II in 1688. Special attention will be given to cultural, economic, religious, and political developments during the Tudor and Stuart periods. Offered Spring Semester, odd years.

480/490. SEMINAR IN HISTORY**Three hours credit**

An intensive study of selected topics, including research in the materials of history and the writing of analytical reports.

POLITICAL SCIENCE**211. AMERICAN GOVERNMENT****Three hours credit**

A survey of the structure and operation of government in the United States at all levels: national, state, and local. Offered Fall Semester. Offered Fall Semester.

230. SOCIAL AND ECONOMIC ISSUES BEFORE THE COURT**Three hours credit**

A study of the changes being wrought through the judicial process as to rights of the poor, the young, the activist, the student, the debtor, the consumer, the conscientious objector, and the nonwhite. Such complex issues are examined as the following: fundamental liberties, the criminally accused, family matters, morality, consumer rights, environmental pollution, sex discrimination, and political representation. Offered Fall Semester.

311. INTERNATIONAL RELATIONS**Three hours credit**

An introduction to international politics and the challenges that face the global community, including a brief overview of the major subfields of International Political Economy. International Organizations, and International Law.

340. FOUNDATIONS OF PUBLIC INVOLVEMENT***Two hours credit**

Introduction of important foundational concepts concerning Christian involvement in public affairs. This unit includes the study of biblical revelation as a framework for analysis. The history of evangelical public involvement is also explored. Prerequisite: Admission to American Studies Program and Political Science 211 or 212.

345. COMPARATIVE GOVERNMENTS**Three hours credit**

A comparison of differing forms of government in the international community with a look at the art of comparative politics.

350. DOMESTIC POLICY ISSUES***Two hours credit**

Examination of domestic political issues and important foundational concepts of political science. This course will explore various biblical perspectives on societal involvement within evangelical, social, and political activism. The biblical demand for doing justice then becomes the point of departure for focusing on current domestic issues facing our nation. Prerequisite: Admission to American Studies Program and Political Science 211 or 212.

360. ECONOMIC POLICY ISSUES***Two hours credit**

Examination of economic issues in light of biblical principles of stewardship and justice. Exposure to American International economic policy decisions and their impact on global affairs. Prerequisite: Admission to American Studies Program and Political Science 211 or 212.

370. INTERNATIONAL POLICY ISSUES***Two hours credit**

Examination of major international issues, introductions to members of Washington's international community and development of a biblical perspective on foreign policy, especially justice and peacemaking. Prerequisite: Admission to American Studies Program and Political Science 211 or 212.

375. LAW AND SOCIETY**Two hours credit**

A study of the relationship between law and society with particular emphasis on the major classical and contemporary theories of law and society, the organization of law, law and social control, and law and social change. Offered Spring Semester, odd years.

410. INTERNSHIP IN POLITICAL SCIENCE***Eight hours credit**

Political internship in student's field of interest in order to integrate faith with practice in a professional setting and for the purpose of providing exposure to the many governmental agencies in Washington. Prerequisite: Admission to American Studies Program and Political Science 211 or 212.

440. U.S. FOREIGN POLICY**Three hours credit**

A survey of the history, structure, instruments and operation of United States Foreign Policy including the place of the United States in the global community.

450. HISTORY OF POLITICAL THEORY**Three hours credit**

A survey of the major works in Political Theory from ancient times to the more modern theories which impact the world.

460. POLITICAL SOCIOLOGY**Three hours credit**

A study of the social bases of political phenomena, including electoral processes, institution of government, power structures, and political ideologies.

480/490. SEMINAR IN POLITICAL SCIENCE**Three hours credit**

An intensive study of selected topics, including research in the materials of political science and the writing of analytical reports.

* Under the supervision of the American Studies Program (CCC) as an educational laboratory in Washington, D.C. (16 hr. off-campus program)

PSYCHOLOGY**199. RESIDENT ASSISTANT TRAINING SEMINAR****One hour credit**

A seminar and in-service training to provide prospective Resident Assistants the necessary skills in order to effectively confront the variety of issues of campus life.

200. COURTSHIP, MARRIAGE, AND THE FAMILY**Three hour credit**

An introductory study of dating, courtship, and marriage, preparation for marriage; the selection of a marriage partner, the roles of members of the family, family rituals, and patterns of interaction. Offered Fall Semester.

210. CRISIS INTERVENTION COUNSELING**Two hours credit**

A survey of principles and techniques of telephone counseling. Designed especially to prepare non-professionals for crisis intervention based on Christian values within the limits of telephone contact. Offered Fall Semester.

211. GENERAL PSYCHOLOGY**Three hours credit**

A study of the fundamental principles of human activities, including the aims and methods of psychology, the relative contributions of heredity and environment to intelligence and individual differences, the origin and development of the individual; his emotions, motives, personality, the study of learning, memory, observation, and thinking. Prerequisite to all other courses in psychology. Offered Every Semester.

212. ADVANCED GENERAL PSYCHOLOGY**Three hours credit**

Continuation of General Psychology 211. Offered Every Semester.

260. COMPUTER APPLICATIONS FOR THE BEHAVIORAL AND SOCIAL SCIENCES**Three hours credit**

Introduction to basic computer concepts as well as major applications software, such as word processing, spreadsheets, data base management, hypermedia and statistical programming, and specific application relevant in the Behavioral and Social Sciences. Offered Spring Semester.

302. PERSONALITY THEORY**Three hours credit**

A study of the significance of theory in scientific inquiry and an examination of the major approaches to the study of personality, its dynamics, development, and treatment. Offered Every Semester.

309. DEVELOPMENTAL PSYCHOLOGY**Three hours credit**

An introductory course in developmental psychology, emphasizing an overview of important developmental theories and research, discussion of the peculiar problems, research designs, and methodologies of the area. Students should emerge from the course with a knowledge of developmental research and an awareness of the importance of the developmental tradition in the broader field of psychology. Offered Every Semester.

310. CHILD PSYCHOLOGY**Three hours credit**

Origin and principles of behavior in infancy and childhood; physical, intellectual, social, emotional, and language development in the normal child. Offered Every Semester.

311. ADOLESCENT PSYCHOLOGY**Three hours credit**

Physical, intellectual, social and emotional development and principles of behavior of the adolescent. Offered Every Semester.

312. EDUCATIONAL PSYCHOLOGY**Three hours credit**

A study of the teacher in his task of developing the ability of the student in his courses. A study of the psychological foundations for learning and the procedures by which learning is accomplished, the evaluation of these procedures and the learning products. Offered Every Semester.

318. PSYCHOLOGY OF IDENTITY**Three hours credit**

A study of contemporary post-adolescent personality development, organized around Erikson's fifth and sixth stages, with emphasis on middle adult outcomes of the post-adolescent identity crisis. Prerequisites: Psychology 211 and 212.

321. BEHAVIORAL STATISTICS**Three hours credit**

A study of descriptive statistics, which includes frequency distributions, measures of central tendency and variability, the normal curve and standard scores, and inferential statistics with the emphasis on hypothesis testing using the normal deviate test, t-test, one-way analysis of variance, and chi-square. The course also introduces regression, correlation, and probability. Prerequisite: MAT 111 - Algebra. Offered Every Semester.

330. SOCIAL PSYCHOLOGY**Three hours credit**

A study of the relationships between individual behavior and the social environment. Special emphasis is placed on personality development and adjustments. Prerequisite: Psychology 211 and Sociology 211. Offered Every Semester.

340. GERONTOLOGY**Three hours credit**

An analysis of aging as a social process in modern mass society. Areas included are the theories of the process of aging; the social problems of being old, i.e., economics, crime, victimization, medical care, and housing; and the experience of death and dying. Offered Spring Semester, odd years.

341. PSYCHOLOGY OF LEARNING**Three hours credit**

Emphasis is upon the investigation of experimental research in the theories of learning as related to animal and human research. Topics for discussion range from simple forms of conditioning to the more complex cognitive behavior represented in verbal learning and concept acquisition. Prerequisites: psychology 211 and 212. Offered Every Semester.

351. MULTICULTURAL COUNSELING**Three hours credit**

An exploration of the lives and potential counseling problems of Native-American, African-American, Asian-American and Hispanic-American clients at the various stages along the lifespan continuum.

360. COUNSELING FIELD EXPERIENCE I**Two hours credit**

Supervised work experience in a social agency or community program which provides counseling services. Prerequisite: Psychology 211 and 212. (Registration by approval of application and permission of instructor.) Offered Fall Semester.

361. COUNSELING FIELD EXPERIENCE II**Two hours credit**

Supervised work experienced in a social agency or community program which provides counseling services. Prerequisite: Psychology 360. (Registration by approval of application and permission of instructor.) Offered Spring Semester.

390. PSYCHOLOGY AND CHRISTIAN FAITH**Three hours credit**

This course explores the potentials for and problems of a distinctively Christian behavioral science emphasizing the need for individual integration of one's behavioral science perspective into his/her own experiences of Christian discipleship. The most prominent traditional (i.e. nontheistic) views of religion from the literature of secular psychology are critically reviewed, and an alternative model of integration offered. Prerequisites: Theology 230 and 6 hours of psychology. Offered Spring Semester, even years.

399. HONORS INDEPENDENT STUDY**One-four hours credit**

An independent study supervised by three faculty members that provides the student who qualifies under the honors guidelines the opportunity to pursue a special topic of his choice.

401. ABNORMAL PSYCHOLOGY**Three hours credit**

Examination of the various kinds of behavior abnormalities found in our modern society. A study of the causes, development, prevention, and treatment of abnormal behavior. Prerequisite: Psychology 211 and 221. Offered Spring Semester.

410. HISTORY AND SYSTEMS OF PSYCHOLOGY**Three hours credit**

Development of psychological thought from the early Greeks to the present with the major emphasis being placed upon theoretical explanations of human behavior which have emerged in the last 100 years. Prerequisite: Psychology 211 and 212. Offered Fall Semester, odd years.

412. HUMAN SERVICES PRACTICUM I**Three hours credit**

Supervised field work involving placement of student in a human services agency for practical experience. Prerequisite: Sociology 311 and 312, Psychology 451. (Psychology 451 may be taken concurrently.) Offered Every Semester.

413. HUMAN SERVICES PRACTICUM II**Three hours credit**

Supervised field placement of student in a human services setting for practical experience. Prerequisite: Psychology/Sociology 412 and Psychology 452. (Psychology 452 may be taken concurrently.) Offered Every Semester.

421. EXPERIMENTAL PSYCHOLOGY**Three hours credit**

An introductory course in Experimental Psychology. Emphasis is on the fundamental basis of research including study of the principles of design, statistical concepts and problem solving. Prerequisites: Psychology 211, 212, and 321. Offered Fall Semester.

422. COLLABORATIVE RESEARCH**Three hours credit**

A research workshop providing graduating seniors with an opportunity to participate as either research assistants or collaborators in rigorous psychological research. Prerequisite: Psychology 321 and 421. Offered Every Semester.

423. INDIVIDUAL RESEARCH**Three hours credit**

A research workshop providing graduating seniors with an opportunity to plan and execute individual undergraduate research. Students also review and evaluate research representing a wide range of psychological topics. Prerequisite: Psychology 321 and 421. (Registration by approval of application and permission of instructor). Offered Every Semester.

430. PHYSIOLOGICAL PSYCHOLOGY**Three hours credit**

A course designed to give an overview of physiological psychology with specific emphasis on the brain and its functions, and to show how biology influences different areas of human experience such as emotions, learning, and madness. Offered Fall Semester, even years.

442. TESTS AND MEASUREMENTS**Three hours credit**

A study of the techniques for securing diagnostic and achievement data that will, through group and individual testing, give the teacher or counselor a better basis for directing his educational and guidance efforts. Prerequisites: Psychology 211, 212, and 321. Offered Every Semester.

451. THEORIES OF COUNSELING**Three hours credit**

A general survey designed to acquaint the student with the underlying principles, the major theories, and the methods commonly employed in individual counseling. Prerequisites: Psychology 211, 212, and 302. Offered Fall Semester.

452. TECHNIQUES OF COUNSELING**Three hours credit**

A course that deals with becoming and being a counselor by examining the various agencies, *styles*, techniques, problems and categories of counseling. Prerequisite: Psychology 451. Offered Spring Semester.

480/490. CURRENT ISSUES IN PSYCHOLOGY**Three hours credit**

A course designed to introduce current trends in psychological theory and research which are too new or too highly specialized to be covered in traditional curricular offerings. Three topics are selected to be covered each year, with a different member of the psychology faculty lecturing on that topic for five weeks.

SOCIOLOGY**200. COURTSHIP, MARRIAGE, AND THE FAMILY****Three hours credit**

An introductory study of dating, courtship, and marriage, preparation for marriage: the selection of a marriage partner, the roles of members of the family, family rituals and patterns of interaction. Offered Fall Semester.

211. GENERAL SOCIOLOGY**Three hours credit**

Introduction to sociological concepts, social structures, forces, processes, and products. Note: Sociology 211 is a prerequisite for all sociology courses except 200. Offered Every Semester.

212. SOCIAL PROBLEMS**Three hours credit**

A study of major contemporary social problems, their nature, bases, consequences, and alternative solutions. Required of all students majoring in sociology or social science. Offered Every Semester.

260. COMPUTER APPLICATIONS FOR THE BEHAVIORAL AND SOCIAL SCIENCES**Three hours credit**

Introduction to basic computer concepts as well as major applications software, such as word processing, spreadsheets, data base management, hypermedia and statistical programming, and specific application relevant in the Behavioral and Social Sciences. Offered Spring Semester.

- 310. CULTURAL ANTHROPOLOGY** **Three hours credit**
 An introduction to various aspects of culture including material, social economic, esthetics, political, religious, and linguistic factors. Offered Fall Semester.
- 311. INTRODUCTION TO HUMAN SERVICES** **Three hours credit**
 A study designed to promote understanding of and stimulate students interest in human services by exploring the nature, roles, values and responsibilities of "people helpers." Offered Fall Semester.
- 312. SOCIAL WORK METHODS** **Three hours credit**
 A study of techniques, methods, and procedures of social work. Prerequisite: Sociology 311. Offered Spring Semester.
- 320. SOCIOLOGY OF THE FAMILY** **Three hours credit**
 A study of the origin and ethology of the family, background of the modern American family, social changes and the family roles of members of the family, problems of family life. Offered Spring Semester.
- 321. BEHAVIORAL STATISTICS** **Three hours credit**
 A study of descriptive statistics, which includes frequency distributions, measures of central tendency and variability, the normal curve and standard scores, and inferential statistics with the emphasis on hypothesis testing using the normal deviate test, t-test, one-way analysis of variance, and chi-square. The course also introduces regression, correlation, and probability. Prerequisite: MAT 111 - Algebra. Offered Every Semester.
- 322. SOCIAL RESEARCH METHODS** **Three hours credit**
 Methods and techniques of research in the social sciences, including methods of collecting, analyzing and presenting data. Recommended: Sociology 321. Offered Spring Semester.
- 330. SOCIAL PSYCHOLOGY** **Three hours credit**
 Social basis of human behavior and interaction, and factors which underlie the processes of socialization. Special emphasis is placed on personality development and adjustment. Offered Every Semester.
- 340. GERONTOLOGY** **Three hours credit**
 An analysis of aging as a social process in modern mass society. Areas included are the theories of the process of aging; the social problems of being old, i.e., economics, crime, victimization, medical care, and housing; and the experience of death and dying. Offered Spring Semester, odd years.
- 351. CULTURE AND PERSONALITY** **Three hours credit**
 Survey of the approaches to the interrelation between of the personality system and the socio-cultural environment with emphasis on mental disorder and cultural change. Prerequisite: Psychology 211.
- 370. SOCIAL AND CULTURAL CHANGE** **Three hours credit**
 Study of the past, present, and future changes in social structures and cultural patterns. A cross-cultural/comparative approach will be used to examine such topics as modernization, industrialization, cultural ecology, world systems, revolutions, economic development, information society and robotics. Offered Fall Semester, odd years.
- 375. LAW AND SOCIETY** **Three hours credit**
 A study of the relationship between law and society with particular emphasis on the major classical and contemporary theories of law and society, the organization of law, law and social control, and law and social change. Offered Spring Semester, odd years.
- 380. JUVENILE DELINQUENCY** **Three hours credit**
 The course examines delinquent behavior and the general operation of the juvenile control system. Offered Fall Semester, odd years.
- 390. SOCIOLOGY AND CHRISTIAN FAITH** **Three hours credit**
 This course explores the potentials for and problems of a distinctively Christian social science, emphasizing the need for individual integration of one's behavioral science perspective into his/her own experiences of Christian discipleship. The most prominent traditional (i.e. nontheistic) views of religion from the literature of secular sociology are critically reviewed, and an alternative model of integration offered. Prerequisites: Theology 230 and 6 hours of sociology. Offered Spring Semester, even years.
- 399. HONORS INDEPENDENT STUDY** **Three hours credit**
 An independent study supervised by three faculty members that provides the student who qualifies under the honor guidelines the opportunity to pursue a special topic of his choice.
- 410. MINORITIES** **Three hours credit**
 The significance of ethnic minorities in American society and the world with an introduction to sociological and anthropological theory as well as an interpretation of dominant-minority relations. Prerequisite: Sociology 212. Offered Fall Semester, even years.

412. HUMAN SERVICES PRACTICUM I**Three hours credit**

Supervised field work involving placement of student in social welfare agency for practical experience. Prerequisite: Sociology 311 and 312, Psychology 451. (Psychology 451 may be taken currently.) Offered Every Semester.

413. HUMAN SERVICES PRACTICUM II**Three hours credit**

Supervised field work involving placement of student in a human services setting for practical experience. Prerequisites: Psychology/Sociology 412 and Psychology 452. (Psychology 452 may be taken concurrently.) Offered Every Semester.

420. THE URBAN COMMUNITY**Three hours credit**

The form and development of the urban community; the growth, development and problems of cities, the metropolitan region and social characteristics of fringe and suburban areas; sustenance organization, demographic, geographic and technological variables, Offered Spring Semester, even years.

430. SOCIAL ORGANIZATION**Three hours credit**

A study of structure and function of groups and an analysis of both the formal and informal organization.

440. CRIMINOLOGY**Three hours credit**

A study of the problems, theory, cause, control, statistics, prevention and treatment of criminal behavior. Offered Fall Semester, even years.

450. MEDICAL SOCIOLOGY**Three hours credit**

An analysis of health, illness, and the health professions and institutions from a socio-cultural perspective. Topics will include social epidemiology health attitudes and behavior, mental health, the socialization of health professionals, the organization of health care, and patient-professional relationships. Offered Fall Semester, odd years.

460. POLITICAL SOCIOLOGY**Three hours credit**

Study of the social bases of political phenomena, including electoral processes, institution of government, power structures, and political ideologies.

461. HISTORY OF SOCIOLOGICAL THEORY**Four hours credit**

A review of the works of major social theorist and the impact of their ideas on current sociological thought. Emphasis is placed on the contributions of various schools of sociological theory in the nineteenth and the twentieth-century period. Offered Fall Semester.

480/490. SEMINAR IN SOCIOLOGY**Three hours credit**

An intensive study of selective topics, including research in the materials of sociology and the writing of analytical reports.

Department of Bible and Christian Ministries

JERALD DAFFE, Chairperson

BIBLE AND THEOLOGY Professors **Bowdle and Sims;**
Associate Professors **Boone, Herron, Daffe, Simmons,**
and **Smith;** Instructor **Johns;**

CHRISTIAN EDUCATION: Senior Adjunct Professor **Baldree;**
Assistant Professor **Blackmon;** Instructor **Bayles**

INTERCULTURAL STUDIES: Associate Professor **Usherwood**

DEPARTMENT OF BIBLE AND CHRISTIAN MINISTRIES

DISCIPLINES

Bible
Greek
Christian Education
Church History
Evangelism
Intercultural Studies
Pastoral Studies
Philosophy
Theology

The Department of Bible and Christian Ministries offers majors in **BIBLE and THEOLOGY, PASTORAL MINISTRY, CHRISTIAN EDUCATION and INTERCULTURAL STUDIES**. Each program combines biblical/theological knowledge with practical ministerial skills enabling students to succeed in graduate and professional studies as well as in church ministries. The department also serves the college by providing an eighteen hour minor to all its graduates. The goal is to enable all graduates to be conversant in the Christian faith and to begin integrating the Christian faith in all aspects of their life and vocation.

Bible 101, 102 and Theology 230 are prerequisites to 300 and 400 level courses in Bible and Theology.

OFFICIAL ACCEPTANCE INTO DEPARTMENT

Requirements for acceptance of a student to the Department of Bible and Christian Ministries are:

1. The completion of 45 semester hours and sophomore classification.
2. A 2.0 grade point average in the courses taken in the Department as well as a 2.0 overall grade point average.
3. The student who transfers 45 hours or more may be officially accepted into the department after the completion of 12 semester hours at Lee provided he has a grade point average of 2.0 in the courses taken in the Department as well as an overall 2.0 grade point average.
4. The student's conduct and character must be generally acceptable.

PROGRAMS OF STUDY

The Department of Bible and Christian Ministries offers the following programs of study:

Degree	Major	Code
B.A.	Bible and Theology	BIBA
B.A.	Pastoral Ministry	PASA
B.S.	Pastoral Ministry	PASS
B.A.	Christian Education	CEDA
B.S.	Christian Education	CEDS
B.A.	Intercultural Studies	ISPA

**BACHELOR OF ARTS IN BIBLE AND THEOLOGY
(Preseminary)**

BIBA

	CREDIT HOURS	
SPECIALTY AREA REQUIREMENTS		
BIB 101 - Old Testament Survey	3	
BIB 102 - New Testament Survey	3	
BIB 402 - Romans and Galatians	3	
BIB 404 - I and II Corinthians	3	
OR		
BIB 206 - Acts	2	
THE 230 - Christian Thought	3	
THE 331 - Christian Ethics	3	
THE 437 - Systematic Theology	3	
THE 438- Systematic Theology	3	
Three hours chosen from:	3	
THE 434- Christian Apologetics (3)		
THE 435 - Contemporary Theology (3)		
PHI 241 - Introduction to Philosophy (3)		
Bible Electives (at least 4 hours in Old Testament and a Gospel)	8-9	
Subtotal Specialty		35
COLLATERAL REQUIREMENTS		
PAS 261 - Introduction to Preaching	2	
PAS 262 - Ministry of Preaching	2	
PAS 461 - Pastoral Ministry	3	
PAS 462 - Pastoral Ministry	3	
PAS 464 - Pastoral Counseling	3	
CED 241 - Educational Ministry/Church	3	
CHH 321- Church of God History/Polity	2	
CHH 323- History of Christianity	3	
CHH 324- History of Christianity	3	
PAS 101 - Foundations for Ministry	1	
PAS 201 - Foundations for Ministry	1	
PAS 301 - Foundations for Ministry	1	
PAS 401 - Foundations for Ministry	1	
GRE 211 - New Testament Greek	4	
GRE 212- New Testament Greek	4	
GRE 311 - New Testament Greek	3	
GRE 312- New Testament Greek	3	
Subtotal Collateral Requirements		42
GENERAL EDUCATION REQUIREMENTS		39
ELECTIVES		14
TOTAL HOURS IN PROGRAM		130

BACHELOR OF ARTS IN PASTORAL MINISTRY**PASA**

	CREDIT HOURS	
SPECIALTY AREA REQUIREMENTS		
PAS 102 - Seminar	1	
PAS 202 - Seminar	1	
PAS 261 - Introduction to Preaching	2	
PAS 262 - Ministry of Preaching	2	
PAS 351 - Ministry of Worship	3	
PAS 365 - Practicum	2	
PAS 461 - Pastoral Ministry	3	
PAS 462 - Pastoral Ministry	3	
PAS 464 - Pastoral Counseling	3	
PAS 465 - Practicum	3	
ISP 253 - Principles of Church Growth	3	
CED 241 - Educational Ministry/Church	3	
EVA 161 - Personal Evangelism	2	
CHH 321- COG History and Polity	2	
Three hours chosen from:	3	
PAS 352 - Church and Social Problems (3)		
PAS 363 - Expository Preaching (3)		
ISP410 - Church Planting (3)		
CED 341 - Principles of Teaching in Christian Education (3)		
Subtotal Specialty		35
COLLATERAL REQUIREMENTS		
PAS 101 - Foundations For Ministrv	1	
PAS 201 - Foundations For Ministry	1	
PAS 301 - Foundations For Ministry	1	
PAS 401 - Foundations For Ministry	1	
BIB 101 - Old Testament Survey	3	
BIB 102 - New Testament Survey	3	
BIB 402 - Remans and Galatians	3	
THE 230- Christian Thought	3	
THE 331 - Christian Ethics	3	
THE 335 - Person/Work of Holy Spirit	3	
CHH 323- History of Christianity	3	
OR		
CHH 324- History of Christianity	3	
GRE 211 - New Testament Greek	4	
GRE 212 - New Testament Greek	4	
GRE 311 - New Testament Greek	3	
GRE 312 - New Testament Greek	3	
Six hours chosen from:	6	
THE 437- Systematic Theology (3)		
THE 438- Systematic Theology (3)		
THE 337- Theology of the Old Testament (3)		
THE 338- Theology of the New Testament (3)		
Bible electives (at least 2 hours in Old Testament)	5	
Subtotal Collateral Requirement		50
GENERAL EDUCATION REQUIREMENTS		39
ELECTIVES		6
TOTAL HOURS		130

BACHELOR OF SCIENCE IN PASTORAL MINISTRY**PASS**

	CREDIT HOURS	
SPECIALTY AREA REQUIREMENTS		
PAS 102 - Seminar	1	
PAS 202 - Seminar	1	
PAS 261 - Introduction to Preaching	2	
PAS 262 - Ministry of Preaching	2	
PAS 351 - Ministry of Worship	3	
PAS 365 - Practicum	2	
PAS 461 - Pastoral Ministry	3	
PAS 462 - Pastoral Ministry	3	
PAS 464 - Pastoral Counseling	3	
PAS 465 - Practicum	2	
ISP 253 - Principles of Church Growth	3	
CED 241 - Educational Ministry/Church	3	
EVA 161 - Personal Evangelism	2	
CHH 321- COG History and Polity	2	
Three hours chosen from:	3	
PAS 352 - Church and Social Problems (3)		
PAS 363 - Expository Preaching (3)		
ISP 410 - Church Planting (3)		
CED 341 - Principles of Teaching in Christian Education (3)		
Subtotal Specialty		35
COLLATERAL REQUIREMENTS		
PAS 101 - Foundations For Ministry	1	
PAS 201 - Foundations For Ministry	1	
PAS 301 - Foundations For Ministry	1	
PAS 401 - Foundations For Ministry	1	
BIB 101 - Old Testament Survey	3	
BIB 102 - New Testament Survey	3	
BIB 402 - Remans and Galatians	3	
THE 230 - Christian Thought	3	
THE 331 - Christian Ethics	3	
THE 335 - Person/Work of Holy Spirit	3	
CHH 323- History of Christianity		
OR		
CHH 324- History of Christianity	3	
Choose 6 hours from:	6	
THE 437- Systematic Theology (3)		
THE 438- Systematic Theology (3)		
THE 337 - Theology of the Old Testament (3)		
THE 338 - Theology of the New Testament (3)		
Bible electives (at least 2 hours in Old Testament)	5	
Subtotal Collateral Requirements		36
GENERAL EDUCATION REQUIREMENTS		39
ELECTIVES		20
TOTAL HOURS		130

BACHELOR OF ARTS IN CHRISTIAN EDUCATION	CEDA
	CREDIT HOURS
SPECIALTY AREA REQUIREMENTS	
CED 141 - Survey of Christian Education	3
CED 241 - Ed. Ministry of the Church	3
CED 341 - Principles of Teaching C.E.	3
CED 342- C. E. of Children	3
CED 345- C. E. of Youth	3
CED 445- Field Work in C.E.	1
CED 446- Field Work in C.E.	1
CED 447- Seminar in C.E.	2
CED 448- Seminar in C.E.	2
Christian Education Electives	9
Subtotal for Specialty Area	30
 COLLATERAL REQUIREMENTS	
PAS 101 - Foundations For Ministry	1
PAS 201 - Foundations For Ministry	1
PAS 301 - Foundations For Ministry	1
PAS 401 - Foundations For Ministry	1
BIB 101 - Old Testament Survey	3
BIB 102 - New Testament Survey	3
Bible Electives	2-3
THE 230 - Christian Thought	3
THE 331 - Christian Ethics	3
Choose 6 hours:	6
THE 437- Systematic Theology (3)	
THE 438- Systematic Theology (3)	
THE 337- Theology of the Old Testament (3)	
THE 338- Theology of the New Testament (3)	
Choose one of the following:	2-3
EVA 161 - Personal Evangelism (2)	
EVA 363 - Contemporary Evangelism (3)	
Department Electives	1-2
Subtotal Collateral Requirements	28
 GENERAL EDUCATION REQUIREMENTS	 45
This program requires 6 hours of language at the intermediate level.	
 ELECTIVES	 27
 TOTAL HOURS	 130

BACHELOR OF SCIENCE IN CHRISTIAN EDUCATION CEDS

The candidate for a B.S. in Christian Education must take a minor of eighteen (18) hours or a professional sequence of twenty-four (24) hours in one of the following areas: Business, Education, Intercultural Studies, Music, Psychology, Sociology, or other approved areas.

	CREDIT HOURS	
SPECIALTY AREA		
CED 141 - Survey of Christian Education	3	
CED 241 - Ed. Ministry of the Church	3	
CED 341 - Principles of Teaching C.E.	3	
CED 342- C.E. of Children	3	
CED 345- C.E. of Youth	3	
CED 445- Field Work in C.E.	1	
CED 446- Field Work in C.E.		
CED 447- Seminar in C.E.	2	
CED 448- Seminar in C.E.	2	
Six hours chosen from:	6	
CED 340- Spiritual Formation and Discipleship (3)		
CED 343- Multisensory Education (3)		
CED 348- Principles of Leadership (3)		
CED 431 - Models of Youth Leadership (3)		
CED 442- Christian Education of Adults (3)		
CED 443- History & Philosophy of C.E. (3)		
Christian Education Electives	5	
Subtotal for Specialty Area		32
COLLATERAL REQUIREMENTS		
PAS 101 - Foundations For Ministry	1	
PAS 201 - Foundations For Ministry	1	
PAS 301 - Foundations For Ministry	1	
PAS 401 - Foundations For Ministry		
BIB 101 - Old Testament Survey	3	
BIB 102 - New Testament Survey	3	
Direct Bible Electives	2-3	
THE 230 - Christian Thought	3	
THE 331 - Christian Ethics	3	
Choose 6 hours from:	6	
THE 437- Systematic Theology (3)		
THE 438- Systematic Theology (3)		
THE 337 - Theology of the Old Testament (3)		
THE 338- Theology of the New Testament (3)		
Choose one of the following:	2-3	
EVA 161 - Personal Evangelism (2)		
EVA 363 - Contemporary Evangelism (3)		
Department Elective	1-2	
Subtotal for Collateral Requirements		28
GENERAL EDUCATION REQUIREMENTS		39
MINOR OR SEQUENCE		18-24
ELECTIVES		7-13
TOTAL HOURS		130

BACHELOR OF ARTS IN INTERCULTURAL STUDIES	CREDIT HOURS	ISPA
SPECIALTY AREA REQUIREMENTS		
ISP 250 - Introduction to Missions	3	
ISP 253 - Principles of Church Growth	3	
ISP 254 - History of Missions	3	
ISP 354 - Theology of Missions	3	
SOC 310- Cultural Anthropology	3	
COM 354- Intercultural Communications	3	
ISP 465 - Practicum	6	
<p>A 6-hour practicum in a culture other than the student's home culture must be taken after the sophomore year or junior year.</p>		
Twelve hours chosen from:	12	
ENG 360- Introduction to Linguistics (3)		
THE 332 - Religion and Culture (3)		
SOC 410- Minorities (3)		
PSY 351 - Emotional Health & Intercultural Ministry (2)		
PSY451 - Theories of Counseling (3)		
ISP 320 - Urban Ministries (2)		
ISP 352 - Contemporary World Religions (3)		
ISP 360 - Area Studies (2-3)		
ISP 410 - Church Planting (3)		
ISP 451 - Principles & Practices of Missions (3)		
Subtotal for Specialty Area		36
COLLATERAL REQUIREMENTS		
PAS 101 - Foundations For Ministry	1	
PAS 201 - Foundations For Ministry	1	
PAS 301 - Foundations For Ministry	1	
PAS 401 - Foundations For Ministry	1	
BIB 101 - Old Testament Survey	3	
BIB 102 - New Testament Survey	3	
THE 230 - Christian Thought	3	
THE 331 - Christian Ethics	3	
BIB 402 - Remans and Galatians	3	
Select one of the following:	2-3	
BIB 206 - Acts		
THE 335 - Person & Work of the Holy Spirit (3)		
Bible/Theology electives	6-7	
Subtotal for Collateral Requirements		28
GENERAL EDUCATION REQUIREMENTS		45
<p>This program requires 6 hours of language at the intermediate level.</p>		
ELECTIVES		21
TOTAL HOURS		130

MINORS

A minor in religion consists of eighteen (18) semester hours, according to the following distribution: Religion Core courses, twelve semester hours, and religion electives, six semester hours.

The minor in Biblical language consists of: New Testament Greek 211-212, eight semester hours; New Testament Greek 311-312, six semester hours; and grammatical exegesis electives, four semester hours.

A minor in Christian Education consists of eighteen hours including Christian Education 141, three semester hours; 241, three semester hours; 341, three semester hours, 342 or 345, three semester hours; 448, two semester hours; and electives, four semester hours.

A minor in Intercultural Studies consists of eighteen hours. A person who majors in Bible and Theology or Pastoral Studies and minors in intercultural Studies may elect to take a modern foreign language instead of a biblical language. Course requirements for the minor in Intercultural Studies are: Introduction to Missions, ISP 250, three semester hours; Theology of Missions, ISP 354, three semester hours; Principles and Practices of Missions, ISP 451; and nine additional hours from the intercultural course listings in this catalog.

A professional concentration in Youth Ministry consists of eighteen hours. Nine hours required for Christian Education majors are CED340, CED432 and CED433. Twelve hours required for the non-Christian Education major are CED340, CED315, CED432 and CED433. The six to nine additional hours are to be selected from CED320, CED344, CED351, CED431, COM 310, COM320, DRA105 and DRA250. Courses taken for the concentration must be separate and apart from other Christian Education courses required in the specialty area. This concentration is designed for individuals who will serve as youth pastors, christian education directors and lay youth leaders. A certificate will be awarded upon completion of the required courses.

EVANGELICAL TEACHER TRAINING DIPLOMA

As a member of the Evangelical Teacher Training Association, Lee College is qualified to offer the ETTA's diploma in teacher training in church education. While the student is enrolled at Lee, he can meet requirements for the ETTA diploma as he meets his other requirements for graduation.

The ETTA diploma indicated that the holder is sufficiently proficient in Bible and Christian Education to qualify as an instructor of local church teachers in a leadership training program. It is recognized throughout the world by evangelical Christians. Over two hundred schools of higher learning and graduate seminaries belong to ETTA. The courses required for this award are: Bible, twelve hours, and Christian Education, fifteen hours including the following courses: Principles of Teaching in Christian Education, Christian Education of Children or Youth, Educational Ministry of the Church, Intercultural Studies and Evangelism.

The student must make application for the diploma to the Chairperson of the Department of Bible and Christian Ministries at the beginning of the semester in which he plans to graduate. The cost for the diploma is \$10.00.

MISCELLANEOUS

For each of the preceding programs of study in this department the GPA is computed from the specialty area.

Even though transfer students may have acquired at another college the hours required in Bible and Theology for a program, the department requires

the student to take Systematic Theology 333-334 and two semesters of book studies, one of which must be BIB 402- Romans and Galatians. If the student has had two semesters of Systematic Theology, the courses may be retaken or THE 337- Theology of the Old Testament and THE 338- Theology of the New Testament taken in lieu of it.

The transfer student should consult with the department chairman concerning the Foundation for Ministry course(s) which should be taken.

The non-ministerial student or the pre-seminary student may with proper authorization make substitution for pastoral-oriented courses. However, the pre-seminary student may not make substitutions for PAS 101, 201, 301, 401, 261 or 262.

Students with significant cross-cultural experience may petition the Director for permission to substitute other courses for the practicum in lieu of a cross-cultural practicum. Substitutions require the approval of the Department Chairperson and Program Director.

Any Bible and Theology major who chooses an Intercultural Studies minor may take a modern foreign language in lieu of Greek.

Bible 101, 102 and Theology 230 are prerequisites to 300 and 400 level courses in Bible and Theology.

COURSE OFFERINGS

BIBLE

101. OLD TESTAMENT SURVEY

Three hours credit

A study of the Old Testament, its translations, and historical background. This course is primarily a survey of Old Testament history and literature.

102. NEW TESTAMENT SURVEY

Three hours credit

A study of the intertestamental period and the development of the Gospels with attention given to the life and teaching of Christ continuing with Acts through Revelation. Special attention is given to the early-development period of the Christian church.

201. MAJOR PROPHETS

Three hours credit

A brief study of the life and times of the major prophets. An outline study is made of each book, with some attention given to present-day and homiletic use.

202. SYNOPTIC GOSPELS

Three hours credit

A course designed to look at the interrelatedness of the Gospels of Matthew, Mark and Luke.

203. MINOR PROPHETS

Three hours credit

A brief study of the life and times of the minor prophets. An outline study is made of each book with some attention given to

204. GOSPEL OF JOHN

Two hours credit

An expository study in which attention is given to the theological significance of the book, especially noting Christ's deity and humanity, signs, death, and resurrection. Johannine authorship is discussed and some comparisons will be made with the Synoptic Gospels present-day and homiletic use.

205. THE PSALMS

Two hours credit

A sectional study of this Old Testament poetical book. Special attention is given to matters of background periodically

206. ACTS

Two hours credit

A sectional study of this historical narrative, emphasizing the life of the early Church, the work of the Holy Spirit, and the life and labors of Paul. The Greek text is consulted periodically for purposes of illustration and clarification.

301. DEUTERONOMY

Two hours credit

A detailed study of Deuteronomy. Special emphasis will be given to the place of the book in the Pentateuch, the use of it by Jesus and the early Church, and the Jewish rabbinic interpretations

302. PRISON EPISTLES**Three hours credit**

An expository study of the Epistles to the Ephesians, Colossians, Philemon and Philippians. Date authorship and the occasions of the writing of these epistles are briefly considered but the major part of the course is devoted to their meaning and relevance of the book.

303. WISDOM LITERATURE**Three hours credit**

A study of the Old Testament books generally recognized as wisdom books: Proverbs, Ecclesiastes, and Job. Consideration will be given to the relation of these books to the Old Testament as a whole and their individual theological and ethical thrusts.

304. PASTORAL EPISTLES**Two hours credit**

An expository treatment of the Epistles to Timothy and Titus, supplemented with appropriate exegetical material. Special attention is given to the position, qualifications and office of both the elder and the deacon.

306. HEBREWS**Two hours credit**

A verse by verse study of this doctrinal Epistle. Special attention is given to matters of background and outlining, with constant reference to the Old Testament structure. The Greek text is consulted periodically for purposes of illustration and clarification.

**398. HISTORICAL GEOGRAPHY AND
ARCHAEOLOGY OF THE BIBLE****Three hours credit**

A travel-study program in Israel designed to provide the student with an on-the-scene study opportunity to correlate Biblical and historical materials with Palestinian sites. Lectures presume a working knowledge of the Biblical text. Priority will be given to graduating seniors in the Department of Bible and Christian Ministries, but the travel seminar is open to other college students, faculty, and friends of the college as space allows.

401. INTERTESTAMENTAL PERIOD**Three hours credit**

A study of the history and literature of the intertestamental period leading up to the first advent of Christ. In addition to the apocryphal books, the Qumran scrolls will be read and discussed and their significance for the New Testament period considered. Permission of the Instructor is required for the non-Biblical Education major.

402. ROMANS AND GALATIANS**Three hours credit**

A comparative, expository and theological study of the Epistles to the Romans and Galatians with emphasis on the cardinal Christian doctrines as formulated in these documents. It includes a study of the influences of both Judaism and Hellenism on the cultural and religious scene in the first century A.D.

404. I AND II CORINTHIANS**Three hours credit**

An expository and theological study of I and II Corinthians. Special attention is given to the doctrinal and practical issues faced in the early Christian community in the Hellenistic world both the cultural and religious environments are considered.

406. GENERAL EPISTLES**Two hours credit**

An English Bible book study in I and II Peter, James, Jude, and the Johannine Epistles. Primary emphasis is placed on an inductive study of the contents of each book.

408. REVELATION**Two hours credit**

A study of the book of Revelation with appropriate consideration of Daniel and other apocalyptic passages. Special attention is given to the Christology of the book.

GREEK**211. NEW TESTAMENT GREEK****Four hours credit**

A basic vocabulary and grammar study of New Testament Greek with some drills in simple Greek reading. The course consists primarily of drills in vocabulary and grammar with an introduction to its use.

212. NEW TESTAMENT GREEK**Four hours credit**

A continuation of Biblical Language 211 with more attention to syntax and reading.

311. NEW TESTAMENT GREEK**Three hours credit**

A continuation of Biblical Language 212. Special attention is given to regular verbs and reading, special drills in handling and identifying irregular verbs and reading drills.

312. NEW TESTAMENT GREEK**Three hours credit**

A continuation of Biblical Language 311. This course in reading New Testament Greek begins with the simpler portions of the New Testament and introduces the more difficult portions of the New Testament.

417. GRAMMATICAL EXEGESIS OF GALATIANS**Two hours credit**

An exegetical study from the Greek, with emphasis on the grammar of the text in ascertaining its meaning.

418. GRAMMATICAL EXEGESIS OF JAMES**Two hours credit**

A study of this practical epistle from the Greek text. Special attention is given to matters of interpretation and elements of advanced grammar.

CHRISTIAN EDUCATION**141. SURVEY OF CHRISTIAN EDUCATION****Three hours credit**

An introduction to the fundamental concepts of Christian education-Biblical foundation, historical backgrounds, basic principles, objectives and methods. Consideration is also given to current problems, trends and vocational opportunities.

241. EDUCATIONAL MINISTRY OF THE CHURCH**Three hours credit**

A study of the basic principles and practices of organizing, administering, and supervising a balanced program of Christian education. All the educational agencies of the church will be included. The functions of the board of Christian education and the role of church workers will be considered including the work of the director of Christian education. Two lectures and two laboratory periods per week.

248. VACATION BIBLE SCHOOL**Two hours credit**

A course which considers the opportunities, plans, policies, materials, and methods of conducting a Vacation Bible School. It is planned to help the student conduct a V.B.S. during the summer. Students will prepare one complete set of V.B.S. materials.

300. RELIGION COLLOQUY**One hour credit**

Weekly discussion of selected topics to be continued throughout the semester. Not open to freshmen.

320. MULTIPLE STAFF MINISTRY**Three hours credit**

Students will review the ministry roles of a church staff and will seek to understand the basic concepts of human relationships in the context of ministry. Through personality profile tests students will seek a better understanding of their personal development and role as a staff member. Psychological and Scriptural approaches to resolving conflict will be considered.

321. MUSIC IN CHRISTIAN EDUCATION**Two hours credit**

A course designed to instruct the student in integrating music into all church activities, developing music in churches through the church music school and the multiple choir systems, Graded music is studied for use in Sunday school, Vacation Bible Schools and other Christian Education ministries.

340. SPIRITUAL FORMATION AND DISCIPLESHIP**Three hours credit**

This course briefly surveys the human life-span and relates this to moral and faith development. A Christian perspective of Piaget and Kohlberg will be considered. Christian discipleship will be examined seeking implications for Christian education in the life of the individual and church. Each student will seek to develop a theology of Christian spiritual formation.

341. PRINCIPLES OF TEACHING IN CHRISTIAN EDUCATION**Three hours credit**

The relation of the teaching-learning process to Christian education. How to study the Bible and teach it to individuals in relationship to their interests and needs. Observations and practice teaching are required.

342. CHRISTIAN EDUCATION OF CHILDREN**Three hours credit**

A study of the characteristics, interests and needs of children under twelve years of age. Emphasis is placed on the organization, administration, methods and materials of the children's division of the church.

343. MULTISENSORY EDUCATION**Three hours credit**

A presentation, demonstration, and discussion of various types of audiovisual methods. Preparation, application and evaluation of multi-sensory aids will be given. The use and care of equipment is also included.

344. SOCIAL RECREATION**Three hours credit**

A study of the qualifications of recreation leaders and of the organization and promotion of recreational activities for all age groups. Emphasis is on socials, crafts and summer camp activities.

345. CHRISTIAN EDUCATION OF YOUTH**Three hours credit**

A study of the characteristics and needs of adolescents-junior high, senior high and older youth. Consideration is given to the development of a sound, practical Christian education program that will win and hold young people. Emphasis is placed upon preparation and presentation of youth worship services.

346. CHURCH LIBRARIES**Three hours credit**

A survey of church library services for printed and audiovisual media. Laboratory experiences in the preparation of varied types of materials for circulation.

- 348. PRINCIPLES OF LEADERSHIP** **Three hours credit**
A study of basic concepts of leadership with special emphasis on volunteer leadership. A program for discovering, recruiting, and developing leaders will be surveyed, especially for leadership at the local church level.
- 349. THE CHRISTIAN DAY SCHOOL** **Three hours credit**
This course will consider how to plan, organize and implement a Christian Day School in a local church level.
- 350. CHRISTIAN DAY SCHOOL ADMINISTRATION** **Three hours credit**
A study of the principles of organization and administration of a Christian Day School. Prerequisite: Christian Education 349.
- 351. OUTDOOR YOUTH MINISTRIES** **Three hours credit**
This course places an emphasis on developing resources for camping, backpacking, hiking, and retreat ministries with youth. Included will be program design, program planning, the use of worship, counseling and location direction.
- 365. PRACTICUM IN CHRISTIAN EDUCATION** **Three hours credit**
In this practicum the student will carry out an intensive field experience in Christian Education. A total of 200 hours of work in a local church or another Christian education situation approved by the Department Chair, is required. Prerequisites: Major in Christian Education, completion of eighteen hours in the major, and junior classification or permission of the professor. (May substitute for 445-446, Field Work in Christian Education.)
- 431. MODELS OF YOUTH MINISTRY** **Three hours credit**
An examination of contemporary models of youth ministry, considering their theological bases and ministry implications. The objectives, leadership styles, decision-making processes, programming approaches and relevant resources of various models will be considered. These aspects of youth ministry practice will be the object of theological reflection and practical experimentation. This course is intended to assist students in adopting or developing a personal model of youth ministry. Prerequisite: Christian Education 345.
- 432. STRATEGIES FOR CHURCH YOUTH MINISTRY** **Three hours credit**
A study of the organization and administration of principles, methods and materials for effective ministry in the local church and Christian youth organizations. Prerequisite: CED 345.
- 433. YOUTH PROBLEMS** **Three hours credit**
A study which focuses on helping teens and families of teens who are in problem situations. Prerequisite: CED 345.
- 442. CHRISTIAN EDUCATION OF ADULTS** **Three hours credit**
A course to introduce students to the characteristics and expanding needs of young, middle and older adults in a continuing program of adult Christian education. Special emphasis is placed on the role of parents and the home in Christian education.
- 443. HISTORY AND PHILOSOPHY OF CHRISTIAN EDUCATION** **Three hours credit**
A brief survey of the historical roots of Christian Education including Hebrew, Greek and Roman systems. Christian education is then traced from the beginning of the Christian era through the Sunday school movement to recent developments. Concurrently, religious and secular educational philosophies will be compared. Designed to aid students to form a biblical philosophy of Christian Education. Prerequisites: Christian Education 141-241.
- 445-446. FIELD WORK IN CHRISTIAN EDUCATION** **One hour credit**
An observation and participation course in the Christian education program of a local church. Field workers are required a minimum of one hour service and one seminar hour per week. Enrollment restricted to juniors or seniors who are majoring or minoring in Christian Education.
- 447. SEMINAR IN CHRISTIAN EDUCATION** **Two hours credit**
A comprehensive survey of the field of Christian Education for the purpose of correlation and integration of the subjects of the major field. Reading, special assignments, reports, discussions and individual research projects. Open only to seniors with major or minors in Christian Education.
- 448. SEMINAR IN CHRISTIAN EDUCATION** **Two hours credit**
An independent study and research course which supplements and expands upon other Christian education courses according to the interests and needs of the individual students. Open only to seniors with majors or minors in Christian Education.

CHURCH HISTORY

321. CHURCH OF GOD HISTORY AND POLITY

Two hours credit

A history of the Church of God and a scriptural study of church government with an emphasis on the organizational structure of the Church of God.

323. HISTORY OF CHRISTIANITY

Three hours credit

A study of the Christian Church from the apostles to the present age. Special emphasis will be given to the major reform movements of the church.

324. HISTORY OF CHRISTIANITY

Three hours credit

A continuation of Church History 32.3. Church History 323-324 may be taken toward fulfilling the history requirements in the Department of Behavioral and Social Science.

342. THE REFORMATION

Three hours credit

A study of the political, economic, religious, and cultural development of the Reformation period.

EVANGELISM

161. PERSONAL EVANGELISM

Two hours credit

A study of the basic principles of personal evangelism. Special attention is given to the particular problems confronted in personal soul-winning. Considerable Scripture memorizing is required.

363. CONTEMPORARY EVANGELISM

Three hours credit

A study of contemporary concepts of evangelism related to the local church while reaffirming the biblical foundations and mastering personal witnessing. Emphasis is placed on the major strategies for evangelism such as network, small groups, prayer, home visitation, cross-cultural and media usage.

INTERCULTURAL STUDIES

250. INTRODUCTION TO MISSIONS

Three hours credit

An introduction to the world mission of the church including its biblical and theological foundations, historical development, cultural perspectives and present practices.

253. PRINCIPLES OF CHURCH GROWTH

Three hours credit

A survey of the theological, sociological, and statistical dimension of the church growth movement as they relate to evangelism, church development and Christian education.

254. HISTORY OF MISSIONS

Three hours credit

A history of Christian missions, including that of the Church of God. Offered spring semester.

320. URBAN MINISTRIES

Two hours credit

A study of the problems and opportunities related to the church in the modern city, including urban characteristics, the church and social service agencies and implications for church growth and church planting.

332. RELIGION AND CULTURE

Three hours credit

See course description under Theology 332.

352. CONTEMPORARY WORLD RELIGIONS

Three hours credit

A study of the history and teachings of the major non-Christian religions of the world with an attempt to relate them to their cultural background. Offered spring semester.

354. THEOLOGY OF MISSIONS

Three hours credit

An introduction to the study of missions with a stress upon what the Bible teaches about the plan of God for the propagation of the Gospel from Genesis to Revelation. Offered fall I semester.

360. AREA STUDIES

Two or Three hours credit

Directed study of the culture and the secular and ecclesiastical history of a certain geopolitical area, with specific attention to the missions work of the Church of God.

410. CHURCH PLANTING

Three hours credit

A study of the theological, sociological and practical dimension of starting new churches, including the development of a strategy for beginning a church.

451. PRINCIPLES AND PRACTICES OF MISSIONS

Three hours credit

A practical study of mission work, including a detailed study of the Church of God mission policies. Offered fall semester.

465. INTERCULTURAL STUDIES PRACTICUM**Six hours credit**

A guided ten-week service experience in a culture other than the student's own in the U.S.A. or abroad, planned and supervised by the faculty of the Intercultural Studies program in connection with one of the following church agencies: Church of God World Missions, Cross-Cultural Ministries, or International Department of Youth and Christian Education.

INTERDISCIPLINARY COURSES

Intercultural Studies is an interdisciplinary major which requires and recommends subjects in other academic areas. The following courses comprise part of the ISP offerings. Course descriptions are found in the appropriate academic sections of this catalog. These courses do not count toward the 18-hour religion requirement.

COM 354	Intercultural Communication
ENG 360	Introduction to Linguistics
PSY 351	Emotional Health and Cross-Cultural Ministry
SOC310	Cultural Anthropology
SOC410	Minorities

Other related courses may be substituted upon prior written request by the student and approval by the Program Director and Department Chairperson.

PASTORAL STUDIES**101. FOUNDATIONS FOR MINISTRY****One hour credit**

A philosophical and theological introduction, treating the calling to the preparation for ministry. Open to freshmen only. Required of all majors in the department. Non-Bible majors who are ministerial students may be allowed to take this course with the permission of the department chairman, but this course does not fulfill the 18 hour religion requirement for non-majors.

102. PASTORAL MINISTRY SEMINAR**One hour credit**

A personal application of God's calling on the student's life. The methodology will include reading classroom discussions and a retreat. Required of all freshmen majoring in Pastoral Ministry. Prerequisite: Pastoral Studies 101.

201. FOUNDATIONS FOR MINISTRY**One hour credit**

A study of the biblical and classical Christian disciplines and their relationship to effective contemporary ministry. Open to sophomores only. Required of all majors in the department. Non-Bible majors who are ministerial students may be allowed to take this course with the permission of the department chairman, but this course does not fulfill the 18 hour religion requirement for non-majors.

202. PASTORAL MINISTRY SEMINAR**One hour credit**

A personal assessment of the ministerial identity. Emphasis will be placed on the student's role in ministry in view of personal ability and giftedness. Required of all sophomores majoring in Pastoral Ministry. Prerequisite: Pastoral Studies 201.

261. INTRODUCTION TO PREACHING**Two hours credit**

A study of the contemporary pulpit, with a special emphasis on the theology of preaching. Assigned readings, recorded sermons, and interviews with preachers, discussed and evaluated by the class, culminating in the students preparation and delivery form an assigned text.

262. THE MINISTRY OF PREACHING**Two hours credit**

A workshop in sermon construction and delivery. Special attention will be given to those elements of craftsmanship, style, and theological understanding basic to persuasive preaching. Students will preach and participate in feedback with fellow students and the instructor. Prerequisite: Pastoral Studies 261.

263. THE CHRISTIAN LAYMAN**Two hours credit**

A consideration of the basic role of the layman's participation in church life and the biblical and theological mandates on which such action by laymen can be organized.

301. FOUNDATIONS FOR MINISTRY**One hour credit**

A historical introduction treating changing concepts of ministry from the early church to the present day. Open to juniors only. Required of all majors in the department. Non-Bible majors who are ministerial students may be allowed to take this course with the permission of the department chairman, but this course does not fulfill the 18 hour religion requirement for non-majors.

351. THE MINISTRY OF WORSHIP**Three hours credit**

A biblical and practical approach to Pentecostal worship in the local church with emphasis on special occasions such as weddings, funerals, baptisms, communion and dedications. The study includes development of a biblical theology and practical philosophy of worship, a historical and contemporary over-view, and the planning of each aspect of a service as well as the various types in order for worship to be developed and maintained.

352. THE CHURCH AND SOCIAL PROBLEMS**Three hours credit**

A consideration of the church's role and function in the light of history and with special reference to the rapidly changing aspects of human need and social resources. Emphasis will be on the church's involvement in the emerging problems in American life. Prerequisite: Sociology 211.

363. EXPOSITORY PREACHING**Three hours credit**

The problems and methods of expository preaching will be explored and selected passages studied with a view to discussing and using their exegetical and expository values.

365. PRACTICUM IN PASTORAL STUDIES**Two hours credit**

A practicum in which the student has supervised field experience in a ministerial setting. A total of 150 hours of work in the local church is required. Prerequisites: Major in Biblical Education or Pastoral Ministry, completion of 18 hours in the major including Pastoral Studies 301 and junior classification.

401. FOUNDATIONS FOR MINISTRY**One hour credit**

A practical basic course designed to deepen the students understanding of relationships within the church structure. Open to Seniors only. Required of all majors in the department. Non-Bible majors who are ministerial students may be allowed to take this course with the permission of the department chairman, but this course does not fulfill the 18 hour religion requirement for non-majors.

461. THE PASTORAL MINISTRY**Three hours credit**

A study of the pastor's principal leadership functions in the church and community. It will include the study of the practical, everyday problems faced in administering the total program of the church.

462. THE PASTORAL MINISTRY**Three hours credit**

A study of Pastoral Care within the local church and community. A study of the theology and practice of pastoral care through the ministries of the local church will be included.

464. PASTORAL COUNSELING**Three hours credit**

The pastoral practice of counseling emphasizing context, attitudinal orientation, techniques procedures and essential information. Prerequisites: Psychology 211 and Pastoral Studies 461, 462.

465. PRACTICUM**Two hours credit**

A continuation of Pastoral Studies 365. The experience is largely determined by the area of vocational choices. A total of 150 hours work in the local church is required. Prerequisites: Major in Biblical Education or Pastoral Ministry, Pastoral Studies 401 and Senior classification.

PHILOSOPHY**241. INTRODUCTION TO PHILOSOPHY****Three hours credit**

A survey of the types of philosophy (the chief schools and movements) and the basic problems of philosophical thought. Emphasis is placed on modern philosophical trends and their treatment of the basic quests within mankind.

THEOLOGY**230. CHRISTIAN THOUGHT****Three hours credit**

An introduction to the general field of Christian thought with emphasis on the biblical doctrines of the Triune God, of man, of salvation, of the Church and of the Scriptures.

300. RELIGION COLLOQUY**One hour credit**

Weekly discussion of selected topics to be continued throughout the semester. Not open to freshmen.

331. CHRISTIAN ETHICS**Three hours credit**

A study of values and their influence on social and individual behavior. Special emphasis is placed on the development of Christian values, congruent with the teachings of Christ, and the application of these values to everyday living. Prerequisite: Theology 230.

332. RELIGION AND CULTURE**Three hours credit**

A historical study of the problematic relationship between the Christian religion and Western culture. The specific topics for the course vary, but the general intent is to clarify the Christian's role and responsibility in living out his faith in the world. Various positions and practices are discussed which have been set forth in the Christian Church as a result of the Church's double wrestle with its Lord and the cultural society in which it lives.

437. SYSTEMATIC THEOLOGY**Three hours credit**

An advanced study of theology from a philosophical and biblical standpoint. The course consists of a study of the doctrine of God, His being and works; the doctrine of man, his original state and state of sin; and the doctrine of Christ, His person, states and offices.

438. SYSTEMATIC THEOLOGY

Three hours credit

A continuation of Theology 333 consisting of a study of soteriology, ecclesiology, the sacraments and eschatology. Prerequisite: Systematic Theology 333.

335. PERSON AND WORK OF THE HOLY SPIRIT**Three hours credit**

A study of the doctrine of the Holy Spirit with emphasis upon the Spirit's relationship to Christ. The work of the Holy Spirit in relation to other fundamental doctrines will also be considered (e.g. creation, salvation, ecclesiology, eschatology, *etc.*) Special attention will be focused on the work of the Holy Spirit as teacher, helper, disciple, and on the experience of Spirit baptism with the initial evidence of glossolalia. Some attention will be given to the meaning of "living in the Spirit" and spiritual gifts.

337. THEOLOGY OF THE **OLD TESTAMENT****Three hours credit**

An exegetical, historical study of the theology of the Old Testament emphasizing God, man, and the interrelation between the two.

338. THEOLOGY OF THE **NEW TESTAMENT****Three hours credit**

An exegetical, historical study of the theology of the New Testament with special attention given to Pauline, Johannine, Petrine and Jewish-Christian formulations thereof.

432. BUSINESS ETHICS

Three hours credit

This course applies basic Christian principles to modern standard business practices. Emphasis will be placed on ethical decision-making in the business arena. The course is taught jointly by faculty from the departments of Business and Bible and Christian Ministries.

433. SCIENCE AND THE BIBLE

Two hours credit

A comparative study of related scientific and theological ideology with emphasis upon areas of apparent discrepancy. Through lecture, research papers and guided class discussion, and attempt is made to demonstrate the necessity and possibility of harmonizing scientific and biblical truth. Prerequisite: Biology 111 or 112 and Theology 230.

434. CHRISTIAN APOLOGETICS

Three hours credit

An introduction to the Christian strategy for setting forth the truthfulness of the Christian faith and its right to the claim of the knowledge of God. Some attention is given to the history of apologetics, but the primary focus is upon current apologetical problems (e.g. the problem of evil, biblical criticism, harmonizing scientific and biblical truth, etc.) with which the student is expected to grapple. Especially recommended for juniors and seniors who anticipate graduate work.

435. CONTEMPORARY THEOLOGY

Three hours credit

A study of the major men, movements and issues in contemporary religious thought and an evaluation of these in the light of conservative evangelical Christianity. The course seeks to clarify the structure and method of contemporary theological thinking. It explores the relationship between contemporary religious thought and the broader intellectual and cultural context of modern life. Especially recommended for juniors and seniors who anticipate graduate work.

450. DIRECTED STUDY IN RELIGION

One to four hours credit

A study of an approved aspect of biblical-theological inquiry in which the student contracts with the director of the study concerning course requirements, evaluation procedure and course credit. Open only to juniors and seniors in the major.

EXTERNAL STUDIES PROGRAM

The External Studies Program offers an undergraduate curriculum designed to utilize methods of independent study. Its basic purpose is to train students in the areas of Bible, Christian education, pastoral studies and theology.

The program is especially designed to prepare persons for ministry who cannot pursue a traditional resident college degree program, as well as to offer courses in general studies to those students who are unable to schedule a resident program.

Students enrolled in the External Studies Program are entitled to the same library and media center privileges as resident students. All the student need do is present the current fee receipt when using the library or media center. All other privileges such as student activity events which are available to resident students do not apply to these fees when enrolling. However, students may purchase a yearbook by making the proper payment to the Lee College business office.

PROGRAMS OF STUDY

Lee College offers the following programs of study through the External Studies Program.

B.A.	Christian Ministry	MINA
B.S.	Christian Ministry	MINS

Program descriptions and requirements should be obtained from the Director of the External Studies Program.

EXAMINATIONS

Most independent study courses include a midterm examination and a final exam. Examinations are supervised and may be taken at the offices of the External Studies Program or under the supervision of the following individuals:

2. A local college external studies program near you;
2. A college instructor or administrator;
2. A pastor, state overseer or youth director;
4. A commissioned officer whose rank is higher than the student's (for students in the military only).

The External Studies Program reserves the right to reject any supervisor. Regardless of his/her academic qualifications, no relative may proctor an examination. No proctor fees are authorized.

INDEPENDENT STUDY AND TRANSFERS

A maximum of 90 semester hours may be earned through independent study. A minimum of 30 semester hours must be earned through the External Studies Program. The total number of semester hours which must be earned in order to obtain a degree in this program is 130.

ELIGIBILITY

Admission to the External Studies Program is based on the objective of the student. This program is primarily designed for persons who cannot pursue a traditional resident college program. All applicants must complete an application for admission. Acceptance to the program is determined by using the following criteria:

For college credit, students working toward a bachelor's degree through the program may earn up to 90 credits by taking independent study courses as long as credits earned meet requirements of the degree program being pursued. Graduation from an approved high school is required for entrance into the External Studies Program. The G.E. D. Equivalency Diploma is also accepted for entrance. For students currently enrolled in or on academic probation from Lee College, written permission must be obtained from the Dean of the College.

For non-credit purposes, students must still complete an application; however, no academic prerequisites apply. Non-credit programs are designed for adults and current students who desire professional or cultural learning without regard to college credit.

APPLICATION PROCEDURE

Application forms may be obtained by writing the External Studies Program and requesting the application. Students may enroll at any time.

All questions on the form must be answered if applicable. Your completed form and a check or money order for \$15.00 directly to: Lee College External Studies Program, 100 8th Street N. E., Cleveland, Tennessee 37311-2235

Department of Business

EVALI NE ECHOLS, Chairperson

ACCOUNTING: Assistant Professor Walker

**BUSINESS: Professor Echols, Associate Professor Thompson;
Assistant Professors Burns and Jasso, Instructor Flowers**

CIS: Assistant Professor Harris

DEPARTMENT OF BUSINESS

DISCIPLINES

Accounting
 Business
 Computer Information Systems
 Economics

The Department of Business offers programs of study designed to prepare men and women for positions of leadership by imparting to them the ethical and philosophical principles upon which our society and our economy rest and by equipping them with the knowledge and skills needed to assume useful places in business, government, the teaching profession and the community at large.

The department offers majors in **ACCOUNTING, BUSINESS, BUSINESS ADMINISTRATION,** and **COMPUTER INFORMATION SYSTEMS.**

OFFICIAL ACCEPTANCE INTO DEPARTMENT

Requirements for acceptance of a student to the Department of Business are:

1. The completion of at least 58 semester hours of college work.
2. The attainment of at least a 2.0 overall grade point average.
3. The attainment of at least a 2.0 grade point average in courses taken in Business.
4. Transfer students must earn at least 15 hours in **required business courses** in their major at Lee College. (6 hours must be taken at upper level in the respective major emphasis.)

PROGRAMS OF STUDY

The Department of Business offers the following programs of study:

Degree	Major	Code
B.S.	Accounting	ACCS
B.A.	Business (General)	BUSA
B.S.	Business (General)	BUSS
B.S.	Business (Office Management Emphasis)	BUOS
B.A.	Business Administration	BADA
B.S.	Business Administration	BADS
B.S.	Computer Information Systems	CIss
B.S.	Business (Business Education, Teacher Licensure in Business/Accounting, Grades 7-1 2)	BAST
B.S.	Business (Business Education, Teacher Licensure in Business/Data Processing, Grades 7-1 2)	BDST
B.S.	Business (Business Education, Teacher Licensure in Business/Office Technology, Grades 7-1 2)	BOST

BACHELOR OF SCIENCE IN ACCOUNTING	ACCS
SPECIALTY AREA REQUIREMENTS	CREDIT HOURS
ACC 241 - Principles of Accounting 1	3
ACC 242 - Principles of Accounting II	3
ACC 341 - Intermediate Accounting I	3
ACC 342 - Intermediate Accounting II	3
ACC 343 - Cost Accounting	3
ACC 344 - Federal Income Tax: Individuals	3
or	
ACC 345 - Federal Income Tax: Partnerships and Corporations	3
ACC 410 - Auditing	3
BUS 303 - Business Law 1	3
BUS 304 - Business Law II	3
BUS 305 - Principles of Business Management	3
BUS 341 - Business Statistics	3
BUS 351 - Business Communications	3
BUS 407 - Business Finance	3
BUS 409 - Principles of Marketing	3
BUS 432 - Business Ethics	3
Cis 101 - Intro. to Computer-based Systems	3
EC0311 - Macroeconomics	3
ECO 312 - Macroeconomics	3
POL 211 - American Government	3
<p>The remainder of the 6 hours of electives in Accounting must come from the following courses:</p>	
ACC 440 - Advanced Accounting	3
ACC 443 - Advanced Cost Accounting	3
ACC 450 - CPA Review and Advanced Problems	3
ACC 490 - Senior Research Seminar	3
ACC 492 - Internship in Accounting	3
Subtotal Specialty	63
COLLATERAL REQUIREMENTS	3
MAT 111 - College Algebra	
GENERAL EDUCATION REQUIREMENTS	36
<p>The 3 hour math requirement of the General Education Core is fulfilled through the program's collateral requirements.</p>	
RELIGION REQUIREMENTS	15
ELECTIVES	13
TOTAL HOURS IN PROGRAM	130

**BACHELOR OF ARTS IN BUSINESS
(GENERAL)**

BUSA

	CREDIT HOURS
SPECIALTY AREA REQUIREMENTS	
ACC 241 - Principles of Accounting I	3
ACC 242 - Principles of Accounting II	3
BUS 101 - Intro. to Business	3
BUS 303 - Business Law I	3
BUS 304 - Business Law II	3
BUS 305 - Principles of Business Management	3
BUS 341 - Business Statistics	3
BUS 351 - Business Communications	3
BUS 407 - Business Finance	3
BUS 409 - Principles of Marketing	3
BUS 432 - Business Ethics	3
CIS 101 - Intro. to Computer-based Systems	3
EC 0311 - Macroeconomics	3
EC 0312 - Macroeconomics	3
POL 211 - American Government	3
POL 212 - American Government	3
Electives	9
(Includes any course with a ACC, BUS, CIS, or ECO prefix except BUS 111 - Beginning Keyboarding)	
Subtotal Specialty	57
COLLATERAL REQUIREMENTS	3
MAT 111 - College Algebra	
GENERAL EDUCATION REQUIREMENTS	42
This program requires 6 hours of language at the intermediate level. The 3 hour math requirement of the General Education Core is fulfilled through the program's collateral requirements.	
RELIGION REQUIREMENTS	15
ELECTIVES	13
TOTAL HOURS IN PROGRAM	130

BACHELOR OF SCIENCE IN BUSINESS (GENERAL)

BUSS

	CREDIT HOURS
SPECIALTY AREA REQUIREMENTS	
ACC 241 - Principles of Accounting I	3
ACC 242 - Principles of Accounting II	3
BUS 101 - Intro. to Business	3
BUS 303 - Business Law I	3
BUS 304- Business Law II	3
BUS 305 - Principles of Business Management	3
BUS 341 - Business Statistics	3
BUS 351 - Business Communications	3
BUS 407 - Business Finance	3
BUS 409 - Principles of Marketing	3
BUS 432 - Business Ethics	3
CIS 101 - Intro. to Computer-based Systems	3
ECO 311 - Macroeconomics	3
EC0312 - Macroeconomics	3
POL 211 - American Government	3
POL 212 - American Government	3
Electives	9
(Includes any course with a ACC, BUS, CIS or ECO prefix except BUS 111 Beginning Key boarding.)	
Subtotal Specialty	57
COLLATERAL REQUIREMENTS	3
MAT 111 College Algebra	
GENERAL EDUCATION REQUIREMENTS	36
The 3 hour math requirement of the General Education Core is fulfilled through the program's collateral requirements.	
RELIGION REQUIREMENTS	15
ELECTIVES	19
TOTAL HOURS IN PROGRAM	130

**BACHELOR OF SCIENCE IN BUSINESS
(OFFICE MANAGEMENT EMPHASIS)**

BUOS

	CREDIT HOURS
SPECIALTY AREA REQUIREMENTS	
ACC 241 - Principles of Accounting I	3
ACC 242 - Principles of Accounting II	3
BUS 101 - Intro. to Business	3
BUS 303 - Business Law I	3
BUS 304 - Business Law II	3
BUS 305 - Principles of Business Management	3
BUS 341 - Business Statistics	3
BUS 351 - Business Communications	3
BUS 409 - Principles of Marketing	3
BUS 420 - Organizational Behavior	3
or	
BUS 460 - Human Resource Mgmt.	3
BUS 432 - Business Ethics	3
BUS 452 - Administrative Assist. Procedures	3
BUS 453 - Administrative Office Management	3
Cls 101 - Intro. to Computer-based Systems	3
Cls 220 - Intro. to Word/Information Processing	3
Cls 221 - Advanced Word/Information Processing	3
Cls 330 - Business Information Systems	3
EC0311 - Macroeconomics	3
EC0312 - Macroeconomics	3
Subtotal Specialty	57
COLLATERAL REQUIREMENTS	3
MAT 111 - College Algebra	
GENERAL EDUCATION REQUIREMENTS	36
The 3 hour math requirement of the General Education Core is fulfilled through the program's collateral requirements.	
RELIGION REQUIREMENTS	15
ELECTIVES	19
TOTAL HOURS IN PROGRAM	130

BACHELOR OF ARTS IN BUSINESS ADMINISTRATION BADA

SPECIALTY AREA	CREDIT HOURS
ACC 241 - Principles of Accounting I	3
ACC 242 - Principles of Accounting II	3
BUS 101 - Intro. to Business	3
BUS 303 - Business Law I	3
BUS 304 - Business Law II	3
BUS 305 - Principles of Business Management	3
BUS 341 - Business Statistics	3
BUS 345 - Quantitative Methods	3
BUS 351 - Business Communications	3
BUS 407 - Business Finance	3
BUS 409 - Principles of Marketing	3
BUS 432 - Business Ethics	3
BUS 461 - Production & Operations Mgmt.	
BUS 498 - Business Policy/Strategic Management	3
CIS 101 - Intro. to Computer-based Systems	3
EC0311 - Macroeconomics	3
EC0312 - Macroeconomics	3
POL 211 - American Government	3
The remainder of the 9 hours of electives in Business must come from the following courses:	
ACC 341 - Intermediate Accounting	3
ACC 343 - Cost Accounting	3
BUS 353 - International Business	3
BUS 420 - Organizational Behavior	3
BUS 453 - Administrative Office Management	3
BUS 460 - Human Resource Mgmt.	3
BUS 462 - Business Research Methods	
BUS 470 - Investments	3
BUS 480 - Print. of Insurance/Risk Mgmt.	3
BUS 492 - Internship in Business	3
CIS 230 - Systems Analysis Methods	3
CIS 330 - Business Information Systems	3
CIS 422 - Information Resource Management	3
ECO 301 - Consumer Economics	3
ECO 351 - Money and Banking	3
Subtotal Specialty	63
COLLATERAL REQUIREMENTS	3
MAT 111 - College Algebra	
GENERAL EDUCATION REQUIREMENTS	42
This program requires 6 hours of language at the intermediate level. The 3 hour math requirement of the General Education Core is fulfilled through the program's collateral requirements.	
RELIGION REQUIREMENTS	15
ELECTIVES	7
TOTAL HOURS IN PROGRAM	130

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION		BADS
		CREDIT HOURS
SPECIALTY AREA		
ACC 241 - Principles of Accounting I		3
ACC 242 - Principles of Accounting II		3
BUS 101 - Intro. to Business		3
BUS 303 - Business Law I		3
BUS 304 - Business Law II		3
BUS 305 - Principles of Business Mgmt.		3
BUS 341 - Business Statistics		3
BUS 345 - Quantitative Methods		3
BUS 351 - Business Communications		3
BUS 407 - Business Finance		3
BUS 409 - Principles of Marketing		3
BUS 432 - Business Ethics		3
BUS 461 - Production & Operations Mgmt.		3
BUS 498 - Business Policy/Strategic Management		3
ClS 101 - Intro. to Computer-based Systems		3
ECO 311 - Macroeconomics		3
ECO 312 - Macroeconomics		3
POL 211 - American Government		3
The remainder of the 9 hours of electives in Business must come from the following courses:		
ACC 341 - intermediate Accounting		3
ACC 343 - Cost Accounting		3
BUS 353 - International Business		3
BUS 420 - Organizational Behavior		3
BUS 453 - Administrative Office Management		3
BUS 460 - Human Resource Mgmt.		3
BUS 462 - Business Research Methods		3
BUS 470 - Investments		3
BUS 480 - Print. of Insurance/Risk Mgmt.		3
BUS 492 - Internship in Business		3
CIS 230 - Systems Analysis Methods		3
ClS 330 - Business Information Systems		3
CIS 422 - Information Resource Management		3
ECO 301 - Consumer Economics		3
ECO 351 - Money and Banking		3
Subtotal Specialty		63
COLLATERAL REQUIREMENTS		3
MAT 111 - College Algebra		
GENERAL EDUCATION REQUIREMENTS		36
The 3 hour math requirement of the General Education Core is fulfilled through the program's collateral requirements.		
RELIGION REQUIREMENTS		15
ELECTIVES		13
TOTAL HOURS IN PROGRAM		130

BACHELOR OF SCIENCE IN COMPUTER INFORMATION SYSTEMS

Cls

CREDIT
HOURS

SPECIALTY AREA RETIREMENTS

ACC 241 - Principles of Accounting I	3
ACC 242 - Principles of Accounting II	3
BUS 305 - Principles of Business Management	3
BUS 341 - Business Statistics	3
BUS 351 - Business Communications	3
BUS 407 - Business Finance	3
BUS 409 - Principles of Marketing	3
BUS 420 - Organizational Behavior	3
BUS 432 - Business Ethics	3
Cls 101 - Intro. to Computer-based Systems	3
Cls 201 - Applications Program Develop. I	3
Cls 202 - Applications Program Develop. II	3
CIS 230 - Systems Analysis Methods	3
CIS 311 - Structured Sys. Analysis & Design	3
CIS 312 - Database Program Development	3
Cls 450 - Applied Software Develop. Project	3
ECO 311 - Macroeconomics	3
EC0312 - Macroeconomics	3
POL 211 - American Government	3

The remainder of the 9 hours of electives in Computers must come from the following courses:

Cls 301 - Advanced Program Development	3
CIS 320 - Software and Hardware Concepts	3
Cls 330 - Business Information Systems	3
Cls 411 - Advanced Information Systems Concepts	3
CIS 412 - Distributed Data Processing	3
CIS 421 - Information Systems Planning	3
CIS 422 - Information Resource Management	3
Cls 431 - Management Support Systems	3
CIS 432 - EDP Audit and Controls	3
CIS 492 - Internship in CIS	3
Subtotal Specialty	66

COLLATERAL REQUIREMENTS

MAT 111 - College Algebra

3

GENERAL EDUCATION REQUIREMENTS

The 3 hour math requirement of the General Education Core is fulfilled through the program's collateral requirements.

36

RELIGION REQUIREMENTS

15

ELECTIVES

10

TOTAL HOURS IN PROGRAM

130

BACHELOR OF SCIENCE IN BUSINESS		BAST
(BUSINESS EDUCATION, TEACHER LICENSURE IN BUSINESS/ACCOUNTING, GRADES 7-1 2)		
SPECIALTY AREA REQUIREMENTS		CREDIT HOURS
ACC 241 - Principles of Accounting I		3
ACC 242 - Principles of Accounting II		3
Bus 101 - Intro. to Business		3
BUS 303 - Business Law I		3
BUS 304 - Business Law II		3
BUS 351 - Business Communications		3
BUS 407 - Business Finance		3
BUS 432 - Business Ethics		3
CIs 101 - Intro. to Computer-based Systems		3
ECO 301 - Consumer Economics		3
EC0311 - Macroeconomics		3
EC0312 - Macroeconomics		3
The remainder of the 6 hours of electives in Business must come from the following courses:		
BUS 305 - Print. of Business Management		3
BUS 341 - Business Statistics		3
BUS 409 - Principles of Marketing		3
Subtotal Specialty		42
EMPHASIS IN ACCOUNTING		6
In addition, 6 hours of Accounting courses above Accounting 242 must be taken.		
PROFESSIONAL EDUCATION REQUIREMENTS		
EDU 199 - Intro. to the Teaching Profession Seminar		1
EDU 201 - Foundations of Education		3
EDU 316 - The Exceptional Child		3
SED 312 - Educational Psychology		3
SED 411 - Teaching Business, Grades 7-12		1
SED 419 - General Secondary Methods		2
SED 444 - Student Teaching		5
SED 445 - Student Teaching		5
EDU 434 - Student Teaching Seminar		2
Subtotal Professional Education		25
COLLATERAL REQUIREMENTS		3
MAT 111 - College Algebra		
GENERAL EDUCATION REQUIREMENTS		36
The 3 hour math requirement of the General Education Core is fulfilled through the program's collateral requirements		
RELIGION REQUIREMENTS—three of the 6 hour required religion elective are fulfilled through BUS 432 in the specialty area.		15
ELECTIVES		3
TOTAL HOURS IN PROGRAM		130

BACHELOR OF SCIENCE IN BUSINESS **BDST**
(BUSINESS EDUCATION, TEACHER LICENSURE IN
BUSINESS/ACCOUNTING AND DATA PROCESSING, GRADES 7-1 2)

SPECIALTY AREA REQUIREMENTS	CREDIT HOURS
ACC 241 - Principles of Accounting I	3
ACC 242 - Principles of Accounting II	3
BUS 101 - Intro. to Business	3
BUS 303 - Business Law I	3
BUS 304 - Business Law II	3
BUS 351 - Business Communications	3
BUS 407 - Business Finance	3
CIS 101 - intro. to Computer-based Systems	3
ECO 301 - Consumer Economics	
EC0311 - Macroeconomics	;
EC0312 - Macroeconomics	3
BUS 432 - Business Ethics	3
The remainder of the 6 hours of electives in Business must come from the following courses:	
BUS 305 - Print. of Business Management	3
BUS 341 - Business Statistics	3
BUS 409 - Principles of Marketing	3
Subtotal Specialty	42
EMPHASIS IN COMPUTER INFORMATION SYSTEMS	6
In addition, 6 hours of any CIS courses to include one of the following:	
CIS 201 - Applications Program Development I	3
CIS 230 - System Analysis Methods	3
PROFESSIONAL EDUCATION REQUIREMENTS	
EDU 199 - Introduction to the Teaching Profession Seminar	1
EDU 201 - Foundations of Education	3
EDU 316 - The Exceptional Child	3
SED 312 - Educational Psychology	3
SED 411 - Teaching Business, Grades 7-12	1
SED 419 - General Secondary Methods	2
SED 444 - Student Teaching	5
SED 445 - Student Teaching	5
EDU 434 - Student Teaching Seminar	2
Subtotal Professional Education	25
COLLATERAL REQUIREMENTS	3
MAT 111 - College Algebra	
GENERAL EDUCATION REQUIREMENTS	36
The 3 hour math requirement of the General Education Core is fulfilled through the program's collateral requirements.	
RELIGION REQUIREMENTS	15
Three of the 6 hours of required religion electives are fulfilled through BUS 432 in the specialty area.	
ELECTIVES	3
TOTAL HOURS IN PROGRAM	130

BACHELOR OF SCIENCE IN BUSINESS (BUSINESS EDUCATION, TEACHER LICENSURE IN BUSINESS/ ACCOUNTING AND OFFICE TECHNOLOGY, GRADES 7-1 2) BOST

SPECIALTY AREA REQUIREMENTS	CREDIT HOURS
ACC 241 - Principles of Accounting I	3
ACC 242 - Principles of Accounting II	3
BUS 101 - Intro. to Business	3
BUS 303 - Business Law I	3
BUS 304 - Business Law II	3
BUS 351 - Business Communications	3
BUS 407 - Business Finance	3
BUS 432 - Business Ethics	3
BUS 452 - Administrative Assistant Procedures.	3
BUS 453 - Administrative Office Management	3
ClS 101 - intro. to Computer-based Systems	3
ClS 220 - Intro. to Word/Information Processing	3
ClS 221 - Advanced Word/Information Proc./Records Mgmt.	3
ClS 330 - Business Information Systems	3
ECO 301 - Consumer Economics	3
EC0311 - Macroeconomics	3
EC0312 - Macroeconomics	3
The remainder of the 6 hours of electives in Business must come from the following courses:	
BUS 305 - Print. of Business Management	3
BUS 341 - Business Statistics	3
BUS 409 - Principles of Marketing	3
Subtotal Specialty	57
PROFESSIONAL EDUCATION REQUIREMENTS	
EDU 199 - Introduction to the Teaching Profession Seminar	1
EDU 201 - Foundations of Education	3
EDU 316 - The Exceptional Child	3
SED 312 - Educational Psychology	3
SED 411 - Teaching Business, Grades 7-12	1
SED 419 - General Secondary Methods	5
SED 444 - Student Teaching	5
SED 445 - Student Teaching	5
Student Teaching Seminar	2
Subtotal Professional Education	25
COLLATERAL REQUIREMENTS	
MAT 111 - College Algebra	3
GENERAL EDUCATION REQUIREMENTS	
The 3 hour math requirement of the General Education Core is fulfilled through the program's collateral requirements.	36
RELIGION REQUIREMENTS	
Three of the 6 hours of required religion electives are fulfilled through BUS 432 in the specialty area.	15
ELECTIVES	3
TOTAL HOURS IN PROGRAM	139

MINORS

The Business Department offers a minor, which consists of 18 hours, in three disciplines: Accounting, Business, and Computer Information Systems. The requirements for each minor are as follows:

ACCOUNTING

The requirements for a minor in Accounting are ACC 241, 242, 341, 342, with the remainder of the 6 hours of electives **to be chosen from any Accounting course higher than Accounting 342.**

BUSINESS

The requirements for a minor in Business are ACC 241, BUS 101, ECO 311, POL 211 or POL 212, with the remainder of the 6 hours of electives in Business to be chosen from any Business course except BUS 111 - Beginning Keyboarding.

COMPUTER INFORMATION SYSTEMS

The requirements for a minor in Computer Information Systems are CIS 101, 201, 230, 311, with the remainder of the 6 hours of electives in Computers to be chosen from any CIS course above the 200 level.

COURSE OFFERINGS

ACCOUNTING

- 241. PRINCIPLES OF ACCOUNTING I** **Three hours credit**
An introductory study of accounting principles and procedures with emphasis on financial accounting.
- 242. PRINCIPLES OF ACCOUNTING II** **Three hours credit**
A continuation of Accounting 241 in which emphasis is placed on managerial accounting. Prerequisite: Accounting 241.
- 341. INTERMEDIATE ACCOUNTING I** **Three hours credit**
A detailed study of the theory and practice of financial accounting and reporting with emphasis on current assets, current liabilities, investments, plant and equipment, and their related revenues and expenses. Prerequisite: Accounting 242 with a grade of C or better.
- 342. INTERMEDIATE ACCOUNTING II** **Three hours credit**
A continuation of Accounting 341 with emphasis on long-term liabilities, stockholders' equity, and special problems and topics relating to accounting. Prerequisite: Accounting 341 with a grade of C or better.
- 343. COST ACCOUNTING** **Three hours credit**
A detailed study of accounting for management including cost-profit-volume relationships, inventory cost methods, budgeting, standard costing, direct costing, capital budgeting, and other contemporary cost problems. Prerequisite: Accounting 242.
- 344. FEDERAL INCOME TAX: INDIVIDUALS** **Three hours credit**
A study of the federal laws governing taxation of individuals with concentration in the preparation of tax forms.
- 345. FEDERAL INCOME TAX: Partnerships and Corporations** **Three hours credit**
A study of the federal laws governing taxation of partnerships and corporations with concentration in the preparation of tax forms.
- 410. AUDITING** **Three hours credit**
A course introducing the fundamental concepts of auditing with an emphasis on understanding audit methodology through the conceptual framework of audit program design. The public accounting environment, the audit report, professional ethics, and related matters and studied. Prerequisite: Accounting 342.

440. ADVANCED ACCOUNTING**Three hours credit**

An advanced study into the problems of accounting for partnerships, business combinations, governmental units, and non-profit organizations as well as other issues encountered by accountants. Prerequisite: Accounting 342.

443. ADVANCED COST ACCOUNTING**Three hours credit**

An advanced study of accounting for management, focusing on the use of accounting information in managerial decisions, performance evaluation, and cost control. Prerequisite: Accounting 343.

450. CPA REVIEW AND ADVANCED PROBLEMS**Three hours credit**

A capstone course in professional accounting problems providing comprehensive review of principles, theory and applications. The course is designed to integrate the concepts and techniques the student has previously acquired in the areas of Accounting Applications, Theory, Auditing and Business Law. Prerequisites: Accounting 342, 343.

490. SENIOR RESEARCH SEMINAR**Three hours credit**

A seminar and course of directed studies dealing with specialized topics related to accounting, business and economics selected on the basis of research value and the interests and needs of the student. Prerequisite: Accounting 342.

492. INTERNSHIP IN ACCOUNTING**Three hours credit**

This course is designed to provide practical field experience for the business student. The course is designed for junior and senior departmental majors and minors.

COMPUTER INFORMATION SYSTEMS**100. COMPUTER LITERACY AND APPLICATION****Two hours credit**

A computer literacy course to introduce students to basic computer concepts, hardware, software, and computer applications and to provide essential hands-on computer experience. The course schedule is a one-hour lecture followed by a two-hour lab each week.

101. INTRODUCTION TO COMPUTER-BASED SYSTEMS**Three hours credit**

An overview of computer information systems. This survey course introduces computer hardware, software, procedures, systems, and human resources and explores their integration and application in business and in other segments of society. The fundamentals of computer problem solving and programming in a higher-level programming language are discussed and applied.

102. WORD PROCESSING CONCEPTS**One hour credit**

A hands-on class for those with little or no knowledge of word processing. This course introduces the student to word processing and progresses to a level of proficiency so the student will be able to create documents without assistance. Prior knowledge of computers or word processing is not necessary.

103. DATABASE MANAGEMENT SYSTEM CONCEPTS**One hour credit**

A fundamental and hands-on course in the design, creation and use of databases using a microcomputer and a database management system (dBase IV). This course introduces the student to databases and database management systems and progresses so the student will be able to create and use databases without assistance.

104. ELECTRONIC SPREADSHEETS CONCEPTS**One hour credit**

A hands-on class for those with little or no knowledge of electronic spreadsheets or electronic spreadsheet processing. This course introduces the student to electronic spreadsheets and progresses to a level of proficiency so the student will be able to create and use electronic spreadsheets. Prior knowledge of computers is not necessary.

201. APPLICATIONS PROGRAM DEVELOPMENT I**Three hours credit**

An introduction to computer programming in a business environment. Emphasis on the fundamentals of structured program design, development, testing, implementation, and documentation of common business oriented applications using COBOL. Prerequisite: CIS 101.

202. APPLICATIONS PROGRAM DEVELOPMENT II**Three hours credit**

A continuation of CIS 201. Emphasis on structured methodology of program design, development, testing, implementation, and documentation of common business-oriented applications using COBOL. Includes coverage of sequential and random access files and processing techniques and development of programs and systems of programs for batch and interactive environments. Prerequisites: CIS 201.

220. INTRODUCTION TO WORD/INFORMATION PROCESSING**Three hours credit**

An introduction to word/information processing concepts with hands on experience on the micro-computer. Prerequisite: Business 111 or Business 112.

- 221. ADVANCED WORD/INFORMATION PROCESSING AND RECORDS MANAGEMENT** Three hours credit
A study of word/information processing and records management in the electronic office, with hands-on experience on the microcomputer. Prerequisite: CIS 220.
- 230. SYSTEMS ANALYSIS METHODS** Three hours credit
Overview of the system development life cycle, Emphasis on current system documentation through the use of both classical and structured tools/techniques for describing process flows, data flows, data structures, file designs, input and output designs and program specifications. Prerequisite: CIS 201.
- 301. ADVANCED PROGRAM DEVELOPMENT** Three hours credit
An advanced presentation of the principles of program design and computer programming using a modern high-level programming language other than those used in CIS 201 and CIS 202. Designed for the student who wishes more exposure to advanced techniques of programming using a variety of modern computer languages.
- 311. STRUCTURED SYSTEMS ANALYSIS AND DESIGN** Three hours credit
Advanced study of structured systems development. Emphasis on strategies and techniques of structured analysis and structured design for producing logical methodologies for dealing with complexity in the development of information systems. Prerequisites: CIS 202 and CIS 230.
- 312. DATABASE PROGRAM DEVELOPMENT** Three hours credit
Introduction to application program development in a database environment with an emphasis on loading, modifying and querying the database using a host language (COBOL). Prerequisite: CIS 311.
- 320. SOFTWARE AND HARDWARE CONCEPTS** Three hours credit
A survey of technical topics related to computer systems with emphasis on the relationship between hardware architecture, system software, and applications software. Prerequisite: CIS 202.
- 330. BUSINESS INFORMATION SYSTEMS** Three hours credit
Office information and decision support systems are examined as emerging and critical elements in business data and information systems. Emphasis is given to information processing considerations at the systems level, including analysis and management of support activities such as data and records management, electronic filing and retrieving systems, word processing, micro and reprographics, and tele-communications. Prerequisite: CIS 101.
- 411. ADVANCED INFORMATION SYSTEMS CONCEPTS** Three hours credit
Investigation and application of advanced and current concepts being used in the computer arena. This includes advanced design techniques, data structures, database technologies, recent development and management tools, latest generation of computer languages, and other current topics in the literature. Prerequisite: CIS 312.
- 412. DISTRIBUTION DATA PROCESSING** Three hours credit
The features of distributed systems, especially local area networks will be examined. The impact of distributed systems on the business enterprise will be exposed via the medium of case studies using local area networks. Prerequisite: CIS 230.
- 421. INFORMATION SYSTEMS PLANNING** Three hours credit
An introduction to the financial, technical and strategic information systems planning processes. Emphasis on the relationship of the information systems planning process to the overall business goals, policies, plans, management style and industry condition. Prerequisite: CIS 311.
- 422. INFORMATION RESOURCE MANAGEMENT** Three hours credit
A seminar course providing a broad overview of the information systems management function. The course emphasizes information systems management, with particular attention on planning, organizing and controlling user services and managing the computer information systems development process. Prerequisite: CIS 230 or approval by instructor.
- 431. MANAGEMENT SUPPORT SYSTEMS** Three hours credit
An analysis of the highest level of information support systems which serve the manager user. This includes support systems such as Decision Support Systems and Expert Systems.
- 432. EDP AUDIT AND CONTROLS** Three hours credit
An introduction to the fundamentals of EDP auditing. Emphasis on EDP controls, types of EDP audits, and concepts and techniques used in EDP audits. Prerequisite: CIS 312.
- 450. APPLIED SOFTWARE DEVELOPMENT PROJECT** Three hours credit
Application of computer programming and systems development concepts, principles and practices to a comprehensive system development project. A team approach is used to analyze, design and document realistic systems of moderate complexity. Prerequisites: CIS 311 and CIS 312.

492. INTERNSHIP IN COMPUTERS**Three hours credit**

This course is designed to provide practical field experience for the business student. The course is designed for junior and senior departmental majors and minors.

BUSINESS**101. INTRODUCTION TO BUSINESS****Three hours credit**

A survey of the various fields of business designed to acquaint the student with the basic principles and practices involved in the interrelated functions of business and to point out career possibilities.

111. BEGINNING KEYBOARDING**Three hours credit**

A beginning course with emphasis upon techniques and building speed with control. It includes an introduction to letter writing and tabulation. No credit is given if the student has had one year or more of typewriting in high school.

303. BUSINESS LAW**Three hours credit**

A study of the principles of law most frequently involved in business transactions with emphasis in the Uniform Commercial Code, including Contracts, Bailments, Sales, and Government Regulation. A basic aim is to develop techniques in the analytical, decision-making capacity of the students.

304. BUSINESS LAW**Three hours credit**

Continuation of Business 303. Includes Commercial Paper, Partnerships, Corporations, Agency, Employment, and Secured Transactions.

305. PRINCIPLES OF BUSINESS MANAGEMENT**Three hours credit**

A study of the managerial process which emphasizes the management functions of planning, organizing, decision-making, and controlling with an integration of the concepts of the behavioral sciences as applied to managing people in organizations.

341. BUSINESS STATISTICS**Three hours credit**

A study of statistical analysis and business decision theory. The topics covered include decision making under uncertainty, sampling, probability concepts, statistical inference, classical statistical decision theory, and the economics of decision rules. Prerequisite: Mathematics 111 or 121.

345. QUANTITATIVE METHODS**Three hours credit**

A further study of statistical and quantitative techniques used in business decision making. Quantitative techniques and business applications include but are not limited to the following: hypothesis testing, forecasting, linear programming, PERT, CPM, queuing models and inventory models. Prerequisite: Business 341. Math 342 recommended. Offered Fall Semester.

351. BUSINESS COMMUNICATIONS**Three hours credit**

A study of the principles, practices, and mechanics of writing effective business letters and reports. Prerequisite: English 102.

353. INTERNATIONAL BUSINESS**Three hours credit**

A study of the special problems involved in doing business across national boundaries, with emphasis on the economic basis for trade, and the impact of religious, cultural and political environment on business practice. Includes an evaluation of the management, marketing, and financial practices of multinational corporations from a Christian perspective.

399. HONORS INDEPENDENT STUDY**One to four hours credit**

An independent study supervised by three faculty members provides the student who qualifies under the honors guidelines the opportunity to pursue a special topic of his choice.

407. BUSINESS FINANCE**Three hours credit**

A study of the nature and scope of business finance. Emphasis is on sources and costs of short-term and long-term financing, financial analysis and interpretation, capital budgeting, and the cost of capital. Prerequisite: Accounting 242 and Business 341.

409. PRINCIPLES OF MARKETING**Three hours credit**

A study of the principles and methods of marketing including the activities utilized in the movement of goods and services from producer to consumer while addressing governmental and consumer relationships. The course investigates the processes of product development, promotion, distribution, and pricing.

- 420. ORGANIZATIONAL BEHAVIOR** **Three hours credit**
 Emphasis is placed on the importance of work, process and content theories of motivation, job satisfaction, organizational structure, organizational climate, social systems and quality of work life. Prerequisite: Business 305 or permission of instructor. Offered Fall Semester.
- 432. BUSINESS ETHICS** **Three hours credit**
 This course applies basic Christian principles to modern standard business practices. Emphasis will be placed on ethical decision-making in the business arena. The course is taught jointly by faculty from the departments of Business and Bible and Christian Ministries.
- 452. ADMINISTRATIVE ASSISTANT PROCEDURES** **Three hours credit**
 This course is a study of the proper role of the office employee in facilitating managerial operations including: human relations, information retrieval systems, handling correspondence, arranging schedules and itineraries, using communication media effectively, and the simplification of office tasks. Offered Spring Semester.
- 453. ADMINISTRATIVE OFFICE MANAGEMENT** **Three hours credit**
 Management of human resources and administrative services. Focuses on increased productivity by integration of office technologies. Prerequisite: Business 305, or permission from instructor. Offered Fall Semester.
- 460. HUMAN RESOURCE MANAGEMENT** **Three hours credit**
 Theory and practices relative to the management of people. Major attention is devoted to the basic human resource management processes that are involved in the recruitment, training, and maintenance of human resources. Prerequisite: Business 305. Offered Spring Semester.
- 461. PRODUCTION & OPERATIONS MANAGEMENT** **Three hours credit**
 Fundamental concepts, models and techniques of operations in the business firm. Materials cover development and control of the system's output (goods, services, and ideas), the transformation process (flows, facilities, and operating centers), and the system's inputs (materials, time, and energies). Prerequisites: Business 305 and Business 341. Offered Spring Semester.
- 462. BUSINESS RESEARCH METHODS** **Three hours credit**
 Course to help students develop research skills and provide concepts and methods for developing effective reports through data collecting and analysis.
- 470. INVESTMENTS** **Three hours credit**
 An introduction to the basics of inventory, ranging from descriptive material on how securities are bought and sold to theoretical material on how securities are valued in an efficient financial market.
- 480. PRINCIPLES OF INSURANCE AND RISK MANAGEMENT** **Three hours credit**
 A study of the principles of insurance and risk management to identify risk exposures and the appropriate risk management techniques.
- 490. SENIOR RESEARCH SEMINAR** **One to three hours credit**
 A seminar and course of directed studies dealing with specialized topics related to accounting, business and economics selected on the basis of research value and the interests and needs of the student.
- 492. INTERNSHIP IN BUSINESS** **Three hours credit**
 This course is designed to provide practical field experience for the business student. The course is designed for junior and senior departmental majors and minors.
- 498. BUSINESS POLICY AND STRATEGIC MANAGEMENT** **Three hours credit**
 A course designed to give the student the opportunity to develop conceptual skills needed by higher managerial levels. Emphasis is placed on the integration of ethics in the application of subject matter with accounting, finance, management, marketing, economics, and statistics. The primary tool will be the analysis of business case studies.
- ECONOMICS**
- 301. CONSUMER ECONOMICS/PERSONAL FINANCE** **Three hours credit**
 An investigation of consumer behavior and of the different markets where consumer purchases of goods and services occur. The economic, legal, political, and social aspects of consumerism will also be explored.
- 311. MACROECONOMICS** **Three hours credit**
 A study of the principles and problems associated with the production, exchange, and use of wealth. Offered Fall Semester.

312. MICROECONOMICS**Three hours credit**

The study of the choices and actions of small economic units household, business firms, and government units to deal with scarcity. Offered Spring Semester.

351. MONEY AND BANKING**Three hours credit**

A study of the economics concerned with the nature, history and functioning of money creating institutions.

Department of Education

DEBORAH MURRAY, Chairperson

**ELEMENTARY EDUCATION: Associate Professor Murray,
Assistant Professors Browning and Gill; SECONDARY**

EDUCATION: Professor Schimmels, Assistant Professor Tilley;

SPECIAL EDUCATION: Associate Professor McHugh HEALTH AND

PHYSICAL EDUCATION: Professor Altopp, Associate Professors

**Bratcher and Higginbotham; Assistant Professors Baldwin, Souther and
Wickam; Instructors McDaniel and Orr**

DEPARTMENT OF EDUCATION

DISCIPLINES

Education
 Elementary Education
 Health
 Physical Education
 Secondary Education
 Special Education

The prevailing purpose of the Lee College Teacher Education Program is to prepare dedicated and competent teachers. The objectives are to provide (1) a broad general background in liberal education, (2) a thorough preparation in a specific academic discipline, **(3)** professional preparation including an understanding of the responsibilities and procedures of effective teaching, and (4) a perception of teaching as an area of Christian service.

Students desiring to teach in the elementary grades should select a major in English, Mathematics/Science, or Human Development. Students desiring to teach on the secondary level should select a major in the academic content they would like to teach. These programs are detailed in the respective academic departments' sections in this catalog.

The Department of Education offers majors in Physical Education and Special Education and minors in **PHYSICAL EDUCATION and FITNESS/WELLNESS**. The faculty of the Department of Education collaborate with the faculty of the respective discipline specialties and staff the courses of the professional studies sequences for each of the curricula.

OFFICIAL ACCEPTANCE INTO THE TEACHER EDUCATION PROGRAM

All students who desire to prepare for teaching are required to apply and be accepted into the Teacher Education Program. This application is to be filed during the first semester of the sophomore year, or when the student is enrolled in Education 199 or 225. Applications are completed as a part of course requirement in EDU 199 or application forms may be obtained in the office of the Director of Teacher Education, third floor of the Walker Memorial Building. Students may not enroll in methods courses without admission to the Teacher Education Program. Requirements for acceptance of a student to the Teacher Education Program are:

1. General
 - a. Computer Proficiency - Successful completion of a course or demonstration of skills
2. Academic Achievement
 - a. Have completed 30 hours in general education plus Education 199 or Education 225 or Music Education (including 20 clock hours of observation).
 - b. Have a 2.5 average for all courses completed.
 - c. Have a 2.5 average in the specialty area completed.
 - d. Have a 2.5 average in the professional education courses completed.
 - e. Have no grades below "C" in the professional education courses.
3. Personal-Social-Physical Status
 - a. Satisfactory ratings from the College Health Services.

- b. Completion of the Personality Screening.
 - c. Satisfactory scores on Praxis 1, assessment of academic skills. Students may take the test in one of two formats: PPST (Pre-Professional Skills Test, a pencil-and-paper format with minimum scores of Mathematics 169, Reading 169, and Writing 172) OR the Computer-Based Academic Skills Assessments (a computer delivered format with minimum scores of Mathematics 314, Reading 315, and Writing 318).
Students may be exempt from taking Praxis I if ACT/SAT scores are: ACT composite = 21 or above; Enhanced ACT = 22 or above; combined SAT = 920 or above; recentered SAT= 1020 or above.
 - d. A recommendation from three full-time professors who are well acquainted with the student.
 - e. Statement from the Vice President for Student Life concerning disciplinary status.
 - f. Satisfactory results from a hearing test.
4. Communication
- a. Have a 2.5 average in English Composition with no grade below "C."
 - b. Submit a handwritten theme entitled "Why I Want to Be a Teacher" to accompany application for admission.
 - c. Have satisfactory ratings on three Interview Forms: one from a cooperating teacher, one from advisor, and one from the Director of Teacher Education or the Director of Educational Field Experiences.

Majority vote of the Teacher Education Committee prevails when applications for the Teacher Education Program are voted on. Once the Teacher Education committee meets and has approved the applicant for admission, the student is admitted to the Teacher Education Program. The student is informed in writing of the Committee's decision to accept or reject the applicant.

If an applicant is denied admission to the Teacher Education Program, he/she may appeal the Teacher Education Committee decision by requesting to appear before the Committee. There is no appeal beyond the Teacher Education Committee.

STUDENTS IN TEACHER EDUCATION MUST COMPLETE THE REQUIREMENTS OF THEIR PROGRAM OF STUDIES AS SHOWN IN THE CATALOG CURRENT AT THE TIME THE STUDENT IS OFFICIALLY AND COMPLETELY ADMITTED TO THE TEACHER EDUCATION PROGRAM.

ALTERNATIVE ROUTE (APPEAL PROCESS) FOR ADMISSION TO THE TEACHER EDUCATION PROGRAM

For students who have failed the PPST but have demonstrated potential for teaching in other areas, the following criteria must be met:

1. Must have failed PPST twice.
2. Must meet all other admission requirements.
3. Must come to the Teacher Education Office and write a two-page theme entitled "Why I Think I Should Be Admitted to the Teacher Education Program."
4. Must have participated in a PPST workshop.

5. Must be recommended by one cooperating teacher to whom the student was assigned for a field based experience.
6. Student must make a personal appearance before the Teacher Education Committee.
7. Must be approved by majority vote of the Teacher Education Committee.

OFFICIAL ACCEPTANCE TO STUDENT TEACHING

Lee College has entered into cooperative agreements with the Cleveland City School System, the Bradley County School System, and several other school systems for the placement of student teachers in selected schools.

Student teachers are required to attend the public school on a schedule similar to that followed by the cooperating teachers. A minimum of 15 weeks of observation and responsible participation is required of each student. There is no provision for early completion of the experience. Student teaching and seminars carry twelve semester hours credit.

Application for Student Teaching must be filed by March 27 for the Fall Semester and October 20 for the Spring Semester. Application must be filed the semester preceding the one in which the student plans to do his student teaching. Application forms should be completed while students are enrolled in methods courses or they may be obtained in the office of the Director of Teacher Education, Room 304 of the Walker Memorial Building.

For admission to the professional semester, including student teaching, the student must have fulfilled the following requirements:

1. Full admission to the Teacher Education Program (i.e., all conditions relative to admission satisfied and maintained).
2. Satisfactory completion of the professional foundation courses -Education 201 and either Psychology 310 for elementary licensure or Psychology 312 for secondary licensure. A 2.5 GPA in the professional courses is required.
3. Completion of required methods courses before engaging in student teaching.
4. Satisfactory completion of at least 80 percent of course work in the teaching area (major).
5. Satisfactory evaluation of pre-professional observation experience (minimum of 60 clock hours).
6. Recommendation from major professor.
7. Membership in an education club during senior year is highly recommended.

GRADUATION REQUIREMENTS

1. Satisfactory completion of required courses, lab experiences, and practicum.
2. Maintain the standards for admission to the program.
3. Complete the National Teachers Examination (Praxis 11).

COMPLETION OF THE SPECIFIED COURSES IN THE TEACHER EDUCATION PROGRAM DOES NOT GUARANTEE A RECOMMENDATION FOR LICENSURE AND/OR A TEACHING POSITION.

PROGRAMS OF STUDY

The Department of Education offers the following programs of study:

B.S.	Physical Education (Teacher Licensure, Grades K-12)	PEST
B.A.	Physical Education with Emphasis in Fitness/Wellness (without Teacher Licensure)	PEFA
B.S.	Special Education (Teacher Licensure, Grades K-12)	SEST

The Department of Education and the other academic departments cooperate to offer the following programs of study. These programs are fully described in this catalog in the section of the respective sponsoring department:

B.S.	History (Economics Emphasis, Teacher Licensure, Grades 7-12)	HEST
B.S.	History (Political Science Emphasis, Teacher Licensure, Grades 7-12)	H PST
B.S.	Human Development (Teacher Licensure, Grades K-8)	HDST
B.S.	Business (Business Education, Teacher Licensure in Business/Accounting, Grades 7-1 2)	BAST
B.S.	Business (Business Education, Teacher Licensure in Business/Accounting/Data Processing, Grades 7-1 2)	BDST
B.S.	Business (Business Education, Teacher Licensure in Business/Accounting/Office Technology, Grades 7-1 2)	BOST
B.A.	English (Teacher Licensure, Grades 7-12)	ENAT
B.S.	English/Reading (Teacher Licensure, Grades 1 -8)	ERST
B.A.	Modern Foreign Languages (Teacher Licensure, Grades 7-12 Primary Language, French; Secondary Language, Spanish)	LFAT
B.A.	Modern Foreign Languages (Teacher Licensure, Grades 7-12 Primary Language, Spanish; Secondary Language, French or German)	LSAT
B.A.	Modern Foreign Languages (Teacher Licensure, Grades 7-12 Primary Language, German; Secondary Language, Spanish)	LGAT
B.A.	Modern Foreign Languages (Teacher Licensure, Grades 7-12 Primary Language, Spanish; Secondary Language, English)	SEAT
B.M.E.	Music Education (Instrumental Teacher Licensure, Grades K-12)	MIET
B.M.E.	Music Education (Vocal/General Teacher Licensure, Grades K-12)	MUET
B.S.	Biological Science (Teacher Licensure, Grades 7-12)	BSST
B.S.	Chemistry (Teacher Licensure, Grades 7-12)	CHST

B.S.	Mathematics Education (Teacher Licensure, Grades 7-12)	MAST
B.S.	Mathematics/Science (Teacher Licensure, Grades 1 -8)	MSST

**BACHELOR OF SCIENCE IN PHYSICAL EDUCATION
(TEACHER LICENSURE, GRADES K-12)**

PEST

SPECIALTY AREA REQUIREMENTS		CREDIT HOURS
Choose two electives from PED 101-132		2
PED 106- Beginning Swimming		
OR		
PED 107- Intermediate Swimming		1
PED 115- Basic Concepts of Fitness		1
PED 116- Gymnastics		1
PED 117- Rhythmic Activities		1
PED 118- Educational Games & Traditional Sports		1
PED 201 - Foundations of Physical Education, Sports and Recreation		3
PED 341 - Administration of physical Education		2
PED 361 - Kinesiology		3
PED 440- Motor Learning		2
PED 441 - Tests and Measurements in PE		2
PED 444- Physiology of Exercise		3
PED 445- Seminar in PE Research		1
Subtotal Specialty		23
HEALTH EMPHASIS REQUIREMENTS		
HEA 291 - Principles of Nutrition		3
HEA 352- Substance Use & Abuse		2
HEA 353- Safety & First Aid		2
HEA 354- Personal & Community Health		3
HEA 357- Human Sexuality		3
HEA 365- Child Health & Social Behavior		3
BIO 102 - General Biology II		
OR		
BIO 292 -Human Anatomy and Physiology		4
Subtotal Health Emphasis		20
PROFESSIONAL EDUCATION REQUIREMENTS		
EDU 199- Introduction to the Teaching Profession Seminar		1
EDU 201 - Foundations of Education		3
PSY 310- Child psychology		
OR		
PSY 312- Educational psychology		3
EDU 316- Exceptional Child		3
PED 342- Teaching Adaptive PE		2
ELE 346- Teaching PE in Elementary School		2
SED416 - Teaching PE in Secondary School		1
SED 419- General Secondary Methods		2
ELE 438- Student Teaching in Elementary Grades		5
SED 444- Student Teaching in Grades 7-8		
OR		

SED 445- Student Teaching in Grades 9-12	5	
EDU 434- Student Teaching Seminar	2	
Subtotal Professional Education		29
GENERAL EDUCATION REQUIREMENTS		33
The 2 hour physical education requirement is fulfilled through the major requirements. Four hours of the lab science requirements are fulfilled through the Health emphasis.		
RELIGION REQUIREMENTS		18
ELECTIVES		7
TOTAL HOURS IN PROGRAM		130

**BACHELOR OF ARTS IN PHYSICAL EDUCATION
(FITNESS/WELLNESS EMPHASIS)**

PEFA

This program **does not** lead to teaching licensure.

	CREDIT HOURS	
SPECIALTY AREA REQUIREMENTS		
Choose two electives from PED 101-132	2	
PED 115- Basic Concepts of Fitness	1	
PED 201 - Foundations of Physical Education, Sports and Recreation	3	
PED 330- Fitness, Wellness and Lifestyle Management	3	
PED 331 - Cardiovascular Health	3	
PED 341 - Administration of Physical Education	2	
PED 361 - Kinesiology	3	
PED 444 - Physiology of Exercise	3	
PED 445- Seminar in PE Research	1	
PED 450- Exercise Testing & Prescription	3	
PED 451 - Principles of Health/Fitness Programming and Leadership	3	
PED 470- Fitness/Wellness Internship	5	
Subtotal Specialty		32
COLLATERAL REQUIREMENTS		
HEA 291 - Principles of Nutrition	3	
HEA 353- Safety & First Aid	2	
CHY 111 - General Chemistry	4	
BIO 102- General Biology II		
OR		
BIO 292- Human Anatomy and Physiology	4	
Subtotal Collateral		13
Choose 8 hours:		
ACC 241 - Principles of Accounting	3	
CIS 100- Computer Literacy & Application	2	
BUS 101 - Introduction to Business	3	
BUS 305- Principles of Business Management	3	
SOC 330- Social Psychology	3	
SOC 340- Gerontology	3	
SOC 450- Medical Sociology	3	
BIO 391 - Principles of Pharmacology	3	

HEA 352- Substance Use & Abuse	2
HEA 354- Personal & Community Health	3
PED 440- Motor Learning	2
PED 441 - Tests & Measurements in PE	2
PED 120- Weight Training & Conditioning	1
Subtotal Specified Electives	8
GENERAL EDUCATION REQUIREMENTS	35
This program requires 6 hours of intermediate modern foreign language. The 2 hour physical education requirement is fulfilled through the major. The 8 hours lab science requirement is fulfilled through the collateral requirements.	
RELIGION REQUIREMENTS	18
ELECTIVES	24
TOTAL HOURS IN PROGRAM	130

MINORS

The Department of Teacher Education offers minors in Physical Education and Fitness/Wellness. The minor in Physical Education consist of 18 hours with 12 of those hours taken as courses at the 300 level or higher. The 12 required hours are PED 115, 201, 361, 444, and HEA 353. Two hours must be chosen from any activity course (PED 101-1 32) with no duplications. The remaining 4 hours must be chosen from the following: PED 342, 346, 440, 441, HEA 352, 354, and SED 416.

The minor in Fitness/Wellness requires 21 semester hours in the following courses. PED 330, 331, 450, 451, 444, 342, *361, 440, 441, HEA 353, and BIO *291. (*Kinesiology and Nutrition are highly recommended for this minor.)

ADDITIONAL ENDORSEMENTS

Teacher Education Program students may take additional courses and obtain teaching licenses in more than one area. Information about these programs may be obtained in the Education Department Office, Walker Memorial 304. Additional endorsements are available in the following areas: Elementary Education K-8, Elementary Education 1-8, English 7-12, French 7-12, German 7-12, Spanish 7-12, Mathematics 7-12, Biology 7-12, Chemistry 7-12, History 7-12, Psychology 9-12, Sociology 9-12, Vocal/General Music K-1 2, Instrumental Music K-12, Physical Education K-12, Special Education K-12.

COURSE OFFERINGS

EDUCATION

111. INTRODUCTION TO AMERICAN SIGN LANGUAGE **Two Hours Credit**

Most current materials available of teaching techniques on manual communication. A collection of drill materials on fingerspelling, or dactylogy. Offered Fall Semester.

112. ELEMENTARY AMERICAN SIGN LANGUAGE **Two Hours Credit**

A manual for learning sign language in sentence form. It is designed to teach sign language in the easiest, fastest, and most practical way. Offered Spring Semester.

199. INTRODUCTION TO THE TEACHING PROFESSION SEMINAR **One Hour Credit**

This course consists of 20 clock hours of laboratory assignments in the public schools and a 50 minute seminar each week for the entire semester. The course is designed to provide a general survey of the education profession. Required for teacher education majors except music. Offered each semester.

- 201. HISTORICAL, PHILOSOPHICAL, AND SOCIOLOGICAL FOUNDATIONS OF AMERICAN EDUCATION** **Three Hours Credit**
 To provide an understanding of the significance of the influence of historical, philosophical, and sociological factors and trends in school administration, materials and methods of instruction, the needs of the pupil and society, To provide a broad cultural background for participation in professional and education activities. Offered each semester.
- 225. INTRODUCTION TO MUSIC EDUCATION** **Two Hours Credit**
 This course is designed to give the prospective teacher an overview of the music education profession and to acquaint him/her the major theories of classroom management with attention to their applicability to music classes. This course includes 20 clock hours of laboratory assignments in the public schools.
- 234. AMESLAN DEAF COMMUNICATIONS** **Three Hours Credit**
 To present the American Sign Language (Ameslan), the deaf language for social and informal conversation, This includes the English idioms made into the language of signs, sign language idioms in sign language syntax, and the grammatical aspects of Ameslan. Prerequisites: Education 111, or Education 112 . Offered Spring Semester.
- 299. CLASSROOM MANAGEMENT SEMINAR** **One Hour Credit**
 This course consists of 20 clock hours of laboratory assignments in the public schools and a 50-minute seminar each week for the entire semester. The focus is classroom management. General principles as well as specific theories are presented. Should be taken as a sophomore or junior.
- 301. COMPUTER APPLICATIONS FOR TEACHERS** **Two Hours Credit**
 This course is designed to equip the student with the knowledge and skills necessary to utilize computer software in the classroom as a means of improving instruction and classroom management. Prerequisite: CIS 101 Introduction to Computer-Based Systems or demonstrated computer proficiency.
- 316. THE EXCEPTIONAL CHILD** **Three Hours Credit**
 An introduction to special education. The course will seek to explore techniques and procedures for working with the exceptional child. Required of all education majors. Offered each semester.
- 343. MULTI-SENSORY EDUCATION** **Three Hours Credit**
 A presentation, demonstration, and discussion of various types of audiovisual methods. Preparation application and evaluation of multi-sensory aids will be given; includes the use and care of equipment. May be taken for Christian Education credit. Offered Spring Semester.
- 349. THE CHRISTIAN DAY SCHOOL** **Three Hours Credit**
 How to plan, organize, and implement a Christian Day School. May be taken for Christian Education credit.
- 350. CHRISTIAN DAY SCHOOL ADMINISTRATION** **Three Hours Credit**
 A study of the principles of organization & administration of a Christian Day School. May be taken for Christian Education credit.
- 365. SPECIAL PROBLEMS IN EDUCATION** **One to Three Hours Credit**
 Designed specifically for the upper division student in the field of education; learning the techniques of problem solving; conducting research and study on an individual and/or group basis. Prerequisite: Permission from the Director of Teacher Education.
- 402. SCHOOL LAW** **Three Hours Credit**
 An introduction to the legal issues related to American Education including cases dealing with church and state relations, employment and dismissal practices, and student and teacher rights .
- 434. STUDENT TEACHING SEMINAR** **Two Hours Credit**
 This seminar is designed to be taken by all student teachers during their enhanced student teaching semester. The purpose is to help bridge the gap between coursework and enhanced student teaching. Discussion of a variety of topics related to instructional management and interaction is the focus of the seminar. Prerequisite: Admission to Teacher Education Program and admission to Student Teaching, completion of all methods courses. Offered each semester.
- ELEMENTARY EDUCATION**
- 300. CHILDREN'S LITERATURE** **Two Hours Credit**
 A survey of books and stories according to the educational development of children. Required in all elementary education programs. Offered each semester.
- 310. CHILD PSYCHOLOGY** **Three Hours Credit**
 Origin and principles of behavior in infancy and childhood; physical, intellectual, social, emotional, and language development in the normal child. Offered each semester.

346. TEACHING PHYSICAL EDUCATION IN THE ELEMENTARY SCHOOL **Two Hours Credit**

A study of the elementary school physical education curriculum and methods and their place in the total school program. A part of the semester is devoted to practical experiences with public school elementary physical education classes. Prerequisite: Admission to Teacher Education Program. Offered each semester.

400. TEACHING THE CREATIVE ARTS **Two Hours Credit**

Effective methods and materials for teaching art, music, movement and drama in the elementary school will be presented.

401. METHODS BLOCK - READING AND LANGUAGE ARTS **Four Hours Credit**

Effective methods and materials for teaching reading, writing, listening and speaking in the elementary school are included in this course. An intensive practicum is an integral part of the methods block. Prerequisite: Admission to Teacher Education Program.

402. METHODS BLOCK - SCIENCE, MATH & SOCIAL STUDIES **Four Hours Credit**

Effective methods and materials for teaching science, math and social studies in the elementary school are included in this course. An intensive practicum is an integral part of the methods block. Prerequisite: Admission to Teacher Education Program.

405. METHODS OF TEACHING MUSIC IN THE ELEMENTARY SCHOOL **Two Hours Credit**

Fundamentals of music and the teaching of music from kindergarten through sixth grade. Prerequisite: Admission to Teacher Education Program.

410. TEACHING IN THE KINDERGARTEN **Two Hours Credit**

Emphasis is placed on the methods, materials, and equipment for teaching in a kindergarten program. This course is required for Licensure in kindergarten. A 40 clock hour practicum is required. Prerequisite: Admission to Teacher Education Program.

432. STUDENT TEACHING IN THE KINDERGARTEN **Five Hours Credit**

Upon completion of all education courses, students will complete student teaching practicums for a total of 15 weeks in the public schools under the guidance of public school teachers and a college supervisor(s). The student will be assigned to at least two different classrooms, which may be at different schools. Students must enroll in two student teaching sessions and the appropriate seminar for a total of 12 hours. This will constitute the maximum load for the student teaching semester. No other classes may be taken during the student teaching semester. Prerequisite: Admission to Teacher Education Program, admission to Student Teaching, and completion of required methods courses. Offered each semester.

433. STUDENT TEACHING IN THE EARLY GRADES (1 -4) **Five Hours Credit**

Upon completion of all education courses, students will complete student teaching practicums for a total of 15 weeks in the public schools under the guidance of public school teachers and a college supervisor(s). The student will be assigned to at least two different classrooms, which may be at different schools. Students must enroll in two student teaching sessions and the appropriate seminar for a total of 12 hours. This will constitute the maximum load for the student teaching semester. No other classes may be taken during the student teaching semester. Prerequisite: Admission to Teacher Education Program, admission to Student Teaching, and completion of required methods courses. Offered each semester.

438. STUDENT TEACHING IN THE MIDDLE GRADES (5-8) **Five Hours Credit**

Upon completion of all education courses, students will complete student teaching practicums for a total of 15 weeks in the public schools under the guidance of public school teachers and a college supervisor(s). The student will be assigned to at least two different classrooms, which may be at different schools. Students must enroll in two student teaching sessions and the appropriate seminar for a total of 12 hours. This will constitute the maximum load for the student teaching semester. No other classes may be taken during the student teaching semester. Prerequisite: Admission to Teacher Education Program, admission to Student Teaching, and completion of required methods courses. Offered each semester.

HEALTH

291. PRINCIPLES OF NUTRITION **Three Hours Credit**

Study of food and its relationship to the well-being of the animal body with emphasis upon metabolism, nutritive value and quantitative requirements of food at different age and development levels. The selection and eating of foods at different economic, social, and cultural levels is also studied. Three lectures per week. Prerequisite: Biology 112. Offered Fall Semester.

292. HUMAN ANATOMY & PHYSIOLOGY **Four Hours Credit**

Fundamental principles of human anatomy and physiology. Lecture and laboratory are mostly devoted to the various organ systems and their interrelationships. Two lectures and two laboratory periods per week. Prerequisite: Biology 112. Chemistry 111-112 recommended. Offered each semester.

352. SUBSTANCE USE AND ABUSE**Two Hours Credit**

A study in the basic principles of drug action, side effects, and toxic effects. Implications for the health education professional will be emphasized. Offered Fall Semester.

353. SAFETY AND FIRST AID**Two Hours Credit**

The nature and causes of accidents, safety measures for the prevention of common accidents in the home, school, industry, transportation, and recreation. Offered each semester.

354. PERSONAL AND COMMUNITY HEALTH**Three Hours Credit**

This course is related to the health of the whole community, such as, sanitation of the water supply, occupational health hazards, food control, health agencies, and their work and a study of most major communicable and infectious diseases. Personal health includes the general study of the body organs, systems, functions, and mental health; however, it is primarily a study of those habits and practices which result in buoyant personal health. Offered each semester.

357. HUMAN SEXUALITY**Three Hours Credit**

This course is a study of the sociological, psychological, biological, ethical and legal components of human sexuality.

365. CHILD HEALTH & SOCIAL BEHAVIOR**Three Hours Credit**

A study of the physical and psychosocial growth and development of children; includes methods of organizing and implementing health measures, determining health status through screening processes; detection of remedial defects, referral procedures, and follow up for correction; the promotion of physical, mental, social, and emotional health through environmental and special health services.

PHYSICAL EDUCATION**101. BEGINNING BOWLING One Hour Credit**

Designed to teach the basic skills and techniques of bowling using the shadow bowling technique. This course is designed only for beginners. Offered each semester.

102. BEGINNING TENNIS**One Hour Credit**

Designed to teach the non-player the basic skills of tennis through the use of the backboard and court practice. This course is designed only for beginners. Offered each semester.

103. BEGINNING GOLF**One Hour Credit**

Introduces the fundamentals of golf and stresses the importance of individual skill development rather than course play. This course is designed only for beginners. Offered each semester.

104. BEGINNING RACQUETBALL**One Hour Credit**

Theory and practice of skills in racquetball. Offered each semester.

106. BEGINNING SWIMMING**One Hour Credit**

introduction to fundamental skills for basic swimming strokes, safety, and survival techniques. Offered Fall Semester.

107. INTERMEDIATE SWIMMING**One Hour Credit**

Continuation of Physical Education 106 with an emphasis on advanced stroke and diving development. Prerequisite: Physical Education 106 or consent of instructor. Offered Spring Semester.

108. AEROBICS**One Hour Credit**

Exercises designed specifically for improving cardiovascular function and physical fitness through the mode of dynamic rhythmic movements. Offered each semester.

109. BEGINNING SKIING**One Hour Credit**

The purpose of this course is to acquaint and instruct the student in the skills and techniques of skiing. Designed only for beginners. Offered Spring Semester only.

110. INTERMEDIATE SKIING**One Hour Credit**

Continuation of Physical Education 109 or permission from instructor. Offered Spring Semester only.

112. INTERMEDIATE TENNIS**One Hour Credit**

Greater depth with the strategy of course play, more detail and perfection of the skill and emphasis on tournament play. Prerequisite: Physical Education 102 or permission from instructor. Offered each semester.

113. INTERMEDIATE GOLF**One Hour Credit**

Greater depth with the strategy of course play, more detail and perfection of the skill and emphasis on tournament play. Prerequisite: Physical Education 103 or permission from instructor and student must provide golf clubs. Offered Fall Semester.

- 114. BEGINNING BASKETBALL** **One Hour Credit**
 A study of the rules, skills, and techniques relative to the development of successful offensive and defensive play. Not open to varsity basketball players. (Meets general core requirement)
- 115. BASIC CONCEPTS OF FITNESS** **One Hour Credit**
 This course is designed to teach the basic principles of physical fitness such as cardiovascular endurance, weight control, strength, flexibility, and stress management. Offered Fall Semester.
- 116. GYMNASTICS** **One Hour Credit**
 Introduces the fundamentals of Gymnastics and stresses the importance of safety and strength development. Balance beam, uneven bars, vaulting, and floor exercises will all be covered in this course. Offered Fall Semester.
- 117. RHYTHMIC ACTIVITIES** **One Hour Credit**
 This course is designed to teach the use of the body as an instrument for rhythmic movement. Applicable to general education core. Offered Spring Semester.
- 118. EDUCATIONAL GAMES AND TRADITIONAL SPORTS** **One Hour Credit**
 A survey of educational games that can be used as developmental games in the elementary school setting and a review of tradition sports in physical education with emphasis on skills, rules, and actual playing experience. Offered Fall Semester.
- 119. CREATIVE MOVEMENT** **One Hour Credit**
 Experiences in human movement through manipulation of time, energy, and space. Activities promote the use of the body as the medium of communication and expression. Movement experiences include expiration, improvisation, and creation of small group studies, as well as development of technique. Applicable to general education core.
- 120. WEIGHT TRAINING AND CONDITIONING** **One Hour Credit**
 This course is designed to provide instruction in safe and sensible weight training techniques with emphasis on individual needs and appropriate progressions. Aerobic fitness is also emphasized.
- 122. ADVANCED BASKETBALL** **One Hour Credit**
 An activity course designed to serve varsity basketball team members who actually participate in the intercollegiate sport. The course includes 122, 222, 322, 422, - all advanced basketball.
- 123. ADVANCED CROSS-COUNTY** **One Hour Credit**
 An activity course designed for varsity cross-country team members who participate in intercollegiate meets. The course work includes conditioning, practice, instruction, and field work. This course includes 223, 323, 423.
- 124. ADVANCED CHEERLEADING** **One Hour Credit**
 An activity course designed to serve varsity cheerleading squad members who actually participate in the activity. This includes 124, 224, 324, 424- all advanced cheerleading. Offered Fall Semester.
- 125. ADVANCED TENNIS** **One Hour Credit**
 An activity course designed for varsity tennis team members who participate in inter-collegiate tournaments. This course includes 225, 325, 425- All Advanced Tennis. Offered Spring Semester.
- 126. ADVANCED GOLF** **One Hour Credit**
 An activity course, designed for members of the varsity golf team. This course includes 126, 226, 326, 426- All Advanced Golf. Offered Spring Semester.
- 127. ADVANCED SOCCER** **One Hour Credit**
 An activity course designed for varsity soccer team members. This course includes 227, 327, 427- All Advanced Soccer. Offered Fall Semester.
- 128. ADVANCED VOLLEYBALL** **One Hour Credit**
 An activity course designed for varsity volleyball team members. This course includes 228, 328, 428- All Advanced Volleyball. Offered Fall Semester.
- 129. ADVANCED SOFTBALL** **One Hour Credit**
 An activity course designed for varsity softball team members. This course includes 229, 329, 429- All Advanced Softball. Offered Spring Semester.
- 130. RECREATIONAL ACTIVITIES I** **One Hour Credit**
ARCHERY, HORSESHOES, BADMINTON, TABLE TENNIS, PICKLEBALL
 This course is designed to provide knowledge and skill development in a variety of recreational activities.
- 131. RECREATIONAL ACTIVITIES II** **One Hour Credit**
SOFTBALL, SOCCER, VOLLEYBALL, TEAM HANDBALL
 This course is designed to provide knowledge and skill development in a variety of recreational activities.

- 132. RECREATIONAL ACTIVITIES III** **One Hour Credit**
CAMPING, HIKING, BACKPACKING,
WHITEWATER RAFTING, CANOEING, ORIENTEERING
 This course is designed to provide knowledge and skill development in a variety of recreational activities.
- 133. CHOREOGRAPHY AND THE STAGE** **Three Hours credit**
 A practical course which involves a variety of creative activities to help the student develop the art of choreographing movements for stage productions. A part of the course will be devoted to acting in the college musical drama productions. This course does not meet the general education requirements in PE.
- 135. BEGINNING SOFTBALL** **Three Hours credit**
 An introductory activity course in which the basic fundamentals, skills and rules of softball are taught and applied. Not open to varsity softball players.
- 201. FOUNDATIONS OF PHYSICAL EDUCATION,** **Three Hours Credit**
SPORTS AND RECREATION
 An introduction to the field of physical education and recreation including aims, objectives, history, philosophy, programs, principles, basic concepts of organization and administration, professional organizations, and the relationship of Christian commitment to the field.
- 260. CARE AND PREVENTION OF ATHLETIC INJURIES** **Three Hours credit**
 This course is an introduction to sports medicine/athletic training. It covers basic anatomy and the knowledge, abilities and skills required to assess, treat and rehabilitate athletic injuries. Prerequisite: BIO 102 or 292
- 261. EVALUATION OF ATHLETIC INJURIES** **Three Hours credit**
 This course presents the knowledge and skills needed by the athletic trainer to properly evaluate and manage various athletic injuries.
- 330. FITNESS, WELLNESS, AND LIFESTYLE MANAGEMENT** **Three Hours credit**
 This course is designed to provide students with a comprehensive introduction to the assessment and development of physical fitness, with emphases on both personal application and group leadership. Prerequisite: Physical Education 201.
- 331. CARDIOVASCULAR HEALTH** **Three Hours Credit**
 This course will be an in-depth study of heart disease, circulation, heart structure and function, and training responses. Emphases will be on health related concepts including obesity, nutrition, and stress. Prerequisite: Biology 102 or 111.
- 341. ADMINISTRATION OF PHYSICAL EDUCATION** **Two Hours Credit**
 This course focuses on administrative practices in the area of legal responsibility, personnel, finance, public relations, equipment, facilities, intramural and athletics.
- 342. TEACHING ADAPTIVE PHYSICAL EDUCATION** **Two Hours Credit**
 A curriculum study and development of sports, exercises, and class organization as modified for special students. Offered Fall Semester.
- 361. KINESIOLOGY** **Three Hours Credit**
 Review of basic anatomy, primarily the muscular system; relationship of the fundamental laws of physics to human movement, mechanical principles of skill instruction and analysis. Prerequisite: Biology 292 or 102. Offered Fall Semester.
- 440. MOTOR LEARNING** **Two Hours Credit**
 A study of theoretical constructs of learning and knowledge of motor learning principles relating to response mechanisms, feedback, motivation, stress anxiety factors and the influence of psycho-social elements in the acquisition of complex movements.
- 441. TESTS AND MEASUREMENTS IN PHYSICAL EDUCATION** **Two Hours Credit**
 This course is designed to assist future teachers in understanding the place, types and importance of measurement in the teaching process. Offered Fall Semester.
- 444. PHYSIOLOGY OF EXERCISE** **Three Hours Credit**
 The course is designed to assist future teachers in understanding of the human response to exercise. Prerequisite: Physical Education 361. Offered Spring Semester.
- 445. SEMINAR IN PHYSICAL EDUCATION** **One Hour Credit**
RECREATION, AND SPORT RESEARCH
 This course is a directed intensive study on selected problems or special topics dealing with physical education, recreation, and/or sports.
- 450. EXERCISE TESTING AND PRESCRIPTION** **Three Hours Credit**
 This course will provide knowledge and practical experience in exercise testing procedures and in the principles and guidelines of safe and effective exercise prescription. Prerequisite: Physical Education 331 or 444.

451. PRINCIPLES OF HEALTH/FITNESS PROGRAMMING AND LEADERSHIP **Three Hours Credit**

This course is designed to cover knowledge and skills needed for establishing and administering effective health/fitness programs. For senior majors in physical education.

470. FITNESS/WELLNESS INTERNSHIP **Five Hours Credit**

Practical experience in an approved fitness/wellness agency. Senior students are assigned to selected directors in local fitness/wellness oriented community organizations under the general supervision of a college supervisor. Weekly seminars deal with problems encountered in the internship program in such areas as instruction, management, records and reports, program development, and supervision. Prerequisite: Physical Education 450 and 451 or concurrent enrollment.

SECONDARY EDUCATION

312. EDUCATIONAL PSYCHOLOGY **Three Hours Credit**

A study of the teacher in his task of developing the ability of the student in his courses. A study of the psychological foundations for learning and the procedures by which learning is accomplished, the evaluation of these procedures and the learning products. This course requires 20 clock hours of laboratory assignments in the public schools for Teacher Education students. Prerequisite: psychology 211 Offered each semester.

411. THE TEACHING OF BUSINESS, GRADES 7-12 **One Hour Credit**

This course is designed to help business teachers develop techniques and locate materials which will enable them to be more effective teachers of business subjects. Students will be helped individually to resolve particular problems through research, group discussions, and demonstrations. Prerequisite: Admission to Teacher Education Program.

412. THE TEACHING OF SOCIAL STUDIES, GRADES 7-12 **One Hour Credit**

A survey of the principal methods, techniques, and problems of teaching the social studies on the secondary level. Students demonstrate various teaching methods and techniques and a survey of available materials is made. Prerequisite: Admission to Teacher Education Program.

413. THE TEACHING OF LANGUAGE, GRADES 7-12 **One Hour Credit**

The organization and use of appropriate materials methods, and techniques as related to the teaching of languages in secondary schools with emphasis on each student's language area. Prerequisite: Admission to Teacher Education Program.

415. THE TEACHING OF SCIENCE & MATHEMATICS, GRADES 7-12 **One Hour Credit**

A preliminary survey of major theories and practices of instruction in American secondary schools; aims, materials, teaching methods, learner activities, and evaluation procedures in the sciences and mathematics disciplines; how these relate to the program of the school. Prerequisite: Admission to Teacher Education Program.

416. THE TEACHING OF PHYSICAL EDUCATION, GRADES 7-12 **One Hour Credit**

A detailed study of the physical education curriculum and methods for grades 7-12. Includes principles, objectives and construction of curriculum plans, unit plans, lesson plans, and methods for physical education. Prerequisite: Admission to Teacher Education Program.

418. GENERAL SECONDARY METHODS (MUSIC EDUCATION) **One Hour Credit**

This course is designed to introduce students to the knowledge of methods, skills, and strategies they will need as they become effective teachers in secondary classrooms. The course unites theory and practices by using the instructional methods of classroom discussion and presentations, simulated teaching opportunities and a teaching assignment in area schools. Students in all teaching areas will share common experiences for part of the semester and will also take the appropriate specialty methods the same semester under the supervision of a designated professor from their major field of concentration.

419. GENERAL SECONDARY METHODS **Two Hours Credit**

This course is designed to introduce students to the knowledge of methods, skills, and strategies they will need as they become effective teachers in secondary classrooms. The course unites theory and practices by using the instructional methods of classroom discussion and presentations, simulated teaching opportunities and a teaching assignment in area schools. Students in all teaching areas will share common experiences for part of the semester and will also take the appropriate specialty methods the same semester under the supervision of a designated professor from their major field of concentration.

421. THE TEACHING VOCAL AND GENERAL MUSIC, GRADES 7-12 **Two Hours Credit**

A comprehensive study of the materials and techniques of developing the junior high and senior high chorus: tone, blend, balance, diction, recruitment, and rehearsal procedures. Further, the course will cover teaching general music, music theory, and music appreciation. Prerequisite: Acceptance to advanced standing in the Music Department (passed sophomore hearing); Admission to Teacher Education Program. Offered Fall Semester.

422. METHODS AND MATERIALS OF TEACHING MARCHING BAND **Two Hours Credit**
Principles, practices, and materials for the marching band are studied including the role in the total music program: organization and maintenance; planning and executing of the field show; basic maneuvers and rehearsal procedures. Prerequisite: Acceptance to advanced standing in the Music Department (passed sophomore hearing); Admission to Teacher Education Program. Offered Fall Semester.

423. METHODS AND MATERIALS OF TEACHING CONCERT BAND AND ORCHESTRA **Two Hours Credit**
A comprehensive study of the various techniques which are significant for the development of the concert band and orchestra: intonation, tone, blend balance, bowings, and rehearsal procedures. Appropriate music literature, from beginning to advanced will be introduced. Prerequisite: Acceptance to advanced standing in the Music Department (passed sophomore hearing); Admission to Teacher Education Program. Offered Fall Semester.

444. STUDENT TEACHING, GRADES 7-8 **Five Hours Credit**
Upon completion of all education courses, students will complete student teaching practicums for a total of 15 weeks in the public schools under the guidance of public school teachers and a college supervisor(s). The student will be assigned to at least two different classrooms, which may be at different schools. Students must enroll in two student teaching sessions and the appropriate seminar for a total of 12 hours. This will constitute the maximum load for the student teaching semester. No other classes may be taken during the student teaching semester. Students must make application the semester prior to the student teaching semester. Prerequisites: Completion of all education coursework, admission to the Teacher Education Program and to Student Teaching. Offered fall and spring semesters.

445. STUDENT TEACHING, GRADES 9-12 **Five Hours Credit**
Upon completion of all education courses, students will complete student teaching practicums for a total of 15 weeks in the public schools under the guidance of public school teachers and a college supervisor(s). The student will be assigned to at least two different classrooms, which may be at different schools. Students must enroll in two student teaching sessions and the appropriate seminar for a total of 12 hours. This will constitute the maximum load for the student teaching semester. No other classes may be taken during the student teaching semester. Students must make application the semester prior to the student teaching semester. Prerequisites: Completion of all education coursework, admission to the Teacher Education Program and to Student Teaching. Offered fall and spring semesters.

COURSE OFFERINGS

SPECIAL EDUCATION

316. EXCEPTIONAL CHILD **Three Hours Credit**
An introduction to special education. The course will seek to explore techniques and procedures for working with the exceptional child. Required of all education majors. Offered each semester.

320. STUDENTS W/MILD TO MODERATE EXCEPTIONALITIES **Four Hours Credit**
This course is an introduction to mild/moderate exceptionalities; an introduction to the literature, history, definitions, characteristics, identification procedures, and problems of the fields of learning disabilities, mild mental retardation, and behavior disorders.

331. BEHAVIOR MANAGEMENT **Three Hours Credit**
This course covers approaches to classroom management of students with disabilities. Specific techniques and strategies are presented. Offered in the fall semester.

335. EDUCATION/GIFTED, TALENTED, CREATIVE **Two Hours Credit**
Characteristics and special needs of the gifted individual are studied. Definitions, identification procedures and educational provisions are considered.

345. SECONDARY STUDENTS WITH MILD/MODERATE DISABILITIES **Two Hours Credit**
Alternatives to segregated special education services an dinterface between regular and special education. Methods, materials and programming will be emphasized.

390. CONSULTING PARENTS, TEACHERS, AND OTHER PROFESSIONALS **Two Hours Credit**
This course introduces counseling techniques for the special educator.

417. POLICIES, PROCEDURES & PRACTICES **Two Hours Credit**
Comprehensive review of Federal and State laws and regulations which direct implementation of special education programs in all public and private facilities and agencies. Multiple service delivery models reviewed.

424. DIAGNOSTIC PRESCRIPTIVE TEACHING**Three Hours Credit**

Approaches involving identification and the use of diagnostic test materials to access functional levels of ability of individuals with disabilities, followed by specific developmental or remedial recommendations consistent with ability level. Emphasis on matching deficit to appropriate program or technique which will yield optimum results.

404. INSTRUCTIONAL METHODS/EXCEPTIONAL CHILDREN**Two Hours Credit**

Alternatives to segregated special education services and interface between regular and special education.

450. STUDENT TEACHING IN SPECIAL EDUCATION**Five Hours Credit**

Upon completion of all education courses, students will complete student teaching practicums for a total of 15 weeks in the public schools and/or private facilities under the guidance of public school teachers/private practitioners, and a college supervisor(s). The student will be assigned to at least two different settings, which may be at different sites. Students must enroll in two student teaching sessions and the appropriate seminar for a total of 12 hours. This will constitute the maximum reload for the student teaching semester. No other classes may be taken during the professional semester. Prerequisites: Completion of all education course work, admission to the Teaching Education Program and to student teaching. Students must make application the semester prior to the student teaching semester. Offered fall and spring semesters.

451. STUDENT TEACHING IN SPECIAL EDUCATION**Five Hours Credit**

Upon completion of all education courses, students will complete student teaching practicums for a total of 15 weeks in the public schools and/or private facilities under the guidance of public school teachers/private practitioners, and a college supervisor(s). The student will be assigned to at least two different settings, which may be at different sites. Students must enroll in two student teaching sessions and the appropriate seminar for a total of 12 hours. This will constitute the maximum reload for the student teaching semester. No other classes may be taken during the professional semester. Prerequisites: Completion of all education course work, admission to the Teaching Education Program and to student teaching. Students must make application the semester prior to the student teaching semester. Offered fall and spring semesters.

Department of Language Arts

CAROLYN DIRKSEN, Chairperson

COMMUNICATION: Assistant Professors-Gilbert, Kailing and Melton, Instructor Laney; **DRAMA:** Associate Professor Carbaugh, Assistant Professor Veenstra; **ENGLISH:** Professors C. Dirksen and Woods; Associate Professor Lindsey, Assistant Professors- Coulter, Gunnel Is, Rahamut and Summerlin, Instructors Green and Rogers, **MODERN FOREIGN LANGUAGES:** Assistant Professors Eledge, Putt and Vargas; Instructor Miney; **READING:** Instructor G. Brownlee.

DEPARTMENT OF LANGUAGE ARTS

DISCIPLINES

Communication
 Drama
 English
 French
 German
 Reading
 Spanish

The Language Arts Department has the primary mission of preparing students for vocations and graduate study in disciplines which emphasize the verbal arts. It offers majors in **COMMUNICATION, ENGLISH** and **MODERN FOREIGN LANGUAGES**. It also prepares students who wish to obtain a broad liberal arts undergraduate background before beginning specialized training for such professions as law and theology or simply as a means to an in-depth understanding of the function of human beings in the world. The faculty believes strongly in a Christian world view and insists that such a view has practical implications for both content and pedagogy. All facts, concepts and understandings relevant to each field are presented from the perspective of the Christian view of a divinely created and ordered world under the lordship of Jesus Christ.

PROGRAMS OF STUDY

The Department of Language Arts offers the following programs of study:

Degree	Major	Code
B.A.	Communication (Communications Studies)	COMA
B.A.	Communication (Journalism/Media Writing)	CMWA
B.A.	Communication (Public Relations/Advertising)	CPRA
B.A.	Communication (Telecommunications)	CTCA
B.A.	English	ENGA
B.S.	English/Reading (Teacher Licensure, Grades 1 -8)	ERST
B.A.	English (Teacher Licensure, Grades 7-12)	ENAT
B.A.	Modern Foreign Languages (Primary Language, French)	MFFA
B.A.	Modern Foreign Languages (Primary Language, Spanish)	MFSA
B.A.	Modern Foreign Languages (Primary Language, Spanish Secondary Language, English)	LSEA

B.A.	Modern Foreign Languages (Teacher Licensure, Grades 7-12 Primary Language, French; Secondary Language, Spanish)	LFAT
B.A.	Modern Foreign Languages (Teacher Licensure, Grades 7-12 Primary Language, Spanish; Secondary Language, French or German)	LSAT
B.A.	Modern Foreign Languages (Primary Language, German; Secondary Language, Spanish)	MGSA
B.A.	Modern Foreign Languages (Teacher Licensure, Grades 7-12 Primary Language, German; Secondary Language, Spanish)	LGAT
B.A.	Modern Foreign Languages (Teacher Licensure, Grades 7-12 Primary Language, Spanish; Secondary Language, English)	SEAT

**BACHELOR OF ARTS IN COMMUNICATION,
COMMUNICATION STUDIES EMPHASIS**

COMA

SPECIALTY AREA REQUIREMENTS	CREDIT HOURS
COM 105- Media Lab <i>(Must be taken concurrently with COM 203)</i>	1
COM 200- Introduction to Human Communication	3
COM 201 - Understanding Mass Media	3
COM 211 - Fundamentals of Speech	3
COM 215- Writing for the Media	3
COM 341 - Rhetoric and Public Discourse	3
COM 390- Communication Theories	3
COM 410- Media Law and Ethics	3
COM 499- Seminar in Communication	3
Communication Electives (nine within emphasis)	11
Emphasis electives:	
COM 220- Small Group Communication	
COM 323- Desktop Publishing	
COM 351 - Small Group Communication	
COM 354- Intercultural Communication	
COM 365- New Technologies and Society	
COM 405- Communication in Society	
Subtotal Specialty	36
GENERAL EDUCATION REQUIREMENTS	45
This program requires 6 hours of language at the intermediate level	
RELIGION REQUIREMENTS	18
ELECTIVES	31
TOTAL HOURS IN PROGRAM	130

**BACHELOR OF ARTS IN COMMUNICATION,
JOURNALISM/MEDIA WRITING EMPHASIS**

	CMWA
	CREDIT HOURS
SPECIALTY AREA REQUIREMENTS	
COM 105- Media Lab	1
<i>(Must be taken concurrently with COM 203)</i>	
COM 200- Introduction to Human Communication	3
COM 201 - Understanding Mass Media	3
COM 211 - Fundamentals of Speech	3
COM 215 - Writing for the Media	3
COM 303- News Writing	3
COM 390- Communication Theories	3
COM 410- Media Law and Ethics	3
COM 499- Seminar in Communication	3
Communication Electives (nine within emphasis)	11
Emphasis electives:	
COM 220- Scriptwriting for Media	
COM 304- Newsgathering and Reporting	
COM 323- Desktop Publishing	
ENG 305- Expository writing	
ENG 350- Nonfiction Writing	
ENG 351 - Creative Writing	
Subtotal Specialty	36
GENERAL EDUCATION REQUIREMENTS	45
This program requires 6 hours of language at the intermediate level	
RELIGION REQUIREMENTS	18
ELECTIVES	31
TOTAL HOURS IN PROGRAM	130

**BACHELOR OF ARTS IN COMMUNICATION,
PUBLIC RELATIONS/ADVERTISING EMPHASIS**

	CPRA
	CREDIT HOURS
SPECIALTY AREA REQUIREMENTS	
COM 105- Media Lab	1
<i>(Must be taken concurrently with COM 203)</i>	
COM 200- Introduction to Human Communication	3
COM 201 - Understanding Mass Media	3
COM 211 - Fundamentals of Speech	3
COM 215- Writing for the Media	3
COM 330- Introduction to Public Relations	3
COM 390- Communication Theories	3
COM 410- Media Law and Ethics	3
COM 499- Seminar in Communication	3
Communication Electives (nine within emphasis)	11
Emphasis Electives:	
COM 260- Radio and Television Speech	
COM 323- Desktop Publishing	

COM 340- Principles of Advertising	
COM 341 - Rhetoric and Public Discourse	
COM 351 - Small Group Communication	
COM 354- Intercultural Communication	
BUS 409- Principles of Marketing	
ENG 350- Nonfiction Writing	
Subtotal Specialty	36
GENERAL EDUCATION REQUIREMENTS	45
This program requires 6 hours of language at the intermediate level	
RELIGION REQUIREMENTS	18
ELECTIVES	31
TOTAL HOURS IN PROGRAM	130

**BACHELOR OF ARTS IN COMMUNICATION,
TELECOMMUNICATIONS EMPHASIS**

	CTCA CREDIT HOURS
SPECIALTY AREA REQUIREMENTS	
COM 105- Media Lab	1
<i>(Must be taken concurrently with COM 203)</i>	
COM 200- Introduction to Human Communication	3
COM 201 - Understanding Mass Media	3
COM 211 - Fundamentals of Speech	3
COM 215- Writing for the Media	3
COM 230- Introduction to Broadcasting	3
COM 390- Communication Theories	3
COM 401-402- Communication Internship	2
COM 410- Media Law and Ethics	3
COM 499- Seminar in Communication	
Communication Electives (within emphasis)	9
Emphasis electives:	
COM 250- Principles of Photography and Videography	
COM 260- Radio and Television Speech	
COM 315- Video Field Production and Editing	
COM 325- Television Broadcast Management	
COM 326- Radio Broadcast Management	
COM 365- New Technologies and Society	
COM 370- Basic Television Production	
COM 380- Audio Production	
COM 470- Applied Broadcast Media	
Subtotal Specialty	36
GENERAL EDUCATION REQUIREMENTS	45
This program requires 6 hours of language at the intermediate level	
RELIGION REQUIREMENTS	18
ELECTIVES	31
TOTAL HOURS IN PROGRAM	130

BACHELOR OF ARTS IN ENGLISH**ENGA**

Thirty hours of the thirty-six required for the English major must be taken in 300 or 400-level courses. All applicants to the English major must pass the departmental grammar exam with a minimum score of 70.

SPECIALTY AREA REQUIREMENTS	CREDIT HOURS
ENG 482 - Advanced Grammar	3
ENG 301 - English Literature	3
ENG 302 - English Literature	3
ENG 321 - World Literature	3
ENG 322 - World Literature	3
ENG 461 - Introduction to Modern Literary Criticism	3
Six hours chosen from:	6
ENG 311 - American Literature	
ENG 312 - American Literature	
ENG 405 - American Novel	
English Electives	12
Subtotal Specialty	36
GENERAL EDUCATION REQUIREMENTS	41
This program requires 6 hours of language at the intermediate level. The 4 hour literature requirement of the General Education Core is fulfilled through the program's major requirements.	
RELIGION REQUIREMENTS	18
ELECTIVES	35
TOTAL HOURS IN PROGRAM	130

**BACHELOR OF SCIENCE IN ENGLISH/READING
(TEACHER LICENSURE, GRADES 1-8)****ERST**

SPECIALTY AREA REQUIREMENTS	CREDIT HOURS
COM 211- Fundamentals of Speech	3
EDU 300 - Children's Literature	2
ENG 211 - Masterpieces of the Western World I	2
ENG 212 - Masterpieces of the Western World II	2
ENG 301 - English Literature	3
ENG 310 - Adolescent Literature	3
ENG 312 - American Literature	3
ENG 351 - Creative Writing (fulfills 3 hours of required composition)	3
ENG 360 - Introduction to Linguistics	3
ENG 482 - Advanced Grammar	3
Subtotal Specialty	27
READING EMPHASIS	
REA 361 - Language Acquisition	3
REA 371 - Survey of Reading	3

REA 450 - Assessment of Reading	3	
REA 490 - Special Topics	1	
REA 495 - Seminar in Reading Research	2	
Subtotal Emphasis		12
COLLATERAL REQUIREMENTS		
MAT 111 - Algebra	3	
HIS 211, 212- American History	6	
Subtotal Collateral		9
ENHANCED GENERAL EDUCATION		
HEA 365 - Child Health & Social Behavior	3	
MAT 201 - Concepts of Math	3	
Subtotal		6
PROFESSIONAL EDUCATION REQUIREMENTS		
EDU 199- Introduction to Teaching Prof.	1	
EDU 201 - Foundations of Education	3	
EDU 310- Child Psychology	3	
EDU 316- Exceptional Child	3	
ELE 400 - Teaching Creative Arts	2	
ELE 401 - Methods Block Reading, Language Arts	4	
ELE 402 - Methods Block Science, Math, Social Studies	4	
ELE 433 - Student Teaching	5	
ELE 438 - Student Teaching	5	
EDU 434 - Student Teaching Seminar	2	
Subtotal Professional Education		32
GENERAL EDUCATION REQUIREMENTS		23
The 4 hour literature and 3 hours of English composition are fulfilled through the program's major requirements.		
The 3 hour math and the 6 hour history requirements are fulfilled through the program's collateral requirements.		
RELIGION REQUIREMENTS		18
ELECTIVES		3
TOTAL HOURS IN PROGRAM		130

**BACHELOR OF ARTS IN ENGLISH
(TEACHER LICENSURE, GRADES 7-12)**

ENAT

All applicants to the English major must pass the departmental English grammar examination with a minimum score of 70.

	CREDIT HOURS
SPECIALTY AREA REQUIREMENTS	
ENG 310 - Literature for Adolescents	3
ENG 482 - Advanced Grammar	3
Three hours chosen from:	3
ENG 360 - Introduction/Linguistics	

ENG 361 - Language Acquisition and Development	3	
ENG 481 - History/English Language	3	
Six hours chosen from:	6	
ENG 301 - English Literature		
ENG 302 - English Literature		
Six hours chosen from:	6	
ENG 321 - World Literature		
ENG 322 - World Literature		
Six hours chosen from:	6	
ENG 311 - American Literature		
ENG 312 - American Literature		
ENG 405 - American Novel		
Three hours chosen from:	3	
ENG 305 - Expository Writing		
ENG 350 - Non-fiction Writing		
ENG 351 - Creative Writing		
English Electives (300 or above)	3	
Subtotal Specialty		33
PROFESSIONAL EDUCATION REQUIREMENTS		
EDU 199 - introduction to Teaching Profession Seminar	1	
EDU 201 - Foundations of Education	3	
EDU 316 - Exceptional Child	3	
SED 312 - Educational Psychology	3	
SED413 - Teaching English, Grades 7-12	1	
SED 419 - General Secondary Methods	2	
SED 444 - Student Teaching	5	
SED 445 - Student Teaching	5	
EDU 434- Student Teaching Seminar	2	
Subtotal Professional Education		25
GENERAL EDUCATION REQUIREMENTS		
		41
This program requires 6 hours of language at the intermediate level. The 4 hour literature requirement of the General Education Core is fulfilled through the program's major requirements.		
RELIGION REQUIREMENTS		
		18
ELECTIVES		
		13
TOTAL HOURS IN PROGRAM		
		130
BACHELOR OF ARTS IN MODERN FOREIGN LANGUAGES (PRIMARY LANGUAGE, GERMAN)		MGSA
PRIMARY LANGUAGE		CREDIT HOURS
GER 211 - Intermediate German		3

GER 212 - Intermediate German	3
GER 341 - French Conversation/Composition	3
GER 351 - Aspects of German Literature	3
GER 441 - German Civilization	3
Three hours chosen from:	3
GER 490 - Studies in German Literature: Middle Ages through 18th Century	
GER 491 - Studies in German Literature: 19th Century	
GER 492 - Studies in German Literature: 20th Century	
German Electives	6
SECONDARY LANGUAGE	
SPA 211 - Intermediate Spanish	3
SPA 212 - Intermediate Spanish	3
SPA 341 - Spanish Conversation/Composition	3
SPA 351 - Aspects of Spanish Literature	3
Subtotal Specialty	36
GENERAL EDUCATION REQUIREMENTS	39
The 6 hour foreign language requirement of the General Education Core is fulfilled through the program's major requirements.	
RELIGION REQUIREMENTS	18
ELECTIVES	37
TOTAL HOURS IN PROGRAM	130

**BACHELOR OF ARTS IN MODERN FOREIGN LANGUAGES
(PRIMARY LANGUAGE, FRENCH)**

MFFA

	CREDIT HOURS
PRIMARY LANGUAGE	
FRE 211 - Intermediate French	3
FRE 212 - Intermediate French	3
FRE 341 - French Conversation/Composition	3
FRE 351 - Aspects of French Literature	3
FRE 441 - French Civilization	3
Three hours chosen from:	3
FRE 490 - Studies in French Literature: Middle Ages through 18th Century	
FRE 491 - Studies in French Literature: 19th Century	
FRE 492 - Studies in French Literature: 20th Century	
French Electives	6
SECONDARY LANGUAGE	
SPA 211 - Intermediate Spanish	3
SPA 212 - Intermediate Spanish	3
SPA 341 - Spanish Conversation/Composition	3
SPA 351 - Aspects of Spanish Literature	3
Subtotal Specialty	36

GENERAL EDUCATION REQUIREMENTS	39
The 6 hour foreign language requirement of the General Education Core is fulfilled through the program's major requirements.	
RELIGION REQUIREMENTS	18
ELECTIVES	37
TOTAL HOURS IN PROGRAM	130

BACHELOR OF ARTS IN MODERN FOREIGN LANGUAGES (PRIMARY LANGUAGE, SPANISH) MFSA

	CREDIT HOURS
PRIMARY LANGUAGE	
SPA 211 - Intermediate Spanish	3
SPA 212 - Intermediate Spanish	3
SPA 341 - Spanish Conversation/Composition	3
SPA 351 - Aspects of Spanish Literature	3
SPA 441 - Spanish Civilization	3
Three hours chosen from:	3
SPA 490 - Studies in Spanish Literature: Middle Ages through Renaissance	
SPA 491 - Studies in Spanish Literature: Golden Age through 18th century	
SPA 492 - Studies in Spanish Literature: 19th and 20th Century	
Spanish Electives	6
SECONDARY LANGUAGE	
FRE 211 - Intermediate French	3
FRE 212- Intermediate French	3
FRE 341 - French Conversation/Composition	3
FRE 351 - Aspects of French Literature	3
OR	
GER 211 - Intermediate German	3
GER 212- Intermediate German	3
GER 341 - German Conversation/Composition	3
GER 351 - Aspects of German Literature	3
Subtotal Specialty	36
GENERAL EDUCATION REQUIREMENTS	39
The 6 hour foreign language requirement of the General Education Core is fulfilled through the program's major requirements.	
RELIGION REQUIREMENTS	18
ELECTIVES	37
TOTAL HOURS IN PROGRAM	130

BACHELOR OF ARTS IN MODERN FOREIGN LANGUAGES **LSEA**
(PRIMARY LANGUAGE, SPANISH; SECONDARY LANGUAGE, ENGLISH)

For non-native speakers of English who score below 450 on the TOEFL when entering Lee College, it is possible to substitute English as the secondary language to fulfill requirements for the B.A. in Modern Foreign Languages.

	CREDIT HOURS
PRIMARY LANGUAGE	
SPA 211 - Intermediate Spanish	
SPA 212- Intermediate Spanish	3
SPA 341 - Conversation and Composition	3
SPA 351 - Aspects of Spanish Literature	3
SPA 441 - Spanish Civilization	3
Three hours-chosen from:	3
SPA 490- Studies in Spanish Literature: Middle Ages through the Renaissance	
SPA 491 - Studies in Spanish Literature: Golden Age through 18th Century	
SPA 492- Studies in Spanish Literature: 19th and 20th Century	
Spanish Electives	6
SECONDARY LANGUAGE	
ENG 120- English Grammar	3
ENG 211 - Masterpieces of the Western World I	2
ENG 212- Masterpieces of the Western World II	2
ENG 360- Introduction to Linguistics	3
OR	
ENG 481 - History of English Language	
ENG 482- Advanced Grammar	3
Subtotal Specialty	37
GENERAL EDUCATION REQUIREMENTS	35
The 6 hour foreign language and 4 hour literature requirements of the General Education Core are fulfilled through the program's major requirements.	
RELIGION REQUIREMENTS	18
ELECTIVES	34
TOTAL HOURS IN PROGRAM	130

BACHELOR OF ARTS IN MODERN FOREIGN LANGUAGES **LFAT**
(TEACHER LICENSURE, GRADES 7-12; PRIMARY LANGUAGE, FRENCH; SECONDARY LANGUAGE, SPANISH)

	CREDIT HOURS
PRIMARY LANGUAGE	
FRE 211 - Intermediate French	3
FRE 212- Intermediate French	3

FRE 341 - French Conversation/Composition	3	
FRE 351 - Aspects of French Literature	3	
FRE 441 - French Civilization	3	
Three hours chosen from:	3	
FRE 490- Studies in French Literature: Middle Ages through 18th Century		
FRE 491 - Studies in French Literature: 19th Century		
FRE 492- Studies in French Literature: 20th Century		
French Electives	6	
SECONDARY LANGUAGE		
SPA 211 - intermediate Spanish	3	
SPA 212- Intermediate Spanish	3	
SPA 341 - Spanish Conversation/Composition	3	
SPA 351 - Aspects of Spanish Literature	3	
Subtotal Specialty		36
PROFESSIONAL EDUCATION REQUIREMENTS		
EDU 199- Introduction to Teaching Profession Seminar	1	
EDU 201 - Foundations of Education	3	
SED 312- Educational Psychology	3	
EDU 316- Exceptional Child	3	
SED413 - Teaching Language, Grades 7-12	1	
SED 419- General Secondary Methods	2	
SED 444- Student Teaching	5	
SED 445- Student Teaching	5	
EDU 434- Student Teaching Seminar	2	
Subtotal Professional Education		25
GENERAL EDUCATION REQUIREMENTS		
The 6 hour foreign language requirement of the General Education Core is fulfilled through the program's major requirements.		39
RELIGION REQUIREMENTS		
		18
ELECTIVES		
		12
TOTAL HOURS IN PROGRAM		
		130
BACHELOR OF ARTS IN MODERN FOREIGN LANGUAGES (TEACHER LICENSURE, GRADES 7-12; PRIMARY LANGUAGE, GERMAN, SECONDARY LANGUAGE, SPANISH)		
	CREDIT HOURS	LGAT
PRIMARY LANGUAGE		
GER 211- Intermediate German	3	
GER 212- Intermediate German	3	
GER 341 - German Conversation/Composition	3	
GER 351 - Aspects of German Literature	3	

GER441 - German Civilization	3
Three hours chosen from:	3
GER 490- Studies in German Literature: Middle Ages through 18th Century	
GER 491 - Studies in German Literature: 19th Century	
GER 492- Studies in German Literature: 20th Century	
German Electives	6

SECONDARY LANGUAGE

SPA 211- Intermediate Spanish	3
SPA 212- Intermediate Spanish	3
SPA 341 - Spanish Conversation/Composition	3
SPA 351 - Aspects of Spanish Literature	3
Subtotal Specialty	36

PROFESSIONAL EDUCATION REQUIREMENTS

EDU 199- Introduction to Teaching Profession Seminar	1
EDU 201 - Foundations of Education	3
SED 312- Educational Psychology	3
EDU 316- Exceptional Child	3
SED 413- Teaching Language, Grades 7-12	1
SED 419- General Secondary Methods	2
SED 444- Student Teaching	5
SED 445- Student Teaching	5
EDU 434- Student Teaching Seminar	2
Subtotal Professional Education	25

GENERAL EDUCATION REQUIREMENTS 39

The 6 hour foreign language requirement of the General Education Core is fulfilled through the program's major requirements.

RELIGION REQUIREMENTS 18

ELECTIVES 12

TOTAL HOURS IN PROGRAM 130

BACHELOR OF ARTS IN MODERN FOREIGN LANGUAGES LSAT
(TEACHER LICENSURE, **GRADES 7-12; PRIMARY LANGUAGE, SPANISH;
SECONDARY LANGUAGE, FRENCH OR GERMAN**)

PRIMARY LANGUAGE	CREDIT HOURS
SPA 211 - Intermediate Spanish	3

SPA 212- Intermediate Spanish	
SPA 341 - Spanish Conversation/Composition	3
SPA 351 - Aspects of Spanish Literature	3
SPA 441 - Spanish Civilization	3
Three hours chosen from:	3
SPA 490- Studies in Spanish Literature: Middle Ages through the Renaissance	
SPA 491 - Studies in Spanish Literature: Golden Age through the 18th Century	
SPA 492- Studies in Spanish Literature: 19th and 20th Century	
Spanish Electives	6
SECONDARY LANGUAGE	
FRE 211 - Intermediate French	3
FRE 212- Intermediate French	3
FRE 341 - French Conversation/Composition	3
FRE 351 - Aspects of French Literature	3
OR	
GER 211 - Intermediate German	3
GER 212- Intermediate German	3
GER 341 - German Conversation/Composition	3
GER 351 - Aspects of German Literature	3
Subtotal Specialty	36
PROFESSIONAL EDUCATION REQUIREMENTS	
EDU 199- Introduction to Teaching Profession Seminar	
EDU 201 - Foundations of Education	3
SED 312 - Educational Psychology	3
EDU 316- Exceptional Child	3
SED 413 - Teaching Language, Grades 7-12	1
SED 419 - General Secondary Methods	2
SED 444 - Student Teaching	5
SED 445 - Student Teaching	5
EDU 434- Student Teaching Seminar	2
Subtotal Professional Education	25
GENERAL EDUCATION REQUIREMENTS	
The 6 hour foreign language requirement of the General Education Core is fulfilled through the program's major requirements.	39
RELIGION REQUIREMENTS	
	18
ELECTIVES	
	12
TOTAL HOURS IN PROGRAM	
	130
BACHELOR OF ARTS IN MODERN FOREIGN LANGUAGES (TEACHER LICENSURE, GRADES 7-12; PRIMARY LANGUAGE, SPANISH; SECONDARY LANGUAGE, ENGLISH;)	
	SEAT

This program may only be taken by non-native speakers of English who were admitted to Lee College with a score of 450 or below on the TOEFL.

	CREDIT HOURS
PRIMARY LANGUAGE	
SPA 211 - Intermediate Spanish	3
SPA 212- Intermediate Spanish	3
SPA 341 - Spanish Conversation/Composition	3
SPA 351 - Aspects of Spanish Literature	3
SPA 441 - Spanish Civilization	3
Three hours chosen from:	3
SPA 490- Studies in Spanish Literature: Middle Ages through the Renaissance	
SPA 491 - Studies in Spanish Literature: Golden Age through the 18th Century	
SPA 492- Studies in Spanish Literature: 19th and 20th Century	
Spanish Electives	6
SECONDARY LANGUAGE	
ENG 120- English Grammar	3
ENG 211 - Masterpieces of the Western World I	2
ENG 212- Masterpieces of the Western World II	2
ENG 360- Introduction to Linguistics	3
OR	
ENG 481 - History of English Language	3
ENG 482- Advanced Grammar	3
Subtotal Specialty	36
PROFESSIONAL EDUCATION REQUIREMENTS	
EDU 199- Introduction to Teaching Profession Seminar	1
EDU 201 - Foundations of Education	3
SED 312- Educational Psychology	3
EDU 316- Exceptional Child	3
SED 413- Teaching of Language, Grades 7-12	1
SED 419- General Secondary Methods	2
SED 444- Student Teaching 7-9	5
SED 445- Student Teaching 9-12	5
EDU 434- Student Teaching Seminar	2
Subtotal Professional Education	25
GENERAL EDUCATION REQUIREMENTS	
The 6 hour foreign language and 4 hour literature requirements of the General Education Core are fulfilled through the program's major requirements.	35
RELIGION REQUIREMENTS	
	18
ELECTIVES	
	16
TOTAL HOURS N PROGRAM	130

MINORS

The Department of Language Arts offers courses for a minor in Communication, Drama, English, French, German and Spanish.

COMMUNICATION

The student minoring in Communication shall complete a minimum of eighteen hours, including nine hours in upper-division courses. Requirements for the minor include COM 200, Introduction to Human Communication; COM 201, Understanding the Mass Media; COM 215, Writing for the Media and COM 105, Media Lab.

DRAMA

The student minoring in **Theater Arts** shall complete a minimum of eighteen hours including the following courses: DRA 111, Drama Appreciation; DRA 211, Introduction to Acting; DRA 350, Directing; DRA 101, Theater Production; DRA 102, Theater Production; and eight hours of electives chosen from courses numbered 300 and above.

ENGLISH

The student minoring in English shall complete a minimum of eighteen hours in English courses, exclusive of the composition sequence, including nine hours of upper-division courses, plus three additional hours of studies in the English language.

FRENCH

The student minoring in French shall complete a minimum of eighteen hours in French, exclusive of French 111-112.

GERMAN

The student minoring in German shall complete a minimum of eighteen hours in German, exclusive of German 111-112.

SPANISH

The student minoring in Spanish shall complete a minimum of eighteen hours in Spanish, exclusive of Spanish 111-112.

COURSE OFFERINGS

COMMUNICATION

105-106,205-206,305-306. MEDIA LAB

One hour credit

Laboratory course in student publications and productions. Emphasis on practical application of development, design, editing and production of a wide variety of campus publications and productions in addition to classroom exercises. Open to all students with consent of the instructor. (Communication majors and minors must take Publications Lab in conjunction with Communication 203 Writing for the Media.)

191. MUSIC INDUSTRY SURVEY

Three hours credit

This course is designed to give the student an overview of the music industry and to acquaint him/her with the major aspects of the various career opportunities within the music industry.

200. INTRODUCTION TO HUMAN COMMUNICATION

Three hours credit

A course providing a broad overview and understanding of communication. Included are a survey of the levels of communication (interpersonal, small group, organizational, public, and mass); a survey of the

types of communication (speaking, writing, and nonverbal); and a survey of the field of communication theory. This course, along with Communication 201, is a general prerequisite for further Communication study, unless otherwise noted in catalog description.

- 201. UNDERSTANDING THE MASS MEDIA** Three hours credit
 Basic instruction in the origin, history, development, regulation and social responsibilities of the mass communication media and agencies. Appraisal of selected theoretical orientations relating to the mass media. This course, along with Communication 200, is a general prerequisite for further Communication study, unless otherwise noted in catalog description.
- 211. FUNDAMENTALS OF SPEECH** Three hours credit
 A course for beginners in the basic principles of speech directed toward the establishment of habits of good speech. There are no communication prerequisites for this course.
- 215. WRITING FOR THE MEDIA** Three hours credit
 An introduction to the form, style, and content of numerous categories of "media" writing. The course includes practical application of writing strategies and subjects for public relations, advertising, magazines, newspapers, television, radio, and others. Prerequisites: English 102 and 25 wpm typing. Requires enrollment in a publications lab. Required of all communication majors and minors. Prerequisites: Communication 200, Communication 201.
- 220. SCRIPTWRITING FOR MEDIA** Three hours credit
 A course in conceiving, developing, and writing scripts for television, and film and video. Uses a step-by-step approach to developing and pitching ideas as well as formats and techniques for writing short and long scripts. The course also covers marketing strategies for potential scriptwriters. Prerequisite: English 102. There are no Communication prerequisites for this course.
- 230. INTRODUCTION TO BROADCASTING** Three hours credit
 An introduction to the history and structure of the public and commercial broadcasting industries. Discusses the operation of broadcasting on the local and national levels in news, programming, and sales. Examines radio, television, cable, satellite, electronic print, and new technologies. Prerequisites: Communication 200, Communication 201.
- 250. PRINCIPLES OF PHOTOGRAPHY & VIDEOGRAPHY** Three hours credit
 An introduction to the processes of visual media including photography and videography with emphasis on practical applications. Prerequisites: Communication 200, Communication 201.
- 260. RADIO AND TELEVISION SPEECH** Three hours credit
 Microphone technique, voice problems use of equipment, its care, capabilities and limitations. Backgrounds of the broadcasting and telecasting industries, their history, economy, structure, and regulations. Prerequisite: Communication 200, Communication 201, Communication 211.
- 301-302, 401-402. COMMUNICATION INTERNSHIP** One hour credit
 A course designed for upper class students in communication and for others who have a special interest in attaining practical skills in a specific communication-oriented occupation. At least 100 hours of internship clock-time is required for awarding of credit. If 200 hours of internship time is attainable during a single semester, both internship classes offered each semester may be taken simultaneously. Internship opportunities will be posted prior to each pre-registration period Prerequisite: English 102, Communication 200, Communication 201, and consent of the instructor. Open to juniors and seniors only. COM 301 and 401 offered Fall Semesters; COM 302 and 402 offered Spring Semester.
- 303. NEWSWRITING** Three hours credit
 Basics of news gathering and writing under deadline. Observation, interviewing and reporting for mass media. Prerequisites: Communication 200, Communication 201, Communication 203.
- 304. NEWSGATHERING AND REPORTING** Three hours credit
 Methods of gathering and writing news, with emphasis on complex, specialized reporting in areas such as public affairs, government, and the courts, Prerequisites: Communication 200, Communication 201, Communication 303.
- 315. VIDEO FIELD PRODUCTION AND EDITING** Three hours credit
 A course designed to introduce the student to video post production skills, practices, and equipment. Emphasis will be placed on the technical aspect of editing as well as creative possibilities which can be achieved through manipulation of the camera and video image. Prerequisites: Communication 200, Communication 201, Communication 250, Communication 370.

- 323. DESKTOP PUBLISHING** Three hours credit
 This course concentrates on the techniques of layout, writing, and production of various publications, using prescribed computer hardware and software. Students will first become familiar with the computer and appropriate applications. Emphasis is then placed on the preparation of camera-ready publication projects. There are no Communication prerequisites for this course.
- 325. TELEVISION BROADCAST MANAGEMENT** Three hour credit
 An introduction to the history and structure of the public and commercial television broadcasting industries. Discussion includes the operation of broadcasting at the local and national levels as it pertains to news, programming, and sales. Topics which are examined include television, cable, satellite, microwave, fiber optics, information systems, and new technologies. Prerequisites: Communication 200, Communication 201, Communication 230.
- 326. RADIO BROADCAST MANAGEMENT** Three hours credit
 A survey of the operational structure of the public, secular, and Christian commercial broadcasting industries. Discussion includes the operation of radio broadcasting at the local and national levels as it pertains to news, programming, and sales. Aspects of management relevant to radio are examined, with emphasis on obtaining Federal Communications Commission Broadcast License. Other topics include radio personnel, programming, management, sales, and promotion. Requires enrollment in Media Lab 305/306 RO (Radio Laboratory). Prerequisites: Communication 200, Communication 201, Communication 230.
- 330. INTRODUCTION TO PUBLIC RELATIONS** Three hours credit
 Introduction to public relations for profit and non-profit organizations, with emphasis on analyzing organizational needs and relevant publics and practice with publicity techniques utilizing various mass media. Prerequisites: Communication 200, Communication 201, Communication 203, or consent of the instructor
- 340. PRINCIPLES OF ADVERTISING** Three hours credit
 Advertising in society. Types and functions of advertising. Fundamentals of broadcast and publications advertising. Stress on communications aspects of advertising. Prerequisites: Communication 200, Communication 201.
- 341. RHETORIC AND PUBLIC DISCOURSE** Three hours credit
 The principles of argumentation and debate, analysis and discussion of current public questions, briefing, inductive and deductive reasoning, strategy and refutation, debates. Prerequisites: Communication 200, Communication 201, Communication 211.
- 351. SMALL GROUP COMMUNICATION** Three hours credit
 Methods of procedure in committees, round table discussions, lecture forums, symposiums, panels, and other types of discussion. Prerequisites: Communication 200, Communication 201.
- 354. INTERCULTURAL COMMUNICATION** Three hours credit
 A study of the relationship between communication and culture with emphasis on factors affecting the processes and quality of interpersonal communications between those of differing cultures and subcultures. There are no Communication prerequisites for this course.
- 360. NEW TECHNOLOGIES AND SOCIETY** Three hours credit
 A course designed to introduce students to new communication technologies and explore the impact of the new technologies on our daily lives. New and developing interpersonal, group, and mass communication technologies will be covered as well as the historical origins of the new technologies. Prerequisites: Communication 200, Communication 201.
- 370. BASIC TELEVISION PRODUCTION** Three hours credit
 Practical experience in studio television production and associated skills with emphasis on the "team approaches" that are desirable in a television production. Topics covered include personnel functions, equipment functions and the creative functions of TV production. Prerequisites: Communication 200, Communication 201, Communication 230, and permission of instructor. Limit 15 students per semester,
- 380. AUDIO PRODUCTION** Three hours credit
 A course designed to introduce the student to basic audio production skills, practices and equipment. Emphasis will be placed on sound reinforcement and recording studio environments. Prerequisites: Communication 200, Communication 201.
- 390. COMMUNICATION THEORIES** Three hours credit
 A study of the major sources of communication theory together with specific, contemporary exemplifications of each approach. Attention is given to the nature and progress of scientific inquiry in the communication field, the process of theory building, and the impact of the various types of communication (such as interpersonal or mass) on society. Prerequisites: Communication 200, Communication 201,

399. HONORS INDEPENDENT STUDY**One-Four hours credit**

An independent study supervised by three faculty members that provides the student who qualifies under the honors guidelines the opportunity to pursue a special topic of his or her choice. prerequisites: Communication 200, Communication 201.

405. COMMUNICATION IN SOCIETY**Three hours credit**

Explores the theoretical and practical aspects of human communication and mass communication within culture. Both critical and institutional approaches will be studied. Specific areas will include the critical functions of language, relationship between interpersonal communication and the media, media values, and mediated reality within societies in both developed and undeveloped countries. Prerequisites: Communication 200, Communication 201.

410. MEDIA LAW AND ETHICS**Three hours credit**

Examination of the legal and ethical aspects of publishing and broadcasting, with emphasis on freedom of the press, the right to know, copyright, libel, privacy, and obscenity. Prerequisites: Communication 200, Communication 201.

470. APPLIED BROADCAST MANAGEMENT**Three hours credit**

This course is intended to give students hands-on experience in all facets of television production and broadcasting. The fundamentals stressed include pre-planning, post and production planning, and direction. Emphasis is on camera work, lighting, on-air camera presentation, audio production for video, directing and post-production in multiple formats. Prerequisites: Communication 230, Communication 370.

490,491,492. CONTEMPORARY TOPICS IN COMMUNICATION**One-Three hours credit**

A course presenting various topics of contemporary interest. Topics will change each semester. Prerequisites: Communication 200, Communication 201.

499. SEMINAR IN COMMUNICATION**Three hours credit**

A course to introduce the communication major or minor to the techniques and procedures of research in communication and their application in a major research project under the guidance of the teacher. For upper division majors and minors only. Prerequisites: Communication 200, Communication 201, Communicating 390.

DRAMA**101-102, 201-202, 301-302,401-402. THEATER PRODUCTION****One hour credit**

Experience in the practical aspects of play production as an actor and/or technician. Requires a minimum of 45 hours as a cast and /or crew member of a theatrical production. Prerequisite: Permission of instructor. Offered every semester.

105, 205, 305, 405. DRAMA LAB**One hour credit**

Laboratory course in drama. Emphasis on the application of acting and production skills in a variety of settings including drama ministry. Offered every semester.

111. DRAMA APPRECIATION**Two hours credit**

An introduction to the dramatic arts; an academic and participatory experience in the art and practice of the theater which looks at the theater as part of the human environment and at the ways in which we fit into that environment as participants and observers. Offered every semester.

133. CHOREOGRAPHY AND THE STAGE**One hour credit**

A practice course which involves a variety of creative activities to help the student develop the art of choreographing movement for stage.

211. INTRODUCTION TO ACTING**Three hours credit**

An introduction to the development and the skill training of the actor with focus on the basic techniques which form the foundation for further study and performance; physical and mental relaxation techniques; and an Introduction to vocal work and character study.

220. STAGECRAFT**Three hours credit**

An introduction to the theory and craft of construction and design for the theater. Topics to include, set construction, scene painting, light, sound and props. Must register for Theater Production credit.

251. CONCEPTS OF DRAMA MINISTRY**Two hours credit**

A study of the theological backgrounds, history, and philosophy of church drama ministry. How to use the dramatic arts as a ministry tool in teaching biblical principles and study of contemporary Christian plays.

260. SKETCHWRITING FOR DRAMA MINISTRY**Two hours credit**

How to formulate ideas and materials for writing short sketches and plays for the ministry. Publishing companies and their requirements Will be studied and the actual writing of scripts and the performance of those

scripts will be a part of the class. Prerequisite ENG 102.

311. ACTING: PERIOD STYLES

Three hours credit

A continuation of Introduction to Acting. The student will develop natural skill within the context of various period styles including Greek, Commedia Dell' Arte, Shakespeare, Resonation Comedy and Melo-drama. Prerequisite DRA211.

320. STAGE MAKE-UP

Three hours credit

Styles of make-up and characterization will be learned and developed. How to apply the principles of make-up for street, clown, mime, or full productions.

350. DIRECTING

Three hours credit

Introduction to the techniques of directing for the theater; including blocking, character development and play production. Prerequisite: Drama 211 or permission of the instructor.

352. ADVANCED ACTING

Three hours credit

A continuation of introduction to Acting and Acting: Period Styles. The study of various acting styles and methods will be explored through the development of improvisational techniques. Comemporary means of developing character and intensity outside the realm of traditional acting will be presented. Prerequisites DRA151 or DRA311.

410. SHAKESPEARE

Three hours credit

A study of Shakespeare's histories, comedies, tragedies and poetry. Prerequisite: English 211 or 212. Offered every fall.

490. CONTEMPORARY TOPICS IN DRAMA

One-Three hours credit

A course presenting various topics of contemporary interest. Topics will change each semester.

499. SENIOR SEMINAR/PROJECT

One-Three hours credit

The student will engage in research or skill development appropriate to his/her career goals. A major project or performance is required. Prerequisite DRA352.

ENGLISH LANGUAGE AND LITERATURE

099. ENGLISH AS A SECOND LANGUAGE

Three hours credit

An individualized course in English comprehension, conversation, and composition for non-native speakers. English 099 is required of all non-native speakers scoring below 451 on the TOEFL (Test of English as a Foreign Language). Credit earned in this course will not count toward the six-hour composition requirement and grading will be pass/fail. This course is offered for institutional credit only.

100. DEVELOPMENTAL ENGLISH

Three hours credit

A course intended to aid students in gaining the basic skills necessary for success in English 101. This course will develop competency in writing by emphasizing grammar, punctuation, capitalization, appropriate sentence structure, pronoun usage, mechanical correctness, and levels of diction in the context of the short composition. English 100, Developmental English, will be required of all students scoring below 14 on the English section of the ACT (American College Test) or below 260 on the SAT (Scholastic Aptitude Test). Credit earned in this course will not count toward the six-hour composition requirement and carries institutional credit only.

101. BEGINNING ENGLISH COMPOSITION

Three hours credit

An introduction to the conventions of standard written English leading to the mastery of sentence structure and short theme writing. English Composition 101 will be the entry level composition course for all students scoring between 14 and 19 on the English section of the ACT (American College Test) or between 260 and 360 on the SAT (Scholastic Aptitude Test).

102. INTERMEDIATE ENGLISH COMPOSITION

Three hours credit

An introduction to the development of writing ability on the whole theme level with special attention to basic library research skills. English 102 is the entry level composition course for students scoring between 20 and 28 on the English section of the ACT (American College Test) or between 370 and 520 on the SAT (Scholastic Aptitude Test). It is the second semester English Composition course for students successfully completing English 101.

103. ADVANCED ENGLISH COMPOSITION

Three hours credit

A study of advanced writing skills including library research writing and literary analysis. English 103 will be the second semester English Composition course for students entering with 102 and will be the entry level course for students with ACT (English section) scores of 29 or above or 530 or above on the SAT. English 103 may also be elected to fulfill three hours of the four-hour literature requirement for students who have completed both 101 and 102.

- 120. ENGLISH GRAMMAR** **Three hours credit**
Thorough review of formal grammar and grammatical usage which employs traditional terminology and which is designed for all students—major or non-major—whose pre-college backgrounds in English grammar are insufficient to enable them to master the skills of written expression or otherwise pursue satisfactorily their personal and professional development. No credit toward the English major. Offered Spring Semester. Majors who score below 70 on the departmental grammar exam must take this course.
- 201. ASPECTS OF LITERATURE** **Two hours credit**
Aspects of literature, in the various genres, in both English and foreign languages (in translation) based, according to the individual class, on specific themes, on distinctive periods, on individual or types of authors, or on significant literary movements in the ancient literary forms (epic, saga, mythology, biblical masterpieces), the medieval, the modern, and/or the contemporary literary forms. Prerequisite: 102.
- 202. ASPECTS OF LITERATURE** **Two hours credit**
A continuation of, the same as, or a variation on 201. Prerequisite: 102.
- 211. MASTERPIECES OF THE WESTERN WORLD I** **Two hours credit**
Selected literary masterpieces from ancient, medieval, and Renaissance world literature, studied in relation to their cultural context. Prerequisite: the freshman composition requirement. Offered Every Semester.
- 212. MASTERPIECES OF THE WESTERN WORLD II** **Two hours credit**
Selected literary masterpieces and of the enlightenment and the nineteenth century. studied in relation to their cultural context. Prerequisite: the freshman composition requirement. Offered Every Semester.
- 213. MASTERPIECES OF THE WESTERN WORLD III** **Two hours credit**
Selected literary masterpieces of the twentieth century studied in relation to their cultural context. Prerequisite: the freshman composition requirement. Offered every semester.
- 301. ENGLISH LITERATURE** **Three hours credit**
A survey of English literature from Beowulf to the late eighteenth century. Prerequisite: 102. Offered Fall Semester, every year.
- 302. ENGLISH LITERATURE** **Three hours credit**
A continuation of English 301 with a survey of English Literature from the Romantic Movement to the present. Prerequisite: 102. Offered Spring Semester, every year.
- 303. NEWS WRITING** **Three hours credit**
Basics of news gathering and writing under deadline. Observation, interviewing and reporting for mass media. Requires enrollment in PUBLICATIONS LAB. Prerequisites: English 102, 25 wpm on typing test or equivalent grade in Beginning Typewriting. Offered Fall Semester.
- 305. EXPOSITORY WRITING** **Three hours credit**
Study and practice of the major forms of exposition at the level of the full-length essay, with emphasis on principles of rhetoric and, particularly, style. Prerequisite: English 102 or 103. Offered Spring Semester, every year.
- 310. LITERATURE FOR ADOLESCENTS** **Three hours credit**
A survey of books and stories for the adolescent with emphasis on the use of literature in the junior and senior high school classrooms. Required for teacher licensure in English. This course does not fulfill the core literature requirement. Offered Fall Semester every year.
- 311. AMERICAN LITERATURE** **Three hours credit**
A survey of American literature from the founding of the colonies to the Civil War. Prerequisite: 102. Offered Fall Semester every year.
- 312. AMERICAN LITERATURE** **Three hours credit**
A continuation of English 311 with a survey of American literature from the Civil War to the present. Prerequisite: 102. Offered Spring Semester every year.
- 321. WORLD LITERATURE** **Three hours credit**
A survey of World literature with emphasis on Greek and Roman Classicism, Middle Ages, and the European Renaissance. Prerequisite: 102. Offered Fall Semester.
- 322. WORLD LITERATURE** **Three hours credit**
A continuation of English 321 with emphasis on the Enlightenment, varieties of Romanticism, nineteenth-century Realism and Naturalism, and varieties of twentieth-century Modernism. Prerequisite: English 102.
- 325. LITERATURE OF THE BIBLE** **Three hours credit**
An introduction to the literary forms of the Bible, such as short stories, epics, drama, poetry, proverbs, the Gospels, parables, epistles, satire, and visionary literature. Prerequisite: the freshman composition require-

ment.

- 350. NON-FICTION WRITING** Three hours credit
 A survey of the techniques of news, editorials, feature, technical and research writing with an emphasis on the preparation of materials for publication. Prerequisite: English 102. Offered Fall Semester, every year.
- 351. CREATIVE WRITING** Three hours credit
 A study of the techniques of writing essays, fiction, and poetry with primary emphasis on the short story. Prerequisite: English 102. Offered Spring Semester every year.
- 360. INTRODUCTION TO LINGUISTICS** Three hours credit
 An introduction to scientific language study including morphology, phonology, syntax, pragmatic, and the nature of language. Prerequisite: 102. Offered Fall Semester even years.
- 361. LANGUAGE ACQUISITION AND DEVELOPMENT** Three hours credit
 An investigation of the cognitive processes of first and second language acquisition and development with special attention to the acquisition of literacy, language diversity, and bilingualism. Offered every semester.
- 399. HONORS INDEPENDENT STUDY** One-Four hours credit
 An independent study supervised by three faculty members that provides the student who qualifies under the honors guidelines the opportunity to pursue a special topic of his/her choice.
- 405. THE AMERICAN NOVEL** Three hours credit
 The reading and in-class analysis of representative American novels with some attention to related literary history and with a written analysis of one additional novel by each student. Prerequisite: 211 or 212 or equivalent. Offered Fall Semester, odd years.
- 406. THE BRITISH NOVEL** Three hours credit
 The reading and in-class analysis of representative British novels with some attention to literary history and with a written analysis of some aspect of one of the novels. Prerequisite: Eng. 211, 212, 213, or equivalent. Offered Spring semester, odd years.
- 410. SHAKESPEARE** Three hours credit
 A study of Shakespeare's histories, comedies, tragedies, and poetry. Prerequisite: 201 or 202 or equivalent. Offered Fall Semester every year.
- 415. MILTON** Three hours credit
 Study of John Mihon's poetry with major emphasis on Paradise Lost, and a brief survey of his prose. Prerequisite: 211 or 212 or equivalent. Offered Spring Semester, odd years.
- 421. RESTORATION AND EIGHTEENTH CENTURY LITERATURE** Three hours credit
 Study of Restoration and eighteenth century British poetry and prose, with special attention to Dryden, Pope, Swift, and Johnson. Prerequisite: 211 or 212 or equivalent. offered Spring Semester, even years.
- 431. ENGLISH ROMANTIC PERIOD** Three hours credit
 A study of the Romantic Movement with emphasis on the poetry of Blake, Wordsworth, Coleridge, Byron, Shelley and Keats, and on the essays of Lamb, Hazlitt, De Quincey, and Landor. Some attention will be given to the critical writing and letters of the period. Prerequisite: 211 or 212 or equivalent. Offered Fall Semester, even years.
- 441. VICTORIAN LITERATURE** Three hours credit
 A study of the literature of Victorian Britain including representative authors of poetry, prose and fiction. The poetry of Tennyson, Browning and Arnold will be emphasized. Prerequisites: 211 and 212 or equivalent. Offered Spring Semester, odd years.
- 451. EARLY MODERN LITERATURE** Three hours credit
 Selection and examination of representative authors who wrote between 1850 and world War II. Prerequisite: 211 or 212. Offered Spring Semester, odd years.
- 452. RECENT MODERN LITERATURE** Three hours credit
 A continuation of 451 with special attention to authors who wrote between world War II and the present. Prerequisite: 211 or 212. Offered Spring Semester, even years.
- 461. INTRODUCTION TO MODERN LITERARY CRITICISM** Three hours credit
 A study of literary theory in the 20th century with a brief overview of the history of criticism. Students will apply critical theories to a number of literary texts. Prerequisite: At least one upper division literature course. Offered Spring Semester, odd years.

- 481. HISTORY OF THE ENGLISH LANGUAGE** **Three hours credit**
 An introduction to the historical development of the English language from its Indo-European background through Old, Middle, and Modern English. Prerequisite: 102 or equivalent.
- 482. ADVANCED GRAMMAR** **Three hours credit**
 A survey of modern theories of English grammar with time devoted to the study of traditional approaches. Prerequisite: 102 and a minimum score of 70 on the departmental grammar exam. Offered Fall Semester every year. offered Fall Semester, every year.
- 485. INTRODUCTION TO CHAUCER** **Three hours credit**
 Reading of The Canterbury Tales in Middle English, with brief consideration of other works in the Chaucer canon and attention to medieval English language and custom. Offered Fall Semester, odd years.
- 490. SPECIAL TOPICS IN ENGLISH** **Three hours credit**
 A course presenting various topics and research concerns. The topic will change to meet student demand and interest. Prerequisite: Permission of the instructor.
- 499. RESEARCH SEMINAR** **Three hours credit**
 Mastery of the techniques and procedures of research in language and literature and their application in a major research project. For upper division English majors and minors only. Offered Spring Semester, odd years.
- FRENCH**
- 111. ELEMENTARY FRENCH** **Three hours credit**
 A proficiency-oriented course designed to provide a functional elementary foundation in the basic skills of speaking, listening, reading, and writing in French along with an integrated study of French culture. No prerequisite. Elective credit only. No proficiency credit. One clock hour lab required per week. Offered Fall Semester, every year.
- 112. ELEMENTARY FRENCH** **Three hours credit**
 A continuation of the proficiency-oriented elementary course. Prerequisite: French 111 or placement exam. Elective credit only. No proficiency credit. One clock hour lab required per week. Offered Spring Semester, every year.
- 211. INTERMEDIATE FRENCH** **Three hours credit**
 A proficiency-oriented course designed to review essential structures in further detail and to improve the student's ability in speaking, listening, reading, and writing the French language. Prerequisite: French 112 or placement. One clock hour lab required per week. Speakers who demonstrate near-native oral proficiency in the target language may not enroll in any course below the 300 level. Offered Fall Semester, every year.
- 212. INTERMEDIATE FRENCH** **Three hours credit**
 A continuation of the proficiency-oriented intermediate course. By the end of this course, the student should be prepared for more advanced study in the language and feel confident in being able to get along independently in a French-speaking country. Prerequisite: French 211 or placement. One clock hour lab required per week. Speakers who demonstrate near-native oral proficiency in the target language may not enroll in any course below the 300 level. Offered Spring Semester, every year.
- 341. FRENCH CONVERSATION AND COMPOSITION** **Three hours credit**
 A course designed to improve oral and written proficiency in the French language through appropriate conversational strategies based on authentic materials and an introduction to the writing process. Prerequisite: French 212 or placement.
- 351. ASPECTS OF FRENCH LITERATURE** **Three hours credit**
 A study of selected masterpieces from the great literary movements and countermovement of French literature. Prerequisite: French 341 or placement.
- 399. HONORS INDEPENDENT STUDY** **One-Four hours credit**
 An independent study supervised by three faculty members that provides the student who qualifies under the honors guidelines the opportunity to pursue a special topic of his choice.
- 441. FRENCH CIVILIZATION** **Three hours credit**
 A History of literature and the arts correlated with the geography and history of the country, including events of scientific, political, social, and economic significance. Class conducted in French. Prerequisite: 351 or approval of instructor.
- 461,462. READINGS IN FRENCH** **Three hours credit**
 Readings in French selected by the instructor to supplement the individual student's language program. Prerequisite: French 351 or approval of Instructor.

**FRE490. STUDIES IN FRENCH LITERATURE:
MIDDLE AGES THROUGH 18TH CENTURY** **Three hours credit**

An intensive study of selected topics in French, including research and writing of an analytical paper. Prerequisite: 351 and approval of instructor.

FRE491 . STUDIES IN FRENCH LITERATURE: 19TH CENTURY **Three hours credit**

An intensive study of selected topics in French, including research and writing of an analytical paper. Prerequisite: 351 and approval of instructor.

FRE492. STUDIES IN FRENCH LITERATURE: 20TH CENTURY **Three hours credit**

An intensive study of selected topics in French, including research and writing of an analytical paper. Prerequisite: 351 and approval of instructor.

GERMAN

111. ELEMENTARY GERMAN **Three hours credit**

A proficiency-oriented course designed to provide a functional elementary foundation in the basic skills of speaking, listening, reading, and writing in German along with an integrated study of German culture. No prerequisite. Elective credit only. No proficiency credit. One clock hour lab required per week.

112. ELEMENTARY GERMAN **Three hours credit**

A continuation of the proficiency-oriented elementary course. Prerequisite: German 111 or placement exam. Elective credit only. No proficiency credit. One clock hour lab required per week.

211. INTERMEDIATE GERMAN **Three hours credit**

A proficiency-oriented course designed to review essential structures in further detail and to improve the student's ability in speaking, listening, reading, and writing the German language. Prerequisite: German 112 or placement. One clock hour lab required per week. Speakers who demonstrate near-native oral proficiency in the target language may not enroll in any course below the 300 level. Offered Fall Semester, every year.

212. INTERMEDIATE GERMAN **Three hours credit**

A continuation of the proficiency-oriented intermediate course. By the end of this course, the student should be prepared for more advanced study in the language and feel confident in being able to get along independently in a German-speaking country. Prerequisite: German 211 or placement. One clock hour lab required per week. Speakers who demonstrate near-native oral proficiency in the target language may not enroll in any course below the 300 level. Offered Spring Semester, every year.

341. GERMAN CONVERSATION AND COMPOSITION **Three hours credit**

A course designed to improve oral and written proficiency in the German language through appropriate conversational strategies based on authentic materials and an introduction to the writing process. Prerequisite: German 212 or placement. Offered Fall Semester, every year.

351. ASPECTS OF GERMAN LITERATURE **Three hours credit**

A study of selected masterpieces from the great literary movements and countermovement of German literature. Prerequisite: German 341 or placement. Offered Spring Semester, every year.

399. HONORS INDEPENDENT STUDY **One-Four hours credit**

An independent study supervised by three faculty members that provides the student who qualifies under the honors guidelines the opportunity to pursue a special topic of his choice. Offered as needed, Every Semester.

441. GERMAN CIVILIZATION **Three hours credit**

A History of literature and the arts correlated with the geography and history of the country, including events of scientific, political, social, and economic significance. Class conducted in German. Prerequisite: German 351 or approval of instructor. Offered Fall Semester, even years.

461,462. READINGS IN GERMAN **Three hours credit**

Readings in German selected by the instructor to supplement the individual student's language program. Prerequisite: German 351 or approval of instructor. Offered Every Semester.

**GER490 STUDIES IN GERMAN LITERATURE:
MIDDLE AGES THROUGH THE 18TH CENTURY** **Three hours credit**

An intensive study of selected topics in German including research and the writing of an analytical paper. For upper division German majors and minors only. Offered Fall Semester every other year. Prerequisite: GER351 and approval of instructor.

GER491 STUDIES IN GERMAN LITERATURE: 19TH CENTURY **Three hours credit**

An intensive study of selected topics in German drama, poetry, and prose of the 19th Century including research in the materials of German and the writing of an analytical paper. For upper division German majors and minors only. Offered every other Fall semester. Prerequisite GER351 and approval of the instructor.

GER492 STUDIES IN GERMAN LITERATURE: 20TH CENTURY Three hours credit

An intensive study of selected 20th Century German literature, including research in the materials of German and the writing of an analytical paper. For upper division German majors and minors only. Offered as required. Prerequisite: GER351 and approval of instructor.

READING

101. COLLEGE READING Two hours credit

This course is designed to improve comprehension and reading rate and to enhance vocabulary and study skills. Individualized instruction is provided with computer programs. Offered Every Semester.

361. LANGUAGE ACQUISITION AND DEVELOPMENT Three hours credit

An investigation of the cognitive processes of first and second language acquisition and development with special attention to the acquisition of literacy, language diversity, and bilingualism. Offered Every Semester.

371. SURVEY OF READING Three hours credit

This course studies the reading process and the history and philosophy of the various models of reading instruction.

450. ASSESSMENT OF READING PERFORMANCE Three hours credit

This course introduces formal and informal procedures and instruments used in assessment of reading, including a practicum in diagnosis of reading difficulties.

490. SPECIAL TOPICS IN READING One hour credit

An intensive study of selected current topics in reading featuring a workshop conducted by experts in the field of reading.

495. SEMINAR IN READING RESEARCH Two hours credit

An intensive study of selected topics, including research in the material of reading and the writing of an analytical paper. Offered Every Spring Semester.

SPANISH

111. ELEMENTARY SPANISH Three hours credit

A proficiency-oriented course designed to provide a functional elementary foundation in the basic skills of speaking, listening, reading, and writing in Spanish along with an integrated study of Spanish culture. No prerequisite. Elective credit only. No proficiency credit. One clock hour lab required per week. Offered Fall Semester, every year.

112. ELEMENTARY SPANISH Three hours credit

A continuation of the proficiency-oriented elementary course. Prerequisite: Spanish 111 or placement exam. Elective credit only. No proficiency credit. One clock hour lab required per week. Offered Spring Semester, every year.

211. INTERMEDIATE SPANISH Three hours credit

A proficiency-oriented course designed to review essential structures in further detail and to improve the student's ability in speaking, listening, reading, and writing the Spanish language. Prerequisite: Spanish 112 or placement. One clock hour lab required per week. Speakers who demonstrate near-native oral proficiency in the target language may not enroll in any course below the 300 level, Offered Fall Semester, every year.

212. INTERMEDIATE SPANISH Three hours credit

A continuation of the proficiency-oriented intermediate course. By the end of this course, the student should be prepared for more advanced study in the language and feel confident in being able to get along independently in a Spanish-speaking country. Prerequisite: Spanish 211 or placement. One clock hour lab required per week. Speakers who demonstrate near-native oral proficiency in the target language may not enroll in any course below the 300 level. Offered Spring Semester every year.

341. SPANISH CONVERSATION AND COMPOSITION Three hours credit

A course designed to improve oral and written proficiency in the Spanish language through appropriate conversational strategies based on authentic materials and an introduction to the writing process. Prerequisite: Spanish 212 or placement. Offered Fall Semester, every year.

351. ASPECTS OF SPANISH LITERATURE Three hours credit

Aspects of Spanish literature, including Spain and Latin America, in the various genres, according to the individual class. Materials will cover specific themes, distinctive periods, individuals or types of authors, and significant literary movements in the modern and/or contemporary literary forms. Prerequisite: Spanish 341. Offered Spring Semester, every year.

399. HONORS INDEPENDENT STUDY**One-Four hours credit**

An independent study supervised by three faculty members that provides the student who qualifies under the honors guidelines the opportunity to pursue a special topic of his choice. Offered as needed, Every Semester.

441. SPANISH CIVILIZATION**Three hours credit**

A History of literature and the arts correlated with the geography and history of the country, including events of scientific, political, social, and economic significance. Class conducted in Spanish. Prerequisite: Spanish 351 or approval of instructor. Offered Fall Semester, every year.

461,462. READINGS IN SPANISH**Three hours credit**

Readings in Spanish selected by the instructor to supplement the individual student's language program. Prerequisite: Spanish 351 or approval of instructor. Offered Every Semester.

490. STUDIES IN SPANISH LITERATURE:**MIDDLE AGES THROUGH THE RENAISSANCE****Three hours credit**

An intensive study in the target language based on a selection of literary pieces from the Middle Ages through the Renaissance, including research and writing of an analytical paper. Prerequisite: SPA351 and approval of instructor.

491. STUDIES IN SPANISH LITERATURE:**GOLDEN AGE THROUGH THE 18TH CENTURY****Three hours credit**

An intensive study in the target language based on a selection of literary pieces from the Spanish Golden Age through the 18th Century, including research and writing of an analytical paper. Prerequisite: SPA351 and approval of instructor.

492. STUDIES IN SPANISH LITERATURE:**19TH & 20TH CENTURY****Three hours credit**

An intensive study in the target language based on a selection of literary pieces from the 19th and 20th centuries, including research and writing of an analytical paper. Prerequisite: SPA351 and approval of instructor.

Department of Music and Fine Arts

LONNIE MCCALISTER, Chairperson

**Professors Burns and D. Horton; Associate Professor McCalister
Assistant Professors Bailey, Brownlee, Deaton, V. Horton, Mauldin,
Morehead, Thomas and Thompson, Instructors Dismukes and Garren**

DEPARTMENT OF MUSIC AND FINE ARTS

DISCIPLINES

Art
Music

The Department of Music and Fine Arts offers programs of study designed to prepare men and women for the performance or instruction of the musical arts by developing skills needed to become music ministers, music educators, musical performers or private instructors. The department offers majors in MUSIC and MUSIC EDUCATION.

OFFICIAL ACCEPTANCE INTO DEPARTMENT

Requirements for acceptance of a student to the Department of Music and Fine Arts are:

1. The successful completion of a music theory placement exam.
2. An audition in the principal area of study (voice, keyboard or instrumental).
3. The demonstration of skills that can be developed to enable the student to successfully serve as a performer, music educator, or music minister.
4. Any deficiencies must be completed, without credit, during the first year.

Requirements for admission into upper division study are as follows:

1. A minimum 2.0 overall grade point average in all music courses.
2. The attainment of a 2.0 overall grade point average at the completion of 58 semester hours.
3. The successful completion of a Sophomore Hearing, a special hearing before the full-time music faculty given during the fourth semester of Applied Music Study.
4. The successful completion of a piano proficiency exam by the end of the Sophomore year.
5. Transfer students with more than 58 hours must have a minimum 2.0 grade point average in music as well as a minimum 2.0 overall grade point average and must audition before the full-time music faculty for admission to the upper division of study.

PROGRAMS OF STUDY

The Department of Music and Fine Arts offers the following programs of study:

Degree	Major	Code
B.A.	Music (Applied Emphasis)	MUSA
B.A.	Music (Church Music Emphasis)	MUCA

B.M.E.	Music Education (Vocal/General Teacher Licensure, Grades K- 12)	MUET
B.M.E.	Music Education (Instruments Teacher Licensure, Grades K- 12)	MIET

BACHELOR OF ARTS IN MUSIC (APPLIED EMPHASIS)

MUSA

SPECIALTY AREA	NUMBER OF HOURS
MUS 085- Recital Class - Seven Semesters	0
MUS 088- Sophomore Hearing	0
MUS 134- Introduction to Music Literature	2
MUS 141 - Foundations of Music Theory	4
MUS 142- Foundations of Music Theory	4
MUS 241 - Advanced Music Theory	4
MUS 242- Advanced Music Theory	4
MUS 330- Fundamentals of Conducting	2
MUS 331 - Advanced Conducting	2
MUS 333- History of Western Music	2
MUS 334- History of Western Music	2
MUS 391 - Applied Literature	2
MUS 486- Pedagogy Practicum	3
MUS 493- Senior Recital	0
Music Theory Elective	3
Performance Ensemble	14
Applied Music - major level	16
Subtotal Specialty	64
GENERAL EDUCATION	43
<p>This program requires 6 hours of language at the intermediate level-of study. The 2 hour Fine Arts requirement of the General Education Core is satisfied in the program's major requirements.</p>	
RELIGION (p. 23)	18
<p>Christian Education 321 - Music in Christian Education is recommended for Music majors and minors as part of the fulfillment of the religion elective requirement.</p>	
ELECTIVES	5
TOTAL HOURS IN PROGRAM	130

**BACHELOR OF ARTS IN MUSIC
(CHURCH MUSIC EMPHASIS)**

MU CA

SPECIALTY AREA	NUMBER OF HOURS
MUS 085- Recital Class - Seven Semesters	0
MUS 088- Sophomore Hearing	0
MUS 134- Introduction to Music Literature	2
MUS 141 - Foundations of Music Theory	4
MUS 142- Foundations of Music Theory	4
MUS 241 - Advanced Music Theory	4
MUS 242- Advanced Music Theory	4
MUS 322- Church Music Administration and Organization	2
MUS 323- The Graded Choir Program	2
MUS 330- Fundamentals of Conducting	2
MUS 331 - Advanced Conducting	2
MUS 333- History of Western Music	2
MUS 334- History of Western Music	2
MUS 421 - Hymnology	2
MUS 422- History and Philosophy of Church Music	3
MUS 425- Practicum in Church Music	2
MUS 494- Senior Recital	0
Performance Ensemble	14
Applied Study - major level	16
Subtotal Specialty	67
GENERAL EDUCATION REQUIREMENTS	43
<p>This program requires 6 hours of language at the intermediate level of study. The 2 hour Fine Arts requirement of the General Education Core is satisfied in the program's major requirements.</p>	
RELIGION (p. 23)	18
<p>Christian Education 321 - Music in Christian Education is recommended for Music majors and minors as part of the fulfillment of the religion elective requirement.</p>	
ELECTIVES	2
TOTAL HOURS IN PROGRAM	130

BACHELOR OF MUSIC EDUCATION **MUET**
(VOCAL/GENERAL TEACHER LICENSURE, GRADES K-12)

SPECIALTY AREA	NUMBER OF HOURS
MUS 085- Recital Class - Seven Semesters	0
MUS 088- Sophomore Hearing	0
MUS 134- Introduction to Music Literature	2
MUS 141 - Foundations of Music Theory	4
MUS 142- Foundations of Music Theory	4
MUS 241 - Advanced Music Theory	4
MUS 242- Advanced Music Theory	4
MUS 330- Fundamentals of Conducting	2
MUS 331 - Advanced Conducting	2
MUS 333- History of Western Music	2
MUS 334- History of Western Music	2
MUS 341 - Orchestration & Arranging	2
MUS 495- Senior Recital	0
Applied Study - major level	8
Applied Study -70, 71 series	4
Performance Ensemble	
Principal (Choral Union or Symphonic Band)	7
Secondary (6 hours for creditor audit with director's permission)	0
Subtotal Specialty	47
 PROFESSIONAL EDUCATION REQUIREMENTS	
EDU 201 - Historical, Philosophical, and Sociological Foundations of Education	3
EDU 225- Introduction to Music Education	2
SED 312 - Educational Psychology	
OR	
ELE 310 - Child Psychology	3
EDU 316- The Exceptional Child	3
ELE 405 - Methods & Materials of Teaching Music in the Elementary School	2
SED 418 - General Secondary Methods	1
SED 421 - Methods & Materials of Teaching Vocal and General Music, Grades 7-12	2
EDU 434- Student Teaching Seminar	2
ELE 438 - Student Teaching in the Elementary School	5
SED 444 - Student Teaching, Grades 7-8	
OR	
SED 445 - Student Teaching Grades 9-12	5
Subtotal Professional Education	28
 GENERAL EDUCATION (pp. 22)	 37
The 2 hour Fine Arts requirement of the General Education Core is satisfied through the program's major requirements.	

RELIGION (pp. 23)	18
Christian Education 321 - Music in Christian Education is recommended for Music majors and minors as part of the fulfillment of the religion elective requirement.	
ELECTIVES	0
TOTAL HOURS IN PROGRAM	130

BACHELOR OF MUSIC EDUCATION MIET
 (INSTRUMENTAL TEACHER LICENSURE, GRADES K-12)

SPECIALTY AREA	NUMBER OF HOURS
MUS 085- Recital Class - Seven Semesters	0
MUS 088- Sophomore Hearing	0
MUS 134- Introduction to Music Literature	2
MUS 141 - Foundations of Music Theory	4
MUS 142- Foundations of Music Theory	4
MUS 241 - Advanced Music Theory	4
MUS 242- Advanced Music Theory	4
MUS 291 - Brass Techniques	2
MUS 292- Woodwind Techniques	2
MUS 293- String Techniques	2
MUS 294- Percussion Techniques	1
MUS 330- Fundamentals of Conducting	2
MUS 331 - Advanced Conducting	2
MUS 333- History of Western Music	2
MUS 334- History of Western Music	2
MUS 341 - Orchestration & Arranging	2
MUS 495- Senior Recital	0
Applied Study - major level	8
Applied Study -70, 71 series	4
Performance Ensemble	
Principal (Choral Union or Symphonic Band	7
Secondary (6 hours for creditor audit with	
director's permission)	0
Subtotal Specialty	54

PROFESSIONAL EDUCATION REQUIREMENTS

EDU 201- Historical, Philosophical, and Sociological Foundations of Education	3
EDU 225- Introduction to Music Education	2
SED 312 - Educational Psychology	3
OR	
ELE 310 - Child Psychology	3
EDU 316- The Exceptional Child	3
SED 418 - General Secondary Methods	1
SED 422 - Methods & Materials of Teaching Marching Band	2

SED 423 - Methods & Materials of Teaching Concert Band & Orchestra	2
EDU 434- Student Teaching Seminar	2
ELE 438 - Student Teaching in the Elementary School	5
OR	
SED 444- Student Teaching, Grades 7-8	
OR	
SED 445- Student Teaching, Grades 9-12	5
Subtotal Professional Education	28
GENERAL EDUCATION (pp. 22)	37
The 2 hour Fine Arts requirement of the General Education Core is satisfied through the program's major requirements.	
RELIGION (pp. 23)	18
Christian Education 321 - Music in Christian Education is recommended for Music majors and minors as part of the fulfillment of the religion elective requirement.	
ELECTIVES	0
TOTAL HOURS IN PROGRAM	137

MUSIC MINOR

The Department offers a minor in music consisting of eighteen credit hours. Courses comprising the eighteen hours for a minor in music are selected from those listed below, and are designed to create a balanced musical experience. Thus, students complete the minimum indicated from each category: Music Theory, 3-8 hours; Applied Music, 4-6 hours; Ensemble, 2-4 hours; Conducting, 2-4 hours; Church Music, 2-4 hours. The student desiring to minor in music should request an advisor from the Music Office.

MISCELLANEOUS

Performance **Ensembles**

Students pursuing a B.A. in Music with Applied or Church emphasis with voice or keyboard as an applied medium will be required 8 semesters of Choral Union and 6 semesters of an additional ensemble. A student pursuing a B.A. with Applied or Church emphasis with a band/orchestral instrument as an applied medium will be required 8 semesters of Symphonic Band and 6 semesters of an additional ensemble. Students majoring in Music Education will not participate in a performance ensemble during their student teaching semester. They will be required 7 semesters of Symphonic Band or Choral Union and 6 semesters of an additional ensemble. For a transfer student, the eight/six semester requirement will be handled on an individual basis by the department chair.

Recital Requirements

Every student majoring in music is required to enroll in and successfully complete Recital Class for seven (7) semesters. Graded on a pass/fail basis, this course receives 0 hours credit. A passing grade is based on the attendance of 12 approved recitals per semester. This requirement is pro-rated for part-time students according to hour load. The requirements for transfer students are handled on an individual basis by the department chair.

A student majoring in music with an emphasis in applied music will present a full recital program (one hour) in the senior year. Students in music education and students with an emphasis in church music present a partial recital program (30 minutes) in the senior year.

Music Education

Music Education students may not present Senior Recital or be enrolled in course work outside of Student Teaching during the Student Teaching semester. Students will not be allowed to student teach if they have not completed the piano proficiency requirement.

Any exceptions must be submitted in writing for approval of the Department Chair.

Piano Proficiency

The keyboard proficiency examination is part of a continuing effort to prepare our graduates for their respective careers in the best and most thorough manner possible. [It is included in the program because the development of basic functionally-oriented keyboard skills is considered essential to success in all musical careers. The examination is divided into two parts: one which deals with those skills considered necessary for all music majors and a second part which addresses special competencies relating to the specific emphasis areas.

Satisfactory completion of this examination is required for graduation. It will be administered once each semester by the piano faculty. The date of the examination will be posted during the first month of the semester. Proficiency material packets are available through the campus bookstore. All music majors will play specific required portions of the exam at the end of each semester so as to complete the entire exam by the end of the Sophomore Year. Students will not be allowed to student teach if for any reason they have not completed the piano proficiency requirement. All students must complete the piano proficiency requirement prior to the Senior Recital hearing.

COURSE OFFERINGS

ART

111. ART APPRECIATION

Two hour credit

An introduction to the visual arts of the Western World with an emphasis on the art of the twentieth century and the relationship of art to our society.

MUSIC

APPLIED MUSIC

085. MUSIC RECITAL CLASS

Zero hour credit

A class designed to expose students to various types of music in the vocal, instrumental and keyboard genres. This course is required of all music majors for seven semesters. Graded on a pass/fail basis.

- 088. SOPHOMORE HEARING** **Zero hours credit**
 Successful completion of the Sophomore Hearing is required for admission into upper level applied study. The Sophomore Hearing is to be performed before the entire music faculty at the end of four semesters of applied study. The student is to perform, in his applied area, music of contrasting styles, totaling ten minutes of performance. For transfer students, the applied study may or may not have been done at Lee.
- 120. CLASS INSTRUCTION-VOICE FOR THE NON-MAJOR** **One hour credit**
- 130. CLASS INSTRUCTION-PIANO FOR THE NON-MAJOR** **One hour credit**
- 150. APPLIED MUSIC FOR THE NON-MAJOR** **One hour credit**
 Applied music in the fifty-series (1 50-451) is intended for non-music majors. Technical studies and a variety of literature are selected at a level appropriate to the students' abilities.
- 151 ; 250-251; 350-351; 450-451. ADDITIONAL STUDY IN APPLIED MUSIC FOR THE NON-MAJOR** **One hour credit**
- 161. CLASS INSTRUCTION - BEGINNING PIANO** **One hour credit**
- 162. CLASS INSTRUCTION - INTERMEDIATE PIANO** **One hour credit**
- 163. CLASS INSTRUCTION - PIANO PROFICIENCY** **One hour credit**
- 164. CLASS INSTRUCTION - B.A. VOICE MAJORS** **Two hours credit**
 Class voice for freshmen B.A. Applied and B.A. Church majors with vocal emphasis. Prerequisite for private lessons.
- 165. A CONTINUATION OF MUSIC 164**
- 166. CLASS INSTRUCTION - B.M.E. VOICE MAJORS** **One hour credit**
 Class voice for freshmen Music Education majors. Prerequisite for private lessons.
- 167. A CONTINUATION OF MUSIC 166**
- 170. APPLIED MUSIC FOR THE MAJOR AND MINOR** **One hour credit**
 Applied music in the seventy series designates the secondary instrument of the music major. Appropriate technical studies and literature are selected from the classics with emphasis on development of performance techniques.
- | | |
|---|--|
| Brass
Woodwind
String
Percussion | Voice
Piano
Organ
Composition & Arranging |
|---|--|
- 171; 270-271 ; 370-371; 470-471. ADDITIONAL STUDY IN APPLIED MUSIC FOR THE MAJOR AND MINOR** **One hour credit**
- 174. APPLIED MUSIC FOR THE MAJOR AND MINOR** **Two hours credit**
- 175; 274-275; 374-375; 474-475. ADDITIONAL STUDY IN APPLIED MUSIC FOR THE MAJOR AND MINOR** **Two hours credit**
- 180. APPLIED MUSIC FOR THE MAJOR** **One hour credit**
 Applied music in the eighty series is intended for student majoring in music in their principal performance area. Development of repertory and intensive study of style. Admission only by audition.
- | | |
|---|-------------------------|
| Brass
Woodwind
String
Percussion | Voice
Piano
Organ |
|---|-------------------------|
- 181 ; 280-281; 380-381; 480-481. ADDITIONAL STUDY IN APPLIED MUSIC FOR THE MAJOR** **One hour credit**
- 182-183. APPLIED MUSIC-COMPOSITION AND ARRANGING** **One hours credit**
- 184. APPLIED MUSIC FOR THE MAJOR** **Two hours credit**
 Applied music in the eighty series is intended for students majoring in music in their principal performance area. Development of repertory and intensive study of style. Admission by audition.
- 185 ; 284-285; 384-385; 484-485. ADDITIONAL STUDY IN APPLIED MUSIC FOR THE MAJOR** **Two hours credit**
- 186-187. APPLIED MUSIC-COMPOSITION AND ARRANGING** **Two hours credit**
- 221. DICTION FOR SINGERS** **Two hours credit**
 For applied voice majors. It covers study of the International Phonetic Alphabet, Italian, French and German diction. To be taken during the freshman or sophomore years.

- 251. A, B,C,D. MUSIC DRAMA WORKSHOP** **One hour credit**
 A practical laboratory course which involves the production of music dramas. Work includes casting, rehearsing, designing and constructing sets, lighting, costuming, and publicity for recitals and public presentations.
- 386. JUNIOR RECITAL** **Zero hours credit**
 One Half-hour of public recital.
- 416. IMPROVISATION** **Two hours credit**
 This course is designed to develop the theoretical and performance skills necessary in learning the art of improvisation. This performance-oriented course is specifically for intermediate and advanced instrumentalists. Prerequisite: MUS 241.
- 486. VOCAL PEDAGOGY PRACTICUM** **Three hours credit**
 Designed to introduce the prospective voice teacher to the basic techniques of vocal pedagogy, and to provide the student with experience in teaching voice to beginning vocal students while under supervision. Offered Spring semester, even years.
- 487. KEYBOARD PEDAGOGY PRACTICUM** **Three hours credit**
 A basic course for upper-level music majors in the B.A. program. The course is designed to equip students with the pedagogical skills of keyboard instruction and provide an opportunity for supervised teaching. Offered Spring semester, even years.
- 488. SYMPHONIC PEDAGOGY PRACTICUM** **Two hours credit**
 This course is designed to introduce the prospective instrumental teacher to basic techniques of symphonic pedagogy, and to provide the student with experience in teaching while under supervision.
- 493. SENIOR RECITAL** **Zero hours credit**
 One Hour of Public Recital, for Music Majors with Applied Emphasis.
- 494. SENIOR RECITAL** **Zero hours credit**
 One Half-hour of Public Recital for Church Music Majors.
- 495. SENIOR RECITAL** **Zero hours credit**
 One Half-hour of Public Recital for Music Education Majors.
- CHURCH MUSIC**
- 321. MUSIC IN CHRISTIAN EDUCATION** **Two hours credit**
 A course designed to instruct the student in integrating all church activities, developing music in churches through the church music school and the multiple choir system. Graded music is studied for use in Sunday schools, Vacation Bible Schools, etc. Offered Spring semester.
- 322. CHURCH MUSIC ORGANIZATION AND ADMINISTRATION** **Two hours credit**
 A study of the administrative role of the minister of music in a fully developed music program at the local level. This course is designed for the upper division student in Church Music. Offered fall semester, even years.
- 323. THE GRADED CHOIR PROGRAM** **Two hours credit**
 A course integrating the principles of human development - physical, mental, emotional, social, and spiritual into a system of graded choirs designed to enhance the ministry of the church through music. Literature, materials, rehearsal techniques, and facilities appropriate for each age group are studied. Offered Spring Semester, odd years.
- 421. HYMNOLOGY** **Two hours credit**
 A survey of the various period and styles of hymnody in the history of the Western church; textual analysis; and a study of the role of congregational singing in worship. Offered Fall Semester, odd years.
- 422. HISTORY AND PHILOSOPHY OF CHURCH MUSIC** **Three hours credit**
 A historical survey of the major philosophies and practices (personages, musical forms and types, styles and literature) of church music with emphasis on determining evaluating, expressing, and applying the basic facts and principles involved in an integrated and consistent attitude toward church music. Offered Spring Semester, even years.
- 423. ORGAN, SYNTHESIZER, AND HANDBELLS** **Two hours credit**
 To survey the use of organ, synthesizer and handbells in the worship service. Instruction will be given in basic performance techniques, rehearsal techniques and the variety of uses in the worship setting.
- 425. PRACTICUM IN CHURCH MUSIC** **Two hours credit**
 This course is designed to provide the church music student with practical experience in a local church

under the supervision of his major professor. The student will observe a working professional and participate on an expanding level of responsibility.

MUSIC EDUCATION

- 290. INTRODUCTION TO INSTRUMENTAL MUSIC** **Two hours credit**
A course designed to prepare students for teaching recorder, guitar, and other informal instruments in the elementary and junior high school setting with attention to developing skills.
- 291. BRASS TECHNIQUES** **Two hours credit**
A course designed to prepare students for teaching the brasswind instruments at the beginner to intermediate levels. Performance on the instruments is included. Offered Spring Semester, odd years.
- 292. WOODWIND TECHNIQUES** **Two hours credit**
A course designed to prepare students for teaching the woodwind instruments at the beginner to intermediate levels. Performance on the instruments is included. Offered Fall Semester, odd years.
- 293. STRING TECHNIQUES** **Two hours credit**
A course designed to prepare students for teaching string instruments at the beginner to intermediate levels. Performance on the instruments is included. Offered Spring Semester, even years.
- 294. PERCUSSION TECHNIQUES** **One hour credit**
A course designed to prepare students for teaching percussion instruments at the beginner to intermediate levels. Performance on the instruments is included. Offered Fall Semester, even years.
- 330. FUNDAMENTALS OF CONDUCTING** **Two hours credit**
Basic techniques of conducting simple and complex beat patterns, use of the left hand for cuing, introductory baton techniques. Offered Fall Semester.
- 331. ADVANCED CONDUCTING** **Two hours credit**
A continuation of Fundamentals of Conducting. Prerequisite: Music 330. Offered Spring Semester.

MUSIC HISTORY

- 133. MUSIC SURVEY** **Two hours credit**
An introductory survey of the principal Western forms and styles from antiquity to the present. Extensive use of recordings supplemented by live performances.
- 134. INTRODUCTION TO MUSIC LITERATURE** **Two hours credit**
An overview of significant music and musical style from 600 A.D. to the present. Representative compositions are highlighted through directed listening. Prerequisite: Music 121 or equivalent.
- 333. HISTORY OF WESTERN MUSIC** **Two hours credit**
A study of the history of music and musical style from antiquity to c. 1750. Extensive score study and listening are involved. Prerequisite: Music 142 and Music 134. Offered Fall Semester.
- 334. HISTORY OF WESTERN MUSIC** **Two hours credit**
A continuation of Music 333: 1750-Present. Offered Spring Semester.
- 391. VOCAL LITERATURE** **Two hours credit**
A survey of the art song in Western music from 1600 to the present. Attention is given to style and analysis in a historical frame. Religious solo vocal music appropriate for formal worship ceremonies will also be covered. Offered Spring semester, odd years.
- 392. KEYBOARD LITERATURE** **Two hours credit**
The course is designed to enlarge knowledge of students of keyboard literature with an emphasis on the literature of their applied major instrument. Offered Spring semester, odd years.
- 393. SYMPHONIC LITERATURE** **Two hours credit**
The course is designed to enlarge student knowledge of students of symphonic literature with an emphasis on the literature of their applied major instrument. Offered Spring Semester, odd years.

MUSIC ORGANIZATIONS

- 101-102. CHORAL UNION** **One hour credit**
Study and performance of major choral master works as well as newly composed works for festival chorus. Open to music majors, general college students, and members of the local community with the consent of the instructor. One major concert each semester. One rehearsal per week.
- 101-102. CAMPUS CHOIR** **One hour credit**
Study and performance of a wide variety of sacred choral literature of the worship tradition and in a worship setting. Open to all students by audition. A minimum 3 hours of rehearsal per week.

101-102. LADIES OF LEE **One hour credit**
 Training and performance in choral music for treble voices. Various performances each semester. Open to all female students by audition. A minimum 3 hours of rehearsal per week.

101-102. LEE COLLEGE SINGERS **One hour credit**
 Study and performance of a wide range of choral literature. One major tour each semester in addition to other off-campus appearances. Membership by audition only. Open to all students. A minimum 3 hours of rehearsal per week.

101-101. EVANGELISTIC SINGERS **One hour credit**
 Study and performance of a wide variety of sacred choral literature ranging from the Negro Spiritual to traditional and contemporary Black Gospel settings. Admission by Audition. A minimum 3 hours of rehearsal per week.

101-102 CHAPEL CHOIR **One hour credit**
 Open all students. No audition is required. Rehearsals are one time per week. Performances are in chapel and local church performances only.

101-102. VOICES OF LEE **One hour credit**
 A 16-voice ensemble designed to study and perform a variety of a cappella, jazz and contemporary choral stylings-both sacred and secular. A minimum of 5 hours rehearsal per week with extensive off-campus performances. Membership by audition.

103-104. LEE COLLEGE SYMPHONIC BAND **One hour credit**
 Training and practice in the wind band literature. Open to all students with the consent of the instructor. A minimum of 3 hours of rehearsal per week.

103-104. LEE PLAYERS **One hour credit**
 Utilizing standard stage band instrumentation, this ensemble studies and performs the best of the popular repertory. Open by audition. A minimum 2 hours of rehearsal per week.

103-104. CHAMBER MUSIC **One hour credit**
 Study and performance of music for small ensemble. Instrumentation based upon student interest and availability.

103-104. WIND ENSEMBLE **One hour credit**
 Training, practice and performance of concert wind ensemble literature. Membership is by audition only, chosen from the membership of the Lee College Symphonic Band. One major concert to be given each semester. A minimum of 2 hours of rehearsal per week.

MUSIC THEORY

121. MUSIC FUNDAMENTALS FOR THE CHRISTIAN WORKER **Three hours credit**
 A course designed to assist those majoring in Christian education, Biblical studies, missions, and other Christian service areas who will be active participants in a church music program. Credit for this course is not applicable toward a major in music, but music students who do not pass the entrance exam in theory will take it to prepare for Music 141.

141. FOUNDATIONS OF MUSIC THEORY **Four hours credit**
 A course integrating ear-training, sight-singing, and dictation with written and analytical work.

142. FOUNDATIONS OF MUSIC THEORY **Four hours credit**
 A continuation of Music 141. Pre-requisite: Music 141.

241. ADVANCED MUSIC THEORY **Four hours credit**
 A course integrating advanced ear-training, sight-singing, and dictation. Written and Analytical work. Pre-requisite Music 142.

242. ADVANCED MUSIC THEORY **Four hours credit**
 A continuation of Music 241. Pre-requisite: Music 241.

341. ORCHESTRATION AND ARRANGING **Two hours credit**
 A study of instruments of the orchestra; range, technique, timbre, transposition of orchestral and band instruments; exercises in orchestration. Study of various principles of arranging for instrumental ensembles; scoring transcriptions and original compositions for small instrumental combinations and for full orchestra. This course is designed for the junior year. Prerequisite: Music 242. Offered Spring Semester.

Department of Natural Sciences and Mathematics

MILTON W. RILEY, Chairperson

BIOLOGICAL SCIENCE: Associate Professor Riley; Assistant Professors Azevedo and West; **CHEMISTRY:** Assistant Professor Brown and Mauldin; Senior Adjunct Professor Beach, **HEALTH SCIENCES:** Professor O'Bannon; Instructor Veenstra; **MATHEMATICS:** Associate Professor Griffith; Assistant Professors Adams and Walkins; Instructors Bruton, Schriver; **PHYSICAL SCIENCES:** Associate Professor Harris; Assistant Professor Elbert

DEPARTMENT OF NATURAL SCIENCES AND MATHEMATICS

DISCIPLINES

Biological Science
Chemistry
Computer Science
Mathematics
Physical Science

The Department of Natural Sciences and Mathematics offers a curriculum designed to meet the individual needs of most students. The department offers majors in **BIOLOGICAL SCIENCE, CHEMISTRY, MATHEMATICS, MATHEMATICS/SCIENCE, MATHEMATICS EDUCATION, and MEDICAL TECHNOLOGY**. Foundation courses in botany, zoology, chemistry, computer science, health sciences, mathematics and physics present opportunities for students who declare a major in the department and those who do not, to become acquainted with basic principles and concepts of the biological and physical sciences. Courses designed to prepare students for graduate studies are also offered. Students who are planning careers in mathematics, math education, science technology, science education or in health related areas will find a curriculum and faculty adequate to prepare them for their chosen fields. Opportunities for individual research are available to science students during their junior and senior years.

OFFICIAL ACCEPTANCE INTO DEPARTMENT

Requirements for acceptance of a student to the Department of Natural Sciences and Mathematics are:

1. The completion of at least 58 semester hours and junior classification.
2. A 2.0 grade point average in the courses taken in the major as well as 2.0 overall grade point average.
3. The student who transfers 64 hours of more will be officially accepted into the Department after the completion of 12 semester hours at Lee provided he/she has a grade point average of 2.0 in the Department as well as an overall 2.0 grade point average.

PROGRAMS OF STUDY

Degree	Major	Code
B.S.	Biological Science	BIOS
B.S.	Biological Science (Teacher Licensure, Grades 7-12)	BSST
B.S.	Biological Science (Pre-Med, Pre-Dental, Pre-Vet, or Pre-Pharmacology Emphasis)	BMDS
B.S.	Biological Science (Pre-Physical Therapy Emphasis)	BPTS

B.S.	Biological Science (Pre-Nursing Emphasis)	BNRS
B.S.	Chemistry	CHYS
B.S.	Chemistry (Teacher Licensure, Grades 7-12)	CHST
B.S.	Chemistry (Pre-Med, Pre-Dental, Pre-Vet or Pre-Pharmacology Emphasis)	CMDS
B.S.	Mathematics	MATS
B.S.	Mathematics/Science (Teacher Licensure, Grades 1 -8)	MSST
B.S.	Mathematics Education (Teacher Licensure, Grades 7-12)	MAST
B.S.	Medical Technology	MEDS

BACHELOR OF SCIENCE IN BIOLOGICAL SCIENCE	BIOS
SPECIALTY AREA REQUIREMENTS	CREDIT HOURS
910111 - Plant Biology	4
BI0112 - Animal Biology	4
910251 - Microbiology I	4
BIO 303 - Cell Biology	3
910342 - Genetics	4
BIO 490 - Senior Seminar	1
BIOLOGY ELECTIVES	12
The remaining hours of the 32 hour major must be selected course offerings in Biology with at least 8 hours being 300 level or above.	
Subtotal for Specialty Requirements	32
COLLATERAL REQUIREMENTS	
MAT 111- Algebra and MAT 112- Trigonometry*	6
OR	
MAT 144- Precalculus and MAT 271 - Calculus I	8
MAT 241- Computer Applications	3
CHY 111- General Chemistry I	4
CHY 112- General Chemistry II	4
910433 - Science and the Bible	2
Subtotal Collateral Requirements	19-21
* Statistics course may be substituted	
GENERAL EDUCATION REQUIREMENTS	28
The 8 hour science and 3 hour math requirements are fulfilled through the program's major requirements.	
RELIGION REQUIREMENTS	16
2 hours of the 18 religion requirements are fulfilled through the program's requirements.	
ELECTIVES	33-35
CHY 281 and CHY 282 are strongly recommended electives for this major.	
TOTAL HOURS IN PROGRAM	130

**BACHELOR OF SCIENCE IN BIOLOGICAL SCIENCE
(TEACHER LICENSURE, GRADES 7-12)**

BSST

	CREDIT HOURS
SPECIALTY AREA REQUIREMENTS	
610111 - Plant Biology	4
610112- Animal Biology	4
610251- Microbiology I	4
610303- Cell Biology	3
BIO 342- Genetics	4
BIO 490- Senior Seminar	
BIOLOGY ELECTIVES	12
The remaining hours of the 32 hour major must be selected course offerings in Biology with at least 8 hours being 300 level or above.	
Subtotal for Specialty Requirements	32
COLLATERAL REQUIREMENTS	
MATIII - Algebra and MAT 112- Trigonometry*	6
OR	
MAT 144- Precalculus and MAT 271 - Calculus I	8
MAT 241- Computer Applications	3
CHYIII - General Chemistry I	4
CHY 112- General Chemistry II	4
610433- Science and the Bible	2
HEA 354- Personal and Community Health	3
OR	
HEA 291- Principles of Nutrition	3
Subtotal Collateral Requirements	22-24
* statistics course may be substituted	
PROFESSIONAL EDUCATION REQUIREMENTS	
EDU 199- Intro. to the Teaching Profession Seminar	
EDU 201- Foundations of American Education	3
SED 312- Educational Psychology	3
EDU 316- The Exceptional Child	3
SED 415- Teaching Science , Grades 7-12	1
sED419- General Secondary Methods	2
SED 444- Student Teaching, Grades 7-8	5
SED 445- Student Teaching, Grades 9-12	5
EDU 434- Student Teaching Seminar	2
Subtotal Professional Education Requirements	25
GENERAL EDUCATION REQUIREMENTS	28
The 8 hour science and 3 hour math requirements are fulfilled through the program's major requirements.	
RELIGION REQUIREMENTS	16
2 hours of the 18 religion requirements are fulfilled through the program's requirements.	
ELECTIVES	5-7
TOTAL HOURS IN PROGRAM	130

**BACHELOR OF SCIENCE IN BIOLOGICAL SCIENCE
(PRE-MEDICAL, PRE-DENTAL, PRE-VET or
PRE-PHARMACOLOGY EMPHASIS)**

BMDS

	CREDIT HOURS
SPECIALTY AREA REQUIREMENTS	
BIO 111 - Plant Biology	4
BIO 112- Animal Biology	4
BIO 251 - Microbiology I	4
BIO 303- Cell Biology	3
BIO 342- Genetics	4
BIO 490- Senior Seminar	1
BIOLOGY ELECTIVES	12
The remaining hours of the 32 hour major must be selected course offerings in Biology with at least 8 hours being 300 level or above.	
Subtotal for Specialty Requirements	32
COLLATERAL REQUIREMENTS	
CHY 111 - General Chemistry I	4
CHY 112- General Chemistry II	4
CHY 281 - Organic Chemistry I	4
CHY 282- Organic Chemistry II	4
CHY 321 - Biochemistry	4
PHY 211 - General Physics I	4
PHY 212- General Physics II	4
MAT 111 - College Algebra and	
MAT 112- Trigonometry	6
OR	
MAT 144- Precalculus and MAT 271 - Calculus I	8
MAT 241 - Computer Applications	3
THE 433- Science and the Bible	2
Subtotal Collateral Requirements	39-41
GENERAL EDUCATION REQUIREMENTS	28
The 8 hour science and 3 hour math requirements are fulfilled through the program's major requirements.	
RELIGION REQUIREMENTS	16
2 hours of the 18 religion requirements are fulfilled through the program's requirements.	
ELECTIVES	13-15
TOTAL HOURS IN PROGRAM	130

BACHELOR OF SCIENCE IN BIOLOGICAL SCIENCE (PRE-PHYSICAL THERAPY EMPHASIS)	BPTS
SPECIALTY AREA REQUIREMENTS	CREDIT HOURS
BIO 111- Plant Biology	4
BIO 112- Animal Biology	4
BIO 251- Microbiology I	4
BIO 303- Cell Biology	3
BIO 342- Genetics	4
BIO 490- Senior Seminar	1
 BIOLOGY ELECTIVES	 12
The remaining hours of the 32 hour major must be selected course offerings in Biology with at least 8 hours being 300 level or above.	
Subtotal for Specialty Requirements	32
 COLLATERAL REQUIREMENTS	
CHY 111- General Chemistry I	4
CHY 112- General Chemistry II	4
PHY 211 - General Physics I	4
PHY 212- General Physics II	4
MAT 111 - College Algebra	3
MAT 112- Trigonometry	3
MAT 241 - Computer Applications	3
THE 433- Science and the Bible	2
Subtotal Collateral Req.	27
 GENERAL EDUCATION REQUIREMENTS	 28
The 8 hour science and 3 hour math requirements are fulfilled through the program's major requirements.	
 RELIGION REQUIREMENTS	 16
2 hours of the 18 religion requirements are fulfilled through the program's requirements.	
 ELECTIVES	 27
 TOTAL HOURS IN PROGRAM	 130

**BACHELOR OF SCIENCE IN BIOLOGICAL SCIENCE
(PRE-NURSING EMPHASIS)**
BNRS

	CREDIT HOURS
SPECIALTY AREA REQUIREMENTS	
BIO 111 - Plant Biology	4
BIO 112 - Animal Biology	4
BIO 251 - Microbiology I	4
BIO 303 - Cell Biology	3
BIO 342 - Genetics	4
BIO 490 - Senior Seminar	1
BIOLOGY ELECTIVES	12
The remaining hours of the 32 hour major must be selected course offerings in Biology with at least 8 hours being 300 level or above.	
Subtotal for Specialty Requirements	32
COLLATERAL REQUIREMENTS	
MAT 111 - College Algebra	3
MAT 341 - Prob. and Stat.	3
OR	
PSY 321 - Behavioral Statistics	3
PSY 309 - Developmental Psychology	3
PSY 310 - Child psychology	3
PSY 340 - Gerontology	3
CHY110 - Fund. of Chem. and	
CHY 113 - Introduction to Organic and Biochemistry or	8
CHY 111 - Gen. Chemistry 1 and	
CHY 112 - Gen. Chemistry II	8
THE 433 - Science and the Bible	2
Subtotal Collateral Requirements	25
GENERAL EDUCATION REQUIREMENTS	28
The 8 hour science and 3 hour math requirements are fulfilled through the program's major requirements.	
RELIGION REQUIREMENT'S	16
2 hours of the 18 religion requirements are fulfilled through the program's requirements.	
ELECTIVES	29
TOTAL HOURS IN PROGRAM	130

BACHELOR OF SCIENCE IN CHEMISTRY

	CHYS
	CREDIT
	HOURS
SPECIALTY AREA REQUIREMENTS	
CHY 111- General Chemistry I	4
CHY 112- General Chemistry II	4
CHY 281 - Organic Chemistry I	4
CHY 282- Organic Chemistry II	4
CHY 351 - Quantitative Analysis I	4
CHY 431 - Physical Chemistry 1	4
CHY 432- Physical Chemistry II	4
CHY 490- Senior Seminar	1
7 hours of electives in Chemistry	
must come from the following courses:	
CHY 321 - Biochemistry I	4
CHY 322- Biochemistry II	8
CHY 352- Quantitative Analysis II	4
CHY 390- Special Topics in Chemistry	1-4
CHY 491 - Senior Research	1-4
CHY 492- Professional Presentation	1
Subtotal Specialty Requirements	36
COLLATERAL REQUIREMENTS	
MAT 144- Precalculus	4
MAT 241 - Computer Applications	3
MAT 271 - Calculus I	4
MAT 272- Calculus II	4
PHY 211 - General Physics I	4
PHY 212- General Physics II	4
THE 433- Science and the Bible	2
Subtotal Collateral Requirements	25
GENERAL EDUCATION REQUIREMENTS	28
The 8 hour science and 3 hour math requirements	
are fulfilled through the program's major requirements.	
RELIGION REQUIREMENTS	16
2 hours of the 18 religion requirements are fulfilled through	
the program's requirements.	
ELECTIVES	25
TOTAL HOURS IN PROGRAM	130

**BACHELOR OF SCIENCE IN CHEMISTRY
(TEACHER LICENSURE, GRADES 7-12)**
CHST

	CREDIT HOURS	
SPECIALTY AREA REQUIREMENTS		
CHY 111 - General Chemistry I	4	
CHY 112 - General Chemistry II	4	
CHY 281 - Organic Chemistry I	4	
CHY 282 - Organic Chemistry II	4	
CHY 351 - Quantitative Analysis I	4	
CHY 431 - Physical Chemistry I	4	
CHY 432 - Physical Chemistry II	4	
CHY 490 - Senior Seminar	1	
7 hours of electives in Chemistry must come from the following courses:		
CHY 321 - Biochemistry I	4	
CHY 322 - Biochemistry II	4	
CHY 352 - Quantitative Analysis II	4	
CHY 390- Special Topics in Chemistry	1-4	
610491 - Senior Research	1-4	
CHY 492 - Professional Presentation	1	
Subtotal Specialty Requirements		36
COLLATERAL REQUIREMENTS		
MAT 144- Precalculus	4	
MAT 241 - Computer Applications	3	
MAT 271 - Calculus I	4	
PHY 211 - General Physics I	4	
PHY 212 - General Physics II	4	
THE 433 - Science and the Bible	2	
Subtotal Collateral Requirements		21
PROFESSIONAL EDUCATION REQUIREMENTS		
EDU 199- Intro. to the Teaching Profession	1	
EDU 201 - Foundations of American Education	3	
SED 312 - Educational psychology	3	
EDU 316- The Exceptional Child	3	
SED 415 - Teaching Science, Grades 7-12	1	
SED 419 - General Secondary Methods	2	
SED 444 - Student Teaching, Grades 7-12	5	
SED 445 - Student Teaching, Grades 7-12	5	
EDU 434- Student Teaching Seminar	2	
Subtotal Professional Education Requirements		25
GENERAL EDUCATION REQUIREMENTS		28
The 8 hour science, 3 hour math and 2 hours religion requirements are fulfilled through the program's major requirements.		
RELIGION REQUIREMENTS		16
ELECTIVES		4
TOTAL HOURS IN PROGRAM		130

BACHELOR OF SCIENCE IN CHEMISTRY (PRE-MED, PRE-DENTAL, PRE-VET or PRE-PHARMACOLOGY EMPHASIS)	CMDS
	CREDIT HOURS
SPECIALTY AREA REQUIREMENTS	
CHY 111 - General Chemistry I	4
CHY 112- General Chemistry II	4
CHY 281- Organic Chemistry I	4
CHY 282- Organic Chemistry II	4
CHY 351 - Quantitative Analysis 1	4
CHY 321- Biochemistry I	4
CHY 431- Physical Chemistry I	4
CHY 432- Physical Chemistry II	4
CHY 490- Senior Seminar	1
CHEMISTRY ELECTIVES	3
Subtotal Specialty Requirements	36
COLLATERAL REQUIREMENTS	
BIO 111- Plant Biology	4
BIO 112- Animal Biology	4
BIO 251 - Microbiology I	4
BIO 306- Comparative Vertebrate Anat.	4
BIO 342- Genetics	4
PHY 211 - General Physics I	4
PHY 212- General Physics II	4
MAT 144- Precalculus	4
MAT 241 - Computer Applications	3
MAT 271 - Calculus I	4
MAT 272- Calculus II	4
THE 433 - Science and the Bible	2
Subtotal Collateral Requirements	45
GENERAL EDUCATION REQUIREMENTS	28
The 8 hour science and 3 hour math requirements are fulfilled through the program's major requirements.	
RELIGION REQUIREMENTS	16
2 hours of the 18 hr. religion requirements are fulfilled through collateral requirements.	
ELECTIVES	4
TOTAL HOURS IN PROGRAM	130

BACHELOR OF SCIENCE IN MATHEMATICS

SPECIALTY AREA REQUIREMENTS

- MAT 111 - Algebra and MAT 112- Trigonometry
OR
- MAT 144- Precalculus
- MAT 241 - Computer Applications
- MAT 271 - Calculus I
- MAT 272- Calculus II
- MAT 363- Calculus III
- MAT 461 - Intro. to Modern Algebra
- MAT 490- Mathematics Seminar

**MATS
CREDIT
HOURS**

**6
4
3
4
4
4
3
1**

MATHEMATICS ELECTIVES

The remainder of the required 32 hours must be comprised of mathematics electives at the 300 level or above.

Subtotal Specialty Requirements **32**

COLLATERAL REQUIREMENTS

- PHY 211 - General Physics I
- PHY 212- General Physics II
- Subtotal Collateral Requirements

**4
4
8**

GENERAL EDUCATION REQUIREMENTS

The 3 hour math and 8 hour science requirements are fulfilled through the program's major requirements.

28

RELIGION REQUIREMENTS

18

ELECTIVES

36

TOTAL HOURS IN PROGRAM

130

**BACHELOR OF SCIENCE IN MATHEMATICS/SCIENCE
(TEACHER LICENSURE, GRADES 1 -8)**

MSST

SPECIALTY AREA REQUIREMENTS

**CREDIT
HOURS**

- Mathematics Requirements
- MAT 111 - Algebra
OR
- MAT 144- Precalculus
- MAT 201 - Concepts of Mathematics
- MAT 241 - Computer Applications
- MAT 331 - Foundations of Geometry
- MAT 341 - Elementary Probability and Statistics
- MAT 393 - History of Mathematics

**3
4
3
3
3
3
3**

Science Requirements

BIO 111 - Plant Biology	4	
BIO 112 - Animal Biology	4	
BIO 291 - Principles of Nutrition	3	
BIO 292 - Human Anatomy & Physiology I	4	
BIO 393 - Principles of Ecology	4	
PHS 112 - Earth and Space Science	4	
Subtotal Specialty Requirements		41-42
PROFESSIONAL EDUCATION REQUIREMENTS		
EDU 199 - Intro. to the Teaching Profession	1	
EDU 299 - Classroom Management Seminar	1	
EDU 201 - Foundations of American Education	3	
SED310 - Child Psychology	3	
EDU 316 - The Exceptional Child	3	
ELE 400 - Teaching Creative Arts	2	
ELE 401 - Reading and Language Arts	4	
ELE 402 - Science, Math, and Social Studies	4	
ELE 433 - Student Teaching	5	
ELE 438 - Student Teaching	5	
ELE 434 - Student Teaching Seminar	2	
Subtotal Professional Education Requirements		33
ENHANCED GENERAL EDUCATION		
ELE 300 - Children's Literature	2	
COM 211- Fund. of Speech	3	
HIS 211, 212- American History	6	
Subtotal Collateral Requirements		11
GENERAL EDUCATION REQUIREMENTS		22
The 8 hour science and 3 hour math requirements are fulfilled through the program's major requirements. The 6 hour history requirement is fulfilled through the collateral requirements.		
RELIGION REQUIREMENTS		18
ELECTIVES		4-5
TOTAL HOURS IN PROGRAM		130
BACHELOR OF SCIENCE IN MATHEMATICS EDUCATION (TEACHER LICENSURE, GRADES 7-12)		MAST
	CREDIT HOURS	
SPECIALTY AREA REQUIREMENTS		
MAT 111 - Algebra and MAT 112- Trigonometry	6	
OR		
MAT 144- Precalculus	4	
MAT 241 - Computer Applications "	3	
MAT 271 - Calculus I	4	
MAT 272- Calculus II	4	
MAT 310- Logic and Sets or	3	
MAT 461 - Intro. to Modern Algebra	3	

MAT 331 - Geometry	3
MAT 341 - Elementary Probability and Sets	3
MAT 351 - Intro. to Linear Algebra	3
MAT 490- Mathematics Seminar	1

MATH ELECTIVES

The remainder of the required 36 hours must be comprised of mathematics electives at the 300 level or above. Strongly recommended:

MAT 342, MAT 363, MAT 451.

Subtotal Specialty Requirements	36
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PROFESSIONAL EDUCATION REQUIREMENTS

- EDU 199- Intro. to the Teaching Profession
- EDU 201 - Foundations of American Education
- SED 312- Educational Psychology
- EDU 316- The Exceptional Child
- SED 415- Teaching Math, Grades 7-12
- SED 419- General Secondary Methods
- SED 444- Student Teaching
- SED 445- Student Teaching
- EDU 434- Student Teaching Seminar
- Subtotal Professional Education Requirements**

25

GENERAL EDUCATION REQUIREMENTS

The 3 hour math requirement is fulfilled through the program's major requirements.

36

RELIGION REQUIREMENTS

18

ELECTIVES

15

TOTAL HOURS IN PROGRAM

130

BACHELOR OF SCIENCE IN MEDICAL TECHNOLOGY

MEDS

SPECIALTY AREA REQUIREMENTS	CREDIT HOURS
CHY 111 - General Chemistry I	4
CHY 112- General Chemistry II	4
BIO 251 - Microbiology I	4
BIO 252- Microbiology II	4
BIO 292- Human Anatomy & Phys. I	4
BIO 293- Human Anatomy & Phys. II	4
BIO 342- Genetics	4
Med Tech Internship	30
Subtotal Specialty Requirements	58

COLLATERAL REQUIREMENTS

MAT 241 - Computer Applications	3
PHY 211 - General physics I	4
PHY 212- General physics II	4
CHY 281 - Organic Chemistry I	4
CHY 351- Quantitative Analysis I	4
Subtotal Collateral Requirements	19

GENERAL EDUCATION

28

The 8 hour science and 3 hour math requirements are fulfilled through the program's major requirements.

RELIGION REQUIREMENTS

18

ELECTIVES

7

TOTAL HOURS IN PROGRAM

130

MINORS

The Department of Natural Sciences and Mathematics offers minors in Biology, Chemistry, Mathematics, and Computer Science. The Biological Science minors shall complete 18 hours in biology, with at least eight hours in courses numbered 300 and above. The Chemistry minor shall complete 18 hours in chemistry, with at least eight hours in courses numbered 300 and above. The Mathematics minor shall complete 18 hours in mathematics, including Mathematics 271 and 272 and at least six hours in courses numbered 300 and above. The Computer Science minor shall complete 18 hours in computer science.

Any minor should be approved by the Departmental Chairman at some time before a student's senior year.

COURSE OFFERINGS**BIOLOGICAL SCIENCE****101. GENERAL BIOLOGY I****Four hours credit**

A foundations course in biological sciences which surveys the living kingdoms and their relationships to the environment. The chemistry, organization, and diversity of life are observed. Three one-hour lectures and one two-hour lab per week. Biology 111 or 112 recommended for students with strong biological science background. Non-Science majors only. Offered Fall Semester.

102. GENERAL BIOLOGY II**Four hours credit**

A continuation of Biology 101. The structures and processes of the human body and the continuity of life are presented. Three one-hour lectures and one two-hour lab per week. Biology 111 or Biology 112 recommended for students with strong biological science background. Prerequisite: Biology 101. Offered Spring Semester.

111. PLANT BIOLOGY**Four hours credit**

Nature and development of plants, with emphasis on basic biological principles, physiology, anatomy, morphology, inheritance, and life histories. Three lectures and one laboratory period per week. Offered every semester.

112. ANIMAL BIOLOGY**Four hours credit**

A study of the fundamental animal types and zoological principles. The morphology, physiology, behavior, reproduction, ecology, and embryology of each phylum are presented. Three lectures and one laboratory period per week. Offered every semester.

221. INTRODUCTION TO THE HEALTH PROFESSIONS**Two hours credit**

An introduction to the major health professions and paraprofessions utilized in meeting the health care needs of modern society. Offered Fall Semester, every year.

251. MICROBIOLOGY I**Four hours credit**

An introduction to the principles and techniques for the study of and identification of bacteria and other microorganisms. Laboratory work consists of techniques in isolation, culturing, staining, and identification. Two lectures and two laboratory periods per week. Prerequisite: Biology 111-1 12; Chemistry 111-112. Offered Fall Semester.

252. MICROBIOLOGY II**Four Hours Credit**

A continuation of 251 with emphasis on the principles and techniques for the study of and identification of microorganisms associated with human health. Laboratory work consists of techniques in isolation, culturing, staining, and identification. Two lectures and two laboratory periods per week. Prerequisite: Biology 251. Offered Spring Semester.

285. PRE-PROFESSIONAL SEMINAR 1**One Hour Credit**

An intense review and synthesis of mathematics, chemistry, physics and life sciences in preparation for entrance exams into professional and graduate school. Reading comprehension, essay writing, and critical thinking skills will also be emphasized. Offered spring semester every year. Prerequisites or co-requisites: BIO 111-112, CHY 111-112, 281-282, PHY 211-212, MAT 111-112. Recommended that this course is taken during the students sophomore year.

291. PRINCIPLES OF NUTRITION**Three hours credit**

Study of food and its relationship to well-being of the human body with emphasis upon metabolism, nutritive value, and quantitative requirements of food at different age and development levels. The selection and eating of foods at different economic, social, and cultural levels is also studied. Three lectures per week. Prerequisite: Biology 102, 112 or 293. Offered Fall Semester.

292. HUMAN ANATOMY AND PHYSIOLOGY 1**Four hours credit**

A systematic study of the structure and function of the skeletal, muscular, nervous, integumentary and endocrine systems and their role in support, movement, integrator and control of the human body. An emphasis upon cells, cell processes and tissues precedes consideration of the systems. Three one-hour lectures and one two-hour lab per week. Offered each semester.

293. HUMAN ANATOMY AND PHYSIOLOGY II**Four hours credit**

A systematic study of the structure and function of the human cardiovascular, lymphatic, respiratory, digestive, urinary, and reproductive systems. Lecture and laboratory emphasize the role of these systems in the maintenance and continuation of life. Three one-hour lectures and one two-hour lab per-week. Offered Spring Semester, every year.

300. SCIENCE COLLOQUY**One hour credit**

A series of formal lectures, position papers, and/or debates focused on a contemporary scientific issue. Presenters are normally recognized leaders holding a particular view. No prerequisites. Offered on demand.

303. CELL BIOLOGY**Three hours credit**

A study of the relationship of cellular structure and function, with emphasis upon cellular energetic, biosynthesis and reproduction. Three lectures per week. Prerequisite: Biology 111-112, Chemistry 111-112, or permission of the instructor. Offered Every Semester.

305. VERTEBRATE EMBRYOLOGY**Four hours credit**

A study of the development of typical vertebrates, with emphasis upon humans. Two lectures and two laboratory periods per week. Prerequisite: Biology 112. Offered Spring Semester, odd years.

306. COMPARATIVE VERTEBRATE ANATOMY**Four hours credit**

The morphology, physiology, and phylogeny of the organ systems of vertebrates. Two lectures and two laboratory periods per week. Prerequisite: Biology 112. Offered Spring Semester, on demand.

311. ENTOMOLOGY**Four hours credit**

An introductory study of the basic structure, function, development, behavior, diversity and control of insects. Emphasis may be on medical relationships and identification dependent upon class needs and interests. Three lectures and one laboratory period per week. Prerequisite: Bio 112 or Bio 101. Offered on demand.

321. HEALTH PROFESSIONS INTERNSHIP**One hour credit**

This course provides students entering the delivering of health care at a variety of health facilities prior to entering professional schools. These supervised opportunities will allow students to better understand the dis-

functions of their chosen profession and to become more aware of how their profession will integrate into the larger health care delivery environment. Limited to juniors and seniors who possess a strong commitment to a given health profession. Offered Spring Semester.

323. ORNAMENTAL HORTICULTURE **Four hours credit**

An application of the basic principles of horticulture as employed in the care and science of landscaping and home gardening. On-site learning opportunities are provided, including site selection and preparation, plant selection, planting and care, and economic consideration. Each student is required to complete one landscape project from start to finish. Prerequisite: Biology 111. Spring Semester, on demand.

342. GENETICS **Four hours credit**

Basic principles of heredity with emphasis on their application to plant and animal breeding and human birth defects. *Drosophila* are used in laboratory experiments. Three lectures and one laboratory period per week. Prerequisite: Biology 111-112. Chemistry 113 or Organic Chemistry 281 recommended. Offered Fall Semester.

351. HUMAN PHYSIOLOGY **Three hours credit**

This course is designed to present the fundamental principles of physiology for students in biology, nursing, pharmacy, pre-med, or pre-dental or other allied health professionals. It is designed to integrate and synthesize physiological processes between the different systems. Prerequisites: B10 112, CHY 111-112, or permission of the instructor. Offered fall semester, on demand.

361. KINESIOLOGY **Three hours credit**

Review of basic anatomy of the musculo-skeletal system with an emphasis on relationship of the fundamental laws of physics to human movement, including the mechanical principles of skill instruction and analysis. Prerequisite: Biology 292. Offered Fall Semester.

380. INTRODUCTION TO RESEARCH **Two hours credit**

Fundamentals of scientific research including the scientific method, experimental design, statistical analysis, scientific literature, and writing a scientific paper. Offered on demand.

381. RESEARCH **One hour credit**

The application of the fundamentals of scientific research including the utilization of proper procedures, techniques, and equipment deemed necessary to effectively conduct a selected research project, gather data, and prepare a written and oral presentation of the research findings. Prerequisites: Biology 380. Offered on demand.

382. RESEARCH **One hour credit**

Continuation of Biology 381. Offered on demand.

383. RESEARCH **One hour credit**

Continuation of Biology 382. Offered on demand.

385. PRE-PROFESSIONAL SEMINAR II **One hour credit**

A detailed presentation of procedures considered beneficial and necessary in gaining admittance into graduate or professional schools. Emphasis will be placed upon academic readiness, resume/portfolio preparation, institution selection most suited for each students' measured capabilities, and gaining effective letters of support. Recommended for juniors during their fall semester. Offered fall semester, every year.

390. SPECIAL TOPICS IN BIOLOGY **One to four hours credit**

A course used to comply with requests for special topics and advanced studies in biology. Lecture and laboratory hours will vary with the courses taught. May be repeated for credit. Prerequisites of specified in major. Offered on demand.

391. PRINCIPLES OF PHARMACOLOGY **Three hours credit**

A study of basic principles of drug action and the therapeutic application of the major pharmacological classification of drugs in the treatment of disease. Side effects toxic effects and implications for the health professional are emphasized. Prerequisite: Chemistry 111-112 or 113, Biology 292-293. Offered on demand.

393. PRINCIPLES OF ECOLOGY **Four hours credit**

A study of basic ecological principles and concepts with emphasis on ecosystems, communities, organisms in their environment. Three lectures and one laboratory per week. Prerequisite: Biology 111-112 or Biology 101-102. Offered Fall Semester, even years.

395. HEALTH PERSPECTIVES: CANCER AND AIDS **Three hours credit**

This course will survey the nature, causes, prevention, treatment, and future prospects of each disease. Although intended primarily for future health professionals, it would be of benefit to everyone interested in learning more about these conditions and their impact on human society. Prerequisites: Bio 101, 102 (non-majors) Bio 111-112 (majors); Bio 251, 292, 293 (suggested for majors). Offered Fall Semester.

398. MEDICAL TERMINOLOGY**Two hours credit**

This course will introduce the student to the basic principles of medical terminology and to assist in learning the terms by applying them in clinical case histories, practice examples, and programmed instruction. It is intended primarily for students entering the health related professions, although it would benefit any student of the biological sciences. Prerequisites: Biology 111, 112, 251 (majors), Biology 101, 102 (non-majors). Offered Spring Semester.

421. PLANT PHYSIOLOGY**Four hours credit**

Cellular and organismic process occurring in plants, including transport phenomena, metabolic processes and regulation of growth and development. Three lectures and one laboratory per week. Prerequisites: Biology 111-112 and Chemistry 111-112. Offered Fall Semester, on demand.

431. HISTOLOGY**Four hours credit**

An introductory course in the study of cells, tissues, and organs. Special emphasis will be placed on the relationship between structural organization and function. This course will meet for three one hour lectures and one three hour laboratory period per week. Prerequisites: Biology 111-112, Chemistry 111-112, or permission of the instructor. Offered Spring Semester, on demand.

432. IMMUNOLOGY**Three hours credit**

A foundation study of current concepts and procedures in immunology. An examination of the immune system in both health and disease is emphasized. Prerequisite: Chemistry 111-112 or 113, Microbiology 251-252 and Biology 292-293. Offered Spring Semester.

433. SCIENCE AND THE BIBLE (THEOLOGY 433)**Two hours credit**

Comparative study of related scientific and theological ideology with emphasis upon areas of apparent discrepancy. Through lecture, research papers and guided class discussion, an attempt is made to demonstrate the necessity and possibility of harmonizing scientific and biblical truth. Two lectures per week, not to be counted toward an endorsement in biology. Prerequisite: Bible 101-102, Biology 101, 102, 111 or 112. Offered every semester.

441. PARASITOLOGY**Four hours credit**

Life cycles, epidemiological factors, interrelationships of parasite and host, and underlying principles of treatment and prevention. Three lectures and one laboratory period per week. Prerequisite: Biology 111-112. Offered on demand.

444. PHYSIOLOGY OF EXERCISE**Three hours credit**

This course is designed to provide the essential physiological background that is necessary for an understanding of the human response to exercise. Prerequisite: Biology 361. Offered Spring Semester.

490. SENIOR SEMINAR**One hour credit**

A weekly, presentation by staff and or/senior science and mathematics majors on matters of current interest in the science and mathematics field. Participants gain experience in evaluating scientific literature and presenting scientific papers. One hour per week. One semester required of all department majors. Offered every Semester.

491. SENIOR RESEARCH**One hour credit**

Experience in science research projects under supervision of staff members. Prerequisite: Senior status and permission of department chairman. Grade point average of 3.0 is recommended. Offered on demand.

492. PROFESSIONAL PRESENTATION**One hour credit**

A course designed to give academic credit to those students who excel by preparing a research paper worthy of publication in a reputable scientific journal and/or presentation to an annual meeting of a recognized scientific society. Prerequisite/ Corequisite: Biology 380, 381, 490 or permission of instructor. Offered Fall and Spring Semesters.

CHEMISTRY**110. FUNDAMENTALS OF CHEMISTRY****Four hours credit**

Chemistry 110 will be the entry level chemistry course based on no high school chemistry, science and mathematics ACT scores and testing. Fundamental laws, states of matter, structure of matter, the periodic table and valence, ionization, oxidation and reduction, equilibrium, the chemical balance in quantitative analysis. Three lectures and one laboratory period per week. Prerequisite: High school algebra or equivalent. Offered Fall Semester.

111. GENERAL CHEMISTRY**Four hours credit**

Fundamental laws, states of matter, the periodic table and valence, ionization, oxidation and reduction, equilibrium, the chemical balance in quantitative analysis. Three lectures and one laboratory period per week. Prerequisite: High school algebra or equivalent. Offered Every Semester.

112. GENERAL CHEMISTRY**Four hours credit**

Reaction rates, solution problems, qualitative analysis of common cations and anions, electrochemistry, compounds of representative elements, radioactivity, nuclear reactions. Three lectures and one laboratory period per week. Prerequisite: Chemistry 111. Offered Spring Semester.

113. INTRODUCTION TO ORGANIC AND BIOCHEMISTRY**Four hours credit**

Fundamentals of general, organic and biochemistry as observed in living systems in health and disease. Three lectures and one laboratory per week. Prerequisite: Chemistry 110, or 111. Human Anatomy and Physiology 293 suggested as corequisite. Offered Spring Semester.

281. ORGANIC CHEMISTRY**Four hours credit**

The reactions of aliphatic and aromatic compounds, molecular orbital theory, carbonium ion, carbanion and free radical reaction mechanisms, stereochemistry and molecular conformation, transition state theory and techniques of organic synthesis. Introduction to spectroscopy. Three lectures and one laboratory period per week. Prerequisite: Chemistry 112. Offered Fall Semester.

282. ORGANIC CHEMISTRY**Four hours credit**

A continuation of Chemistry 311. The chemistry of polyfunctional aliphatic compounds, amino acids and proteins, sugars, and carbohydrates, polycyclic and heterocyclic compounds. Three lectures and one laboratory period per week. Prerequisite: Chemistry 281. Offered Spring Semester.

321. BIOCHEMISTRY**Four hours credit**

Emphasis is on human biochemistry and a study of the chemical composition of living matter and of the chemical and biological changes that occur in it during life processes: the chemistry and metabolism of carbohydrates, lipids, amino acids, nucleotides, and the biosynthesis of nucleic acids and proteins. Three lectures and one laboratory period per week. Prerequisite: Chemistry 281. Offered Fall Semester.

322. BIOCHEMISTRY**Four hours credit**

A continuation of Biochemistry 321 with emphasis on the human biochemistry of hormones, vitamins, enzymes, blood, urine, nutrition, chemistry of respiration, and acid-base balance. Three lectures and one laboratory period per week. Prerequisite: Biochemistry 321. Offered Spring Semester, on demand.

351. QUANTITATIVE ANALYSIS**Four hours credit**

Acid-base equilibria in water, stoichiometry, oxidation-reduction system, applications of volumetric titrations, elementary spectrophotometry and potentiometric methods, principles of gravimetry. Three lectures and one lab per week. Prerequisite: Chemistry 112. Offered Fall Semester.

352. QUANTITATIVE ANALYSIS**Four hours credit**

A continuation of Chemistry 351. Offered Spring Semester, on demand.

380. INTRODUCTION TO RESEARCH**Two hours credit**

Fundamentals of scientific research including what science is, the scientific method, experimental design, statistical analysis, scientific literature, and writing a scientific paper. During the semester, the student will be responsible for conducting a literature search pertaining to an aspect of ongoing research in the department at that time. In addition, a research proposal will be prepared by the student in preparation for participation in the departmental research program the following semester. Offered Fall Semester.

381. RESEARCH**One hour credit**

The application of the fundamentals of scientific research learned in Introduction to Research (Biology 380). The student will conduct the research described in his/her research proposal under the supervision of a research advisor. The student will initially become familiar with the procedures, techniques, and equipment involved in the project. Subsequently, the research will be conducted, data gathered, and the analysis and interpretation of data will be initiated in preparation for a written and oral presentation of the research findings. Prerequisite: Chemistry 380. Offered every semester, on demand.

382. RESEARCH**One hour credit**

Continuation of Chemistry 381.

383. RESEARCH**One hour credit**

Continuation of Chemistry 382.

390. SPECIAL TOPICS IN CHEMISTRY**One to four hours credit**

A course used to comply with requests for special topics and advanced studies in chemistry. Lecture and laboratory hours will vary with the courses taught. May be repeated for credit. Prerequisite: Consent of the instructor. Offered on demand.

431. PHYSICAL CHEMISTRY**Four hours credit**

Gases and liquids, solid state, first, second, and third Laws of Thermodynamics, Thermochemistry, Free Energy and Equilibrium, Chemical Equilibrium Solutions, Colligative Properties of solutions, and Phase Rule. Three lectures and one laboratory period per week. Prerequisites: Chemistry 351, Physics 212, Mathematics 272. Offered Fall Semester, even years.

432. PHYSICAL CHEMISTRY**Four hours credit**

Conductance and ionic equilibria, electrochemical cells, kinetics of homogeneous reactions, atomic structure, nature of chemical bonding, molecular structure, nuclear chemistry, statistical mechanics, photochemistry, catalysts and colloids. Three lectures and one laboratory period per week. Prerequisite: Chemistry 431. Offered Spring Semester, uneven years.

490. SENIOR SEMINAR**One hour credit**

A weekly presentation by staff and/or senior science and mathematics majors on matters of current interest in the science and mathematics field. Participants gain experience in evaluating scientific literature and presenting scientific papers. One hour per week. One semester required of all department majors. Offered every semester.

491. SENIOR RESEARCH**One hour credit**

Experience in science research projects under supervision of staff members. Prerequisite: Senior status and permission of department chairman. Grade point average of 3.0 is recommended. Offered on demand.

492. PROFESSIONAL PRESENTATION**One hour credit**

A course designed to give academic credit to those students who excel by preparing a research paper worthy of publication in a reputable scientific journal and/or presentation to an annual meeting of a recognized scientific society. Prerequisite/Corequisite: Biology 380, 381, 490 and permission of instructor. Offered Fall and Spring Semesters.

COMPUTER SCIENCE**260. INTRODUCTION TO PASCAL PROGRAMMING****Three hours credit**

An introduction to computer science and Pascal programming with an emphasis on structured design, top-down algorithm development and hands-on problem solving. Prerequisites: High school algebra.

265. APPLICATION PROGRAMMING IN C**Three hours credit**

An introduction to the C programming language with an emphasis on ANSI C using structured design, top-down algorithm development and hands-on problem solving. Prerequisites: High school algebra. Offered Fall Semester. Pascal recommended.

270. INTRODUCTION TO DATA STRUCTURES**Three hours credit**

An advanced programming course which includes data structures and standard algorithms and integrates top-down design and structured programming with Pascal. Basic computer science concepts are reviewed and expanded using clear, real-life examples and applications to demonstrate problem-solving in a practical context. Prerequisite: Computer Science 260

311. OPERATING SYSTEMS**Three hours credit**

An introduction to the concepts and design of various operating systems including microcomputer as well as minicomputer and mainframe computer operating systems. Emphasis is placed on concepts rather than the design of any particular operating system. Prerequisites: Computer Science 270. Offered Spring Semester.

321. NUMERICAL ANALYSIS**Three hours credit**

The course provides both a mathematical and computational emphasis on the creation, assessment, implementation and modification of numerical algorithms in science and mathematics. Prerequisite: Mathematics 271.

341. DATA BASE DESIGN**Three hours credit**

Introduction to analysis and design of databases. Emphasis is on the use of modern database management systems and the design of database to be used with them. Prerequisites: Computer Science 270.

MATHEMATICS**090. BASIC MATH****Three hours credit**

An introduction to basic arithmetic with a primary emphasis on sets and set operations, fractions, percent, decimals, graphs, basic equations, ratio and proportion, and basic metrics. This course is designed in a three-class, two lab format to prepare students for successful completion of Math 121, Fundamental Concepts of Math. This individualized instruction offers an opportunity for mathematics review and academic success.

091. FOUNDATIONS OF MATH**Three hours credit**

This mathematics course will provide the foundation for coursework in Fundamental Concepts of Math, Math 121 or Algebra 111. The basic of mathematics and elementary algebra will be presented in an individualized format. Students will progress from a developmental level of algebra and beyond the basic level of mathematics.

096. BASIC MATHEMATICS**Three hours credit**

An introduction to basic arithmetic with a primary emphasis on sets and set operations, fractions, percent, decimals, graphs, basic equations, ratio and proportion, and basic metrics. This course will not meet any college mathematics requirements but will serve the purpose of preparing students for Math 121. Offered each semester.

097. ELEMENTARY ALGEBRA**Three hours credit**

A preparatory algebra course designed for students who have not had any algebra in high school or those who need a review in algebra before enrolling in Math 111. The course includes basic algebraic principles and techniques as applied to number systems, polynomials, factoring and systems of equations and graphs. The course assumes no proficiency in algebra and offers the student lab and individual assistance opportunities. Credit will not count toward a math major or minor and does not fulfill the general education core requirement in mathematics. Offered each semester.

111. ALGEBRA**Three hours credit**

The real number system; relations and functions; algebraic functions; linear, quadratic, and higher degree equations; complex numbers; graphing; systems of equations; applications through the use of word problems. Prerequisite: ACT mathematics score of 18 or SAT equivalent or completion of Math 091 or 097 with a grade of "C." Offered each semester.

112. TRIGONOMETRY**Three hours credit**

Measurement of angles, solution of right triangles, applications to the "real world," identities, graphs of trigonometric functions, solution of oblique triangles, law of sines, law of cosines, trigonometric form of complex numbers, DeMoivre's Theorem, polar coordinates. Offered each semester.

121. FUNDAMENTAL CONCEPTS OF MATHEMATICS**Three hours credit**

Basic concepts of logic and sets, review of arithmetic operations, ratio and proportion, variation, concepts of functions, graphs, linear and quadratic equations, applications of equations introduction to statistics (graphs, mean, mode, median, standard deviation). Prerequisite: ACT Mathematics score of 18 or SAT equivalent or completion of Math 090, 091, or 096 with a grade of "C." This course will not meet the requirements for students majoring in Accounting, Business Administration, Mathematics or the Natural Sciences. Offered each semester.

144. PRECALCULUS**Four hours credit**

Accelerated course designed to review the basic concepts of Algebra and Trigonometry for students who have studied these subjects in high school and for students who have an exceptional ability in mathematics who wish to complete the course in one semester. May be taken instead of Mathematics 111-112. No one may receive credit for both Mathematics 144 and Mathematics 111 or Mathematics 144 and Mathematics 112. Prerequisite: At least two years of high school Algebra and Trigonometry or its equivalent. Offered Fall Semester, every year.

201. CONCEPTS OF MATHEMATICS**Three hours credit**

Axiomatic development of number system extension of the concept of number; basic operations of arithmetic with emphasis on use of axioms; sets and relations. Course is designed to equip students for teaching mathematics in elementary schools. Prerequisite: ACT 18 or SAT equivalent or completion of Math 090 or 096 with a grade of "C." Offered Fall Semester, every year.

202. CONCEPTS OF MATHEMATICS**Three hours credit**

A continuation of Mathematics 201. Measurement progressions, functional relationships; first degree equations. Prerequisite: Mathematics 201. Offered Spring Semester, every year.

241. COMPUTER APPLICATION IN MATHEMATICS AND SCIENCE**Three hours credit**

A presentation of the fundamentals of digital computations including symbolic logic, Boolean algebra and binary arithmetic, followed by a discussion of basic machine languages and compilers. A scientifically oriented language will be introduced and used to solve simple problems. Required for an endorsement in mathematics. Prerequisite: Mathematics 111 or its equivalent. Two lectures and one lab, per week. Offered each semester.

253. DISCRETE MATHEMATICS**Three hours credit**

An introductory course in discrete mathematics stressing problem-solving techniques using an algorithm approach. Connections with computer science will be analyzed. The course will include hash functions, algorithms, recursive algorithms, and analysis of these algorithms. Decision trees, Petri nets, graph theory, and

Boolean algebra concepts will also be included. The course is required for students minoring in Computer Science. Offered on demand.

271. CALCULUS 1 **Four hours credit**

Definition and formulas, rate of change, derivatives and application of functions. The study and application of indefinite and the definite integrals. Prerequisites: Mathematics 111-112 or 144, with a minimum grade of C. Offered Spring Semester, every year.

272. CALCULUS II **Four hours credit**

Polar coordinates, transcendental functions, methods of integration, hyperbolic functions, and vectors and parametric equations. Prerequisite: Calculus 271 with a minimum grade of C. Offered Fall Semester, every year.

310. LOGIC AND SETS **Three hours credit**

A cohesive treatment of foundational mathematics including the topics of elementary mathematical logic, mathematical proof, set theory, relations, functions. Prerequisite: Mathematics 111 or Mathematics 144 with Calculus 271 recommended. Offered Spring Semester, even years.

321. NUMERICAL ANALYSIS **Three hours credit**

The course provides both a mathematical and computational emphasis on the creation, assessment, implementation and modification of numerical algorithms in science and mathematics. Prerequisite: Mathematics 271. Offered on demand.

331. FOUNDATIONS OF GEOMETRY **Three hours credit**

Axiomatic method, triangles and circles, parallelism, constructions, and modern concepts of both Euclidean and non-Euclidean geometry. Prerequisite: One year of college mathematics. Offered Spring Semester, odd years.

341. ELEMENTARY PROBABILITY AND STATISTICS **Three hours credit**

Measures of central tendency, measures of dispersion, distributions of random variables, probability, joint probability, conditional probability, regression and correlation, discrete probability functions, continuous probability functions, estimation and hypothesis testing. Prerequisite: Mathematics 111 or equivalent. Offered Fall Semester, odd years.

342. PROBABILITY AND STATISTICS **Three hours credit**

Confidence limits, analysis of variance, inferences concerning two or more variables, linear correlation and regression analysis, sign test, Mann-Whitney U test, runs test, rank correlation. Prerequisites: Mathematics 341. Offered Spring Semester, even years.

351. INTRODUCTION TO LINEAR ALGEBRA **Three hours credit**

An introduction to the algebra of matrices, adjectors, determinants, solutions of systems of linear equations vector spaces, linear transformations Eigenvectors, Eigenvalues and canonical forms. Prerequisites: Calculus Mathematics 271 and Mathematics 272. Offered Fall Semester, even years.

361. BUSINESS CALCULUS **Three hours credit**

A course designed primarily for business majors as well as other students who need an increased quantitative emphasis in; their program, particularly for those students planning to enter graduate school. Topics include functions, derivatives, graphing, optimization, exponential and logarithmic functions, integration, and applications specific to management and economics. Prerequisite: Mathematics 111 or permission of the instructor. NOTE: Mathematics majors may not substitute this course for MATH 271, 272, or 363. Offered on demand.

363. CALCULUS III **Four hours credit**

Vectors and vector calculus, partial derivatives, gradients, double and triple integrals, centroids, cylindrical and spherical coordinates, line integrals, surface integrals, Stroke's theorem. Prerequisite: Calculus 272. Offered Spring Semester, every year.

371. DIFFERENTIAL EQUATIONS **Three hours credit**

First order and simple higher order differential equations with applications, linear differential equations, systems of DE, Laplace transform, series solutions, numerical methods, partial differential equations. Prerequisite: Calculus 271-272 with Calculus 363 strongly recommended. Offered Fall Semester, every year.

390. SPECIAL TOPICS IN MATHEMATICS **One to four hours credit**

A course used to comply with requests for special topics and advanced studies in mathematics. Lecture and laboratory hours will vary with the courses taught. May be repeated for credit. Prerequisite: Consent of the Instructor. Offered on demand.

393. HISTORY OF MATHEMATICS**Three hours credit**

Study of major contributors and their contributions to mathematics; early beginnings to modern day; and how certain areas of mathematics began. Offered Fall Semester, odd years.

451. LINEAR ALGEBRA**Three hours credit**

Applications of elementary Linear Algebra to real world problems including: Leontief Economic Models, Markov Chains, theory of games, convex sets and linear inequalities, corner-point method and linear programming, the simplex method, matrix applications in genetics applications in population control, constructing of curves as surfaces, equilibrium of rigid bodies, and computer graphics. Prerequisite: Mathematics 351. Offered Spring Semester, odd years.

461. INTRODUCTION TO MODERN ALGEBRA**Three hours credit**

An introduction to the basic concepts of abstract algebra, including the topics of mapping, relations, number systems, groups, rings, fields and integral domains. Prerequisite: Mathematics 310 or Mathematics 351, one year of college mathematics above 200 level. Offered Fall Semester, even years.

490. MATHEMATICS SEMINAR**One hour credit**

A weekly presentation by staff and/or senior science and mathematics majors on matters of current interest in the science and mathematics field. Participants gain experience in evaluating scientific literature and presenting scientific papers. One hour per week. One semester required of all department majors. Offered every semester.

PHYSICAL SCIENCE**111. PHYSICAL SCIENCE****Four hours credit**

Chemical phenomena, introduction to methods of elementary chemistry and physics, with stress on kinetic theory, molecular phenomena, and energy relations. (Not recommended for students who studied high school chemistry and physics.) Three lectures and one laboratory period per week. Offered Fall Semester.

112. EARTH AND SPACE SCIENCE**Four hours credit**

Introduction to astronomy, geology, meteorology, and physical geography. Emphasis on the structure of the universe, theories of cosmology, the Milky Way and the solar system. The shape, structure and composition of the earth; earthquakes, vulcanism, theories of plate tectonics, seafloor spreading and continental drift. The earth in space and time; composition and structure of the earth's atmosphere; weathering erosion, and sculpturing the land, topographic maps, oceanography and glaciation. Fossil fuels and alternate sources of energy, environmental pollution and conservation of natural resources. Three lectures and one laboratory period per week. Offered Spring Semester.

210. PRINCIPLES OF ASTRONOMY**Three hours credit**

This descriptive course is designed to present the fundamental principles, as well as the historical underpinnings, of modern astronomy. A subtitle for the course could be "astronomy through space and time." The course will treat foundations, the solar system, our sun and other stars, the Milky Way and other galaxies of the universe. Recent discoveries will be highlighted and the subject will be presented descriptively from an experimental and observational perspective. Prerequisite: College Algebra or its equivalent.

211. GENERAL PHYSICS (TRIG BASED)**Four hours credit**

Principles and applications of mechanics, heat and sound. Three lectures and one laboratory period per week. Prerequisite: Proficiency in algebra and trigonometry. Offered Fall Semester.

212. GENERAL PHYSICS (TRIG BASED)**Four hours credit**

Principles and applications of light, electricity, magnetism, atomic and nuclear physics. Three lectures and one laboratory period per week. Prerequisite: Physics 111. Offered Spring Semester.

281. PHYSICS (CALC BASED)**Four hours credit**

A study of fundamental calculus based classical physics which addresses vectors, forces, energy, conservation laws, linear and angular momentum, oscillating and waves, electric charge and fields, and introductory circuits. Prerequisite: Math 271, 272 or permission of instructor. Offered Fall Semester.

282. PHYSICS (CALC BASED)**Four hours credit**

A study of Maxwell's equations, special and general relativity, and major experimental results including the photoelectric effect, Compton scattering, muon decay and waveparticle duality. The main contributions of atomic and nuclear physics together with quarks, leptons, the Standard Model and recent astrophysical discoveries will be treated. Prerequisite: Math 271, 271, and Physics 282 or permission of instructor. Offered Spring Semester.

Special Academic Programs

ACADEMIC SUPPORT PROGRAM

The Academic Support Program offers a variety of services designed to increase the opportunities students have to successfully complete their college education. Eligibility is determined by a combination of academic need, documented disability, and other personal factors. This program is provided by the Department of Education, Walker Memorial Building, Room 304.

COURSE OFFERINGS

READING

101. COLLEGE READING

This course is designed to improve comprehension level and reading rate and to enhance vocabulary and study skills. Individualized instruction is provided with computerized laboratories.

MATHEMATICS

090. BASIC MATH

An introduction to basic arithmetic with a primary emphasis on sets and set operations, fractions, percent, decimals, graphs, basic equations, ratio and proportion, and basic metrics. This course is designed in a three-class, two lab format to prepare students for successful completion of Math 121, Fundamental Concepts of Math. This individualized instruction offers great opportunity of mathematics review and academic success.

091. FOUNDATIONS OF MATH

This mathematics course will provide the foundation for coursework in Fundamental Concepts of Math, Math 121 or Algebra 111. The basic of Mathematics and Elementary algebra will be presented in an individualized format. Students will progress from a developmental level of algebra and beyond the basic level of mathematics.

092. ELEMENTARY ALGEBRA

This course will prepare the student for Algebra, Math 111, in a three-class, two lab format. This course includes basic algebraic principles and techniques as applied to number systems, polynomials, factoring and systems of equations, and graphs. This course assumes no proficiency in algebra and offers the student individual assistance opportunities. Credit will not count toward a math major or minor and does not fulfill the general education core requirement in mathematics.

AVAILABLE SERVICES

ACADEMIC COUNSELING—The staff counsels with students in a comprehensive program of advising, assistance in scheduling, class selection or the specific definition of a major. Walk-in appointments regarding all areas of academic life are available on an on-going basis for students. Career options can be explored and referrals made as needed.

PERSONAL/SOCIAL COUNSELING—The staff provides a daily contact of routine support and intervention for students. Counseling means “exploring options” for the student in transitional times of adjusting to college life, test anxiety, improving self-esteem, inter-personal relationships, or any emotional difficulties influencing the student’s life.

TUTORIAL PROGRAM—Tutors are provided free of charge for any participant who is having difficulty with a class and requests help. Tutors “are, in most cases, recommended by faculty members.

LABORATORY PROGRAM—Each course provided by Student Support Services is integrated with an academic laboratory. These labs are supervised by a professional instructor. Also, the writing laboratory is available with supervision upon referral and request. Computer software is utilized to greatly individualize these academic services.

STUDENTS WITH DISABILITIES-Lee College is committed to the provision of reasonable accommodations for students with disabilities, as defined in Section 504 of the Rehabilitation Act of 1973. If you think you may qualify for these accommodations, notify your instructor immediately. Students may also contact the Office of Academic Support or the Education Department, Walker Memorial Building, Room 304.

REFERRALS-The staff is aware of other campus services available to students and makes the appropriate referral for students with financial, housing, job, health or other needs.

GENERAL STUDIES

FRESHMAN YEAR EXPERIENCE

Lee College provides a comprehensive program designed to assist new students in becoming integrated into the college community. This program takes the form of a special freshman course which introduces the new student to the world of Christian higher education and provides a wide range of experience designed to enhance the new student's college life socially, spiritually, and emotionally, as well as academically. This course is taught by a wide variety of staff members under the leadership of the Associate Academic Dean.

101. THE CHRISTIAN COLLEGE EXPERIENCE

Two hours credit

The Christian College Experience is an academic program consisting of a two-credit hour course to provide freshmen an extensive orientation to the purpose of education in general along with a personal integration into the Lee College community. Required of all first-time freshmen.

ACADEMIC COMPETITION

401. ACADEMIC COMPETITION

One hours credit

Preparation for intercollegiate academic competition through drill and research on areas including literature, social studies, math, science, the arts, philosophy, religion, popular culture, current events, and sports. The Lee College team is affiliated with the National Board Association.

WRITING CENTER

The Department of Language Arts offers special assistance in composition-related problems through use of the Writing Center located in Vest 101. Operating twenty-five hours per week, the Center is staffed by a faculty member and trained students and offers assistance on four levels. Students with basic writing problems can find help with grammar and mechanics. Intermediate students are assisted in organization and paragraph and theme development. More advanced students are aided in research techniques, doc-

umentation and planning the long paper. Students may bring in creative works for evaluation and professional suggestions. The Writing Center also assists students whose native language is not English.

Any Lee College student may use the Writing Center facilities by making an appointment in the Center. Tutorial sessions are operated on a one-to-one basis, last for thirty minutes, and must be scheduled in advance. Students may find it helpful to use the Center on a regular basis.

**Administration,
Faculty and
Staff**

THE ADMINISTRATION, FACULTY AND STAFF OF LEE COLLEGE

The guidance, instruction, and assistance you will receive at Lee will come primarily from the people listed on the following pages. Each member of the faculty, administration, and staff possesses great individual devotion to Lee College and our students. Whether conversing with you over coffee in the Student Center, assisting you with your career planning, or working behind the scenes insuring the smooth operation of the college, you will find the Lee College family's devotion genuine and contagious.

BOARD OF DIRECTORS

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 M. A., Ph. D., Rice University

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Graduate School; D. Litt., Northwest Bible College.

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Ph. D., University of Tennessee

Jerald Daffe, D.Min.

Department of Bible and Christian Ministries
B. A., Northwest Bible College; M. A., Wheaton College; D. Min.,
Western Conservative Baptist Seminary

Evaline Echols, Ph.D.

Department of Business
B. S., Lee College; M.Ed., University of Tennessee at Chattanooga;
Ph. D., Louisiana State University

Deborah Murray, Ed.D.

Department of Education
B. S., Lee College; M. S., Ed. D., University of Tennessee

Carolyn Dirksen, Ph.D.

Department of Language Arts
B. S., M. A., Northern Arizona University; Ph. D., University of Arizona

Lonnie McCalister, D.M.A.

Department of Music and Fine Arts
B. S., Lee College; M. M. E., Central State University of Oklahoma;
D. M. A., The University of Oklahoma

Milton Riley, Ph.D.

Department of Natural Sciences and Mathematics
B. A., Lee College; M. A., University of Georgia; Ph. D.,
University of Kentucky

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B. S., Jacksonville State College; M. A. L. S., Peabody College for
Teachers

Deborah Murray, Ed.D.

Director of the Teacher Education Program
B. S., Lee College; M. S., Ed. D., University of Tennessee

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- Larry Carpenter**, B.SAthletic Director
- Virgil Clark**.....Director of Campus Safety
- James Coffey** Director of physical plant
- John B. Dixon**, M.B.A Director of Information Systems
- Michael Ellis**, M.ADirector of Student Financial Aid
- Cameron Fisher**, M.SDirector of Public Information
- Stephanie Guess**, B.S.....Administrative Assistant to the President
- Suzanne Hamid**, M.A.....Director of Student Events
- Mike Hayes**, M.A.....Counselor in Counseling and Testing
- Gail Lemmert**, M.A Director of Counseling & Testing
- Walter C. Mauldin**, D. M. A Director of Graduate Studies in Music
- Alan McClung**, M.A.Associate Dean of Students
- Floyd L. McClung, Sr.**, D.DSenior Associate Pastor
- Gary Ray**, M.Ed Director of Admissions
- Adette Robinson**, R.N.....Director of Health Services
- Wendell Smith** Campus Pastor and Director of Campus Ministries
- Mary Beth Wickes**, M.A.Music Department Coordinator

FACULTY OF THE COLLEGE

- Jerry Adams** (1989), Assistant Professor of Mathematics
B. A., University of Tulsa; M. S. T., University of Missouri at Rolla;
Ed. D., Nova University
- David P. Altopp** (1996), Professor of Physical Education
B. S., Greenville College; M.S. Arizona State University; Ph.D.
Southern Illinois University
- John Azevedo** (1995), Assistant Professor of Biology
B. S., California State University; M. A., Ph. D., University of California
- Frances L. Arrington** (1954-57, 1964), Professor and Director of
Squires Library
B. S., Jacksonville State College; M. A. L. S., George Peabody College
for Teachers
- R. Mark Bailey (1 989)**, Assistant Professor of Music
B. M. E., Lee College; M. M., Wright State University
- J. Martin Baldree** (1946-48; 1961), Senior Adjunct Professor of
Christian Education
A. B., Asbury College; M. R. E., Southwestern Baptist Theological
Seminary; Ed. D., Southern Baptist Theological Seminary
- Gary Baldwin** (1993), Assistant Professor of Physical Education
B. A., Wichita State University; M.A.T. Tulsa University
- Robert E. Barnett (1 995)**, Associate Professor of History
B. A., M. A., Ph. D., Texas Tech University
- Bob R. Bayles** (1994), Instructor in Christian Education
B. A., East Coast Bible College; M. Div., Church of God
School of Theology
- Andrew Blackmon** (1989), Assistant Professor of Christian Education
B. A., Lee College; M. C. E., Reformed Theological Seminary
- Jimmy W. Bilbo** (1961), Professor of Education B. A., Lee College; M.A.
George Peabody College of Teachers. Ph. D., University of
Southern Mississippi
- R. Jerome Boone** (1976), Professor of Old Testament and Christian Formation
B. A., Lee College; M. A., Wheaton Graduate School; Th.M.,
Columbia Theological Seminary; D. Min., Columbia
Theological Seminary
- Donald N. Bowdle (1 962)**, Professor of History and Religion
B. A., Lee College; M. A., Ph. D., Bob Jones University; Th.M.,
Princeton Theological Seminary; Th.D., Union Theological
Seminary in Virginia; Post Doctoral Fellow: Yale University,
University of Edinburgh, Scotland

- John D. Bratcher** (1989) , Associate Professor of Physical Education
B. A., Grace College; M. S., Saint Francis College; D. A., Middle
Tennessee State University
- Edward L. Brown** (1990) , Assistant Professor of Chemistry
B. S., Lee College; M. S., Ph. D., University of Tennessee
- Pamela G. Browning** (1989) , Assistant Professor of Education
B. S., Lee College; M. A., University of South Florida, Ph. D.,
University of Tennessee at Knoxville
- Gloria Brownlee** (1988) , Instructor in Reading B. S., Atlantic Christian
College; M. Ed. University of Tennessee at Chattanooga
- Michael C. Brownlee** (1980–82; 1983), Assistant Professor of Music
B. M. E., Lee College; M. M., University of Tennessee at Knoxville
- Gregory T. Bruton** (1995) , Instructor in Mathematics B. M. E., B. S., Evangel
College; M. S., Southeast Missouri State University
- C. Alan Burns** (1979) , Assistant Professor of Business
B. Ch.E., Georgia Institute of Technology; M. S. O. R., Naval Post
Graduate School; M. B.A., Golden Gate University
- Jimmy W. Burns (1 967)**, Professor of Music
B. C. M., Lee College; M. C. M., D. M. A., Southwestern Baptist
Theological Seminary
- Sharon S. Carbaugh (1995)**, Associate Professor of Drama
B. M. E., DePauw University; M. M. E., North Texas State University;
D. A., Ball State University
- Charles Paul Corm** (1970) Professor of Psychology
B. A., Lee College; M. A., Ph. D., Emory University; Post
Doctoral Fellow: Harvard University
- Christopher A. Coulter** (1994) Assistant Professor of English
B. S., George Peabody College; M. A., Ph. D., University of Tennessee
at Knoxville
- Jerald J. Daffe** (1987) , Associate Professor of Pastoral Ministries
B. A., Northwest Bible College; M. A., Wheaton College;
D. Min., Western Conservative Baptist Seminary
- Anthony Deaton** (1 996), Assistant Professor of Music B. A., Lee College;
M. M., University of Tennessee at Knoxville
- Clifford Dennison (1 955-62, 1965)**, Senior Adjunct Professor of Science
Education A. B., M. A., Marshall College; Ed. D., University of Florida

Carolyn Dirksen (1968), Professor of English

B. S., M. A., Northern Arizona University; Ph. D., University of Arizona

Murl Dirksen (1972), Professor of Anthropology and Sociology

B. A., M. A. T., University of Tennessee at Chattanooga; Ph. D., University of Tennessee at Knoxville

Andrea Dismukes (1992), Instructor in Music

B. M. E., Lee College; M. M., Austin Peay State University

Evaline Echols (1984), Professor of Business Education

B. S., Lee College; M.Ed., University of Tennessee at Chattanooga; Ph. D., Louisiana State University

Ruth Ediger (1996), Assistant Professor of Political Science

B. A., Pacific Lutheran University, M. A., Ph. D., University of Nebraska-Lincoln

Paul Elbert (1995), Assistant Professor of Physics

B. A., Butler University; M. S., University of Michigan; M. A., Fuller Theological Seminary

Jean Eledge (1990), Assistant Professor of French

B. A., Carson Newman; M. A., Ed. D., University of Tennessee at Knoxville

A. J. Faulkner, Jr. (1992), Assistant Professor of Psychology

B. A., Lee College; M. A., Ph. D., University of Michigan

Robert W. Fisher (1983), Assistant Professor of Psychology

B. A., Lee College; M.Ed., Georgia State University; Ph. D., University of Tennessee at Knoxville

Jerry Flowers (1993), Instructor in Business and Computer Information Systems

B. S., University of Maryland; M. B.A., Georgia College

Sanford M. Garren (1994), Instructor in Music

B. M. E., Lee College; M. M., University of Tennessee at Knoxville

Ronald E. Gilbert (1994), Assistant Professor of Communication

B. S., Lee College; M.Ed., Johns Hopkins University

Cadanna Gill (1992), Assistant Professor of Education

B. S., University of Arkansas; M.Ed., Northeast Louisiana University

Doyle R. Goff (1987), Associate Professor of Psychology

B. A., M. S., Florida International University; Ph. D., Florida State University

Jean Goforth (1 974), Assistant Professor and Technical Processes Librarian

B. S., M. S. L. S., University of Tennessee at Knoxville

Angela Green (1990), Instructor in English

B. A., M. A., Winthrop College

Robert Griffith (1 970), Associate Professor of Mathematics

B. A., Tennessee Wesleyan College; M. M., University of Tennessee at Knoxville

Reginald F. Gunnells (1995), Associate Professor of English

B. A., Carson-Newman College; M. A., Memphis State University; D. A., University of Mississippi

Randy Guthrie (1 996), Associate Professor of Music

B. M. E., University of North Carolina; M. A., Oral Roberts University; D. M. A., Southwestern Baptist Theological Seminary

Vanessa Hammond (1 993), Instructor in English

B. A., Lee College; M. A., Wake Forest University

James Wendell Harris (1987), Assistant Professor of Computer

Information Systems B. S., Arizona State University; M. S., Southern Methodist University; Ph.D. Candidate, NOVA Southeastern University

Ronald Harris (1966), Associate Professor of Science Education

B. S., East Carolina College; M. A. T., University of North Carolina

Robert Herron, (1985), Associate Professor of Religion

B. A., Lee College; M. A., Western Kentucky University; M. A., Ph. D., Rice University

JoAnn Higginbotham (1981), Associate Professor of Physical Education

B. S., Tennessee Technological University; M.Ed., Ed. S., D.A. Middle Tennessee State University

Daniel Hoffman (1994), Assistant Professor of History

B. A., Moody Bible Institute; B. S.Ed., Miami University Oxford; M. A., Trinity Evangelical Divinity School; Ph. D., Miami University

David Horton (1 969), Professor of Music

B. M. E., University of Southern Mississippi; Ph. D., George Peabody College for Teachers

Virginia Horton (1979), Assistant Professor of Music

B. M. E., University of Southern Mississippi; M. M. E., George Peabody College for Teachers

Hermilo Jasso, Jr. (1 987), Assistant Professor of Business

B. A., Lee College; M. B.A., Laredo State University

Terry Johns (1 993), Instructor in Biblical Studies

B.A., University of Alabama, Birmingham; M. Div., Church of God School of Theology; Doctoral Studies, Columbia Theological Seminary

Joel Kailing (1994) , Assistant Professor of Communication

A. B., University of Georgia;; M. Div., Emory University; Th.M., Asbury Theological Seminary; Ph. D., University of Kentucky

Michael Laney (1 995), Instructor in Communication

B. A., Southeastern Massachusetts University;
M. A., Michigan State University

Ollie J. Lee (1 967), Professor of Sociology

B.A. Berea College; Ph. D., University of Pittsburgh

Ruth Crawford Lindsey (1 975), Associate Professor of English

B. A., Lee College; M. A., Arkansas State University

Penny Mauldin (1990) , Assistant Professor of Chemistry

B. S., Lee College; M. S., University of Tennessee at Chattanooga

Walter C. Mauldin (1989) , Assistant Professor of Music

B. M. E., Lee College; M. M., University of Southern Mississippi;
D. M. A., University of Miami

Lonnie McCalister (1987) , Associate Professor of Music

B. S., Lee College; M. M. E., Central State University of Oklahoma;
D. M. A., The University of Oklahoma

Barbara McCullough (1969) , Associate Professor and Assistant

Director of Squires Library
B. S., Shippenburg State College; M. S. L. S., Drexel Institute of Technology

Kay McDaniel (1995) , Instructor in Physical Education

B. S., Lee College; M. S. S., United States Sports Academy

Nadine McHugh (1995) , Associate Professor of Special Education

B. S., Mankato State University; M. A., University of Northern Colorado, Ed. D., University of South Dakota

J. Matthew Melton (1995) , Assistant Professor of Communication

B. A., M. A., International Institute; Ph. D., Regent University

Jose Minay (1994) , Instructor in Spanish

B. A., Lee College; M. A., University of Tennessee at Knoxville

Philip Morehead (1966) , Assistant Professor of Music

B. M., University of Tennessee at Chattanooga; M. M., University of Tennessee at Knoxville

- Karen Carroll Mundy (1979)**, Professor of Sociology
B. A., Lee College; M. A., Ph. D., University of Tennessee;
- Deborah Murray (1980)**, Associate Professor of Education
B. S., Lee College; M. S., Ed. D., University of Tennessee at Knoxville
- Robert O'Bannon (1963-64, 1967)**, Professor of Biology
B. S., East Tennessee State University; M. S., Ph. D., University of Florida
- Andrea Orr (1991)**, Instructor in Physical Education
B. S., Lee College; M.Ed., Trevecca Nazarene College
- David M. Painter (1984)**, Assistant Professor of Business
B. S., Tennessee Wesleyan College; M. B.A., Middle Tennessee State University
- Emerson Powery (1996)**, Instructor in New Testament
B. A., Lee College; M. Div., Princeton Theological Seminary;
Ph.D. Candidate, Duke University
- Paul J. Putt (1985)**, Assistant Professor of English and German
B. A., University of Alabama in Huntsville; M. A., East Tennessee State University
- Janet Rahamut (1977)**, Assistant Professor of English
B. A., Lee College; M. A., Eastern Kentucky University;
Ed. S., Georgia Southern College; Ph. D., University of Tennessee at Knoxville
- Gary L. Riggins (1992)**, Associate Professor of Human Development
B. S., M.Ed., Georgia Southern University; Ed. D., University of Tennessee
- Mihon Riley (1978)**, Associate Professor of Biology
B. A., Lee College; M. A., University of Georgia; Ph. D., University of Kentucky
- David Roebuck (1991)**, Instructor and Library Reference Assistant
B. A., West Coast Christian College; M. Div., Church of God School of Theology; M. A., Vanderbilt University
- J. Susan Rogers (1989)**, Instructor in English
B. A., Lee College; M. A., University of Alabama
- Clifford D. Schimmels (1991)**, Professor of Education
B. A., Oklahoma Baptist University; M. A. T., Southwestern Oklahoma University; Ph.D. University of Oklahoma
- Shelia Schriver (1995)**, Instructor in Mathematics
B. S., M. M., University of Tennessee

- William A. Simmons** (1986), Associate Professor of New Testament
B. A., Lee College; M. A., Church of God School of Theology;
M. Div., Ashland Theological Seminary; Ph. D., University of St.
Andrews, Scotland
- * **John Sims** (1971), Professor of Religion and History
B. A., Lee College, Roosevelt University; M. A., Ph. D., Florida State
University; Post Graduate Fellow: Princeton Theological Seminary;
Visiting scholar: Cambridge University
- Henry Smith** (1986), Associate Professor of Pastoral Ministries
B. A., Atlantic Christian College; M. A., California State University;
D. Min., California Graduate School; D. Litt., Northwest Bible
College
- William R. Snell** (1970), Professor of History
B. A., M. A., Samford University; B. D., Th.M., Southern Baptist
Theological Seminary; Ph. D., University of Alabama
- Orin A. Souther** (1983), Assistant Professor of Physical Education
B. S., Wilmington College; M.Ed., Xavier University
- C. Michael Sturgeon (1996)**, Systems/Multimedia Director
B. S., Palm Beach Atlantic College; M. L. S., Florida State University
- Donna Summerlin** (1988), Assistant Professor Of English
B. A., Lee College; M.Ed., University of Tennessee at Chattanooga;
Ph.D. University of Tennessee at Knoxville
- Phillip E. Thomas (1977)**, Assistant Professor of Music
B. A., Lee College; M. M., Peabody Conservatory of Music
- Dewayne Thompson (1981)**, Associate Professor of Business
B. S., Lee College; M. B.A., Middle Tennessee State University;
D. B.A., Candidate, Nova Southeastern University
- Linda K. Thompson (1995)**, Assistant Professor of Music
B. S., Northern State College; M. S., University of Wisconsin
- David W. Tilley** (1988), Assistant Professor of Education
B. S., University of Tennessee at Chattanooga; M.Ed., Georgia
State University
- Ridley N. Usherwood (1991)**, Associate Professor of Intercultural Studies
B. A., Lee College; M. Div., Gordon-Conwell Theological Seminary;
D. Min., Columbia Theological Seminary
- Dora del Carmen Ruiz Vargas** (1991), Assistant Professor of Spanish
B. A., Lee College; M. A., Ph. D., University of Tennessee at Knoxville

Laud O. Vaught (1980), Senior Adjunct Professor of Education
B. A., M. A., Concord College and Bob Jones University; D. Litt.,
Lee College; Ph. D., University of North Dakota

James Veenstra (1 990), Assistant Professor of Drama
B. A., Calvin College; M. A., Michigan State University; M. F. A.,
University of Southern Mississippi

Frank Walker (1 994), Assistant Professor of Accounting
B. S., University of Tennessee, Martin; M. B.A., University of
Tennessee; M.Div. Mid-America Baptist Theological Seminary

Paul L. Walker (1 996), Professor of Pastoral Studies
B. A., Presbyterian College, M. Div., Candler School of Theology
at Emory University; Ph. D., Georgia State University.

Mary B. Walkins (1 992), Assistant Professor of Mathematics
B. S., Lee College; M. S., Ph. D., Northeastern University

Robert Paul West (1 990), Assistant Professor of Biology
B. S., M. S., Clemson University; Ph. D., Louisiana State University

Charles Mark Wickam (1 987), Assistant Professor of Physical Education
B. S., Lee College; M.Ed., University of Southwestern Louisiana;
D. A., Middle Tennessee State University

Sabord Woods (1966-68, 1969) Professor of English
B. A., M. A., Georgia Southern College; Ph. D., University of
Tennessee

* On leave

FACULTY EMERITUS

Charles R. Beach (1988), Professor Emeritus of Romance Languages
B. S., M. A., University of Tennessee at Chattanooga; Litt. D., Lee
College

Lois U. Beach (1 993), Professor Emeritus of Chemistry
B. S., M. S., University of Tennessee; D.SC., Lee College

Eugene Christenbury (1995), Professor Emeritus of Education
B. A., M. A., George Peabody College for Teachers; Ed. D., University
of Tennessee; M. S., Church of God School of Theology

Ellen French (1991), Professor Emeritus of English
 B. A., Southern California College; M. A., Butler University;
 D. A., Middle Tennessee State University

Beatrice Odom (1986), Professor Emeritus of Christian Education
 B. A., Bob Jones University; M. A., George Peabody College for
 Teachers

Morris A. Riggs (1994), Professor Emeritus of Science Education
 B. A., M. A., George Peabody College for Teachers; Ed. D.,
 University of Tennessee

Donald D. Rowe (1984), Professor Emeritus of Business Law and
 Political Science
 B. A., M. A., J. D., University of Miami

Helen Symes (1973), Professor Emeritus of Education
 B. S., M.Ed., University of Tennessee at Chattanooga

EXCELLENCE IN TEACHING AWARD

1972	Carolyn Dirksen	1984	John Sims
1973	Donald N. Bowdle	1985	Sabord Woods
1974	Charles R. Beach	1986	William T. George
1975	French L. Arrington	1987	Dewayne Thompson
1976	Lois Beach	1988	Ellen B. French
1977	Myrtle Fleming	1989	Robert Herron
1978	J. Martin Baldree	1990	Jerald Daffe
1979	William Snell	1991	Murl Dirksen
1980	Robert O'Bannon	1992	Pamela Browning
1981	Charles Paul Corm	1993	Lonnie McCalister
1982	R. Jerome Boone	1994	Clifford Schimmels
1983	Karen Carroll Mundy	1995	Jean Eledge

EXCELLENCE IN SCHOLARSHIP AWARD

1986	Donald N. Bowdle	1991	Evaline Echols
1987	William Snell	1992	Carolyn Dirksen
1988	Karen Carroll Mundy	1993	Mud Dirksen
1989	Robert O'Bannon	1994	William Simmons
1990	Kathaleen Reid	1995	John Sims

SUPPORT STAFF

NAME	TITLE
Tom Adams	Program Coordinator, External Studies
Nathaniel Akiona	Recruitment Coordinator
Brian Alderman	Groundskeeper
Marlon Allers	Safety Officer
Shelley Aloï	Residence Hall Director
Stephen Anderson	Network Technical
Toby Anderson	Safety Officer
Eddie Atkinson	Cross Country Coach
Joan Baillou	Secretary to Manager DeVos Recreation Center
Betty Baldree	Switchboard Operator
Kimberly Barber	Transcript Clerk
Marlena Barber	Campaign Secretary
Merna Bawel	Secretary to Department of Music and Fine Arts
Gary Beasley	Maintenance Supervisor
Faith Billings	Residence Hall Director
Isaac Bird	Campus Print Shop Manager
Dwayne Bishop	Safety Officer
Georgetta Black	Custodian
Kristi Blair	Music Resource Coordinator
Thomas Bland, Jr.	Custodian
Judy Blankenship	Payroll Bookkeeper
Danny Blevins	Groundskeeper
Jean Bowdle	Secretary to the Vice President and Academic Dean
Forestine Bowerman	Custodian
Michele Bowman	Secretary to Director of Admissions
Bill Breland	Post Office Manager
Winnie Brickle	Circulation Assistant, P R C
Mildred Brumbelow	Custodian
George D. Burnsed	Coordinator of Video Services
Dale Cannon	Custodian
Stephanie Capps	Secretary, Department of Behavioral and Social Science
Tracey Carlson	Secretary to Department of Language Arts
Virgil Clark	Coordinator of Campus Safety
Regenia Collier	Secretary, Institutional Research and Planning
Victor Colon	Custodian
Phil Cook	Residence Hall Director
Tracilyn Cook	Residence Hall Director
Phyllis Daffe	Collections Clerk
Linda Davis	Central Gifts Bookkeeper
Robert Debelak	MIP Coordinator
Joseph DeBusk	Custodian
Nicole Delk	Receptionist, Admissions Center
Wawanna Derrick	Custodian
Marvin Dickinson	Electrical

Andrew DiPastena	Coordinator of Student Events
Marbi DiPastena	Coordinator of Special Events
Tami L. Ditta	Office Coordinator and Secretary to Student Financial Aid Director
Donna Dixon	Accounts Receivable Bookkeeper
David Edwards	Residence Hall Director
Donald Egbulonu	Custodian
Julie Elder	Residence Hall Director
Darrell G. Faulkner	press Operator, Print Shop
Renee Fisher	Date Entry, Business Office
Beth Foote	Secretary to the Registrar
Wanda Franks	Custodian
John Gluck	Safety Officer
Roxanne Gravlee	Secretary to Church Ministries
Jimmy Gregory	Safety Officer
David Griffith	press Operator, Print Shop
Linda Guisinger	Clerk, Physical Plant
Dwight Hamilton	Carpenter
Janie Hand	Research Assistant, PRC
Cheryl Hartgraves	Secretary to the Vice President for Student Life
John Haun	Safety Officer
Michael Hayes	Counselor, Office of Counseling and Testing
Natalie Heller	Secretary to Director of Campus Safety
Stephanie Heller	Safety Officer
Athena Hicks	Night Librarian
Jack Higgins	Electrician
Athena Holland	Part-time Reference Librarian
Annis Home	Secretary to the Associate Academic Dean
Kevin Hudson	Manager, DeVos Recreation Complex
Vicki Hudson	Secretary, External Studies
Billy Humphries	Residence Hall Director
Stephen Hunt	Recruitment Coordinator
Don Hurst	Groundskeeper
Jonathan Hurt	Safety Officer
Aleksey Istomin	Custodian
Tracey James	Assistant Accountant
Sonia Jammes	Secretary to Athletics Department
Lorraine Jasso	Marketing Coordinator
Marie Johns	Secretary to Department of Bible and Christian Ministries
Donna Jones	Secretary to Department of Natural Science & Mathematics
Michael Kahr	Clerk, P R C
Lucille Kelly	Night Librarian
David LaBine	Electrician
Phillis Lancaster	Secretary to Director, P R C
Noel LaPointe	Clerk P R C

Charles Lawhon	Safety Officer
Donna Lloyd	Accounts Payable Bookkeeper
Maria Macon	Cataloger, P R C
Ken MacPhee	Liaison, Dixon Performing Arts Center
Julie Manley	Residence Hall Director
Christina Mathes	Coordinator of Sports Information
Billy Mayo	Groundskeeper
Angela McCain	Grader, External Studies
Frances McCall	Indexer, P R C
Harold McCoy	Carpenter
Ann McElrath	Secretary to Vice President for Business and Finance
Krista McHargue	Data Entry, Financial Aid
Cadton McKee	Custodian
Kim McMinn	Chapel Secretary
Larry McQueen	Archivist, P R C
Vernon Meador	Groundskeeper
Brenda Melton	Campus Store Manager
Rebecca Mills	Secretary to Director of Residential Life
James Mitchell	Custodian
Donna D. Moore	Secretary to Director of Health Care
Regina Moore	Medical Technician, Health Care
Tina Moore	Secretary, Student Life
Luke Morgan	Residence Hall Director
Louise Morris	Secretary to Director of Physical Plant
Noemi Muniz-Colon	Network Technician
Esmerelda Naidoo	Residence Hall Director Assistant
Celia Narus	Secretary to Vice President for Institutional Advancement
Jimmy Nichols	Safety Officer
Anita Norton	Medical Technician, Health Care
Teresa Ost	Residence Hall Director
Jim Osterman	Network Technician
Janet Overton	On-Call Nurse
Ruben Pagen	Custodian
James Perry	Computer Operator, Information Systems
Jose Plaza	Custodian
Connie Polen	Reference Clerk, P R C
Thelma Pridmore	Custodian
Cynthia Privett	Secretary to Department of Education
Scott Raines	Computer Lab Manager
Mildred Richey	Secretary to Campus Pastor
Wyatt Rinkle	AS/400 Programmer, Information Systems
Landon Roberts	Postal Clerk
George Robinson	Custodian
Luis Rodriguez	Custodian

Tanya Rose	Recruiter
Sheila Russell	Secretary to Director of Counseling and Testing
Tanya Rutherford	Data Entry Clerk, Admissions Center
JoAnn Salgado	Loan Specialist, Financial Aid
Ginger Sands	Secretary to Department of Teacher Education
Angel Santiago	Custodian
Shirley Schwartz	Workstudy Coordinator
JoAnne Scoggins	Financial Aid, Loan Counselor
Tammie Scoggins	Secretary in the Office of the President
Lance Simmons	Safety Officer
Linda Simpson	Secretary, Dixon Research Center
Richard Sines	Cataloger, P R C
William Smith	Safety Officer
Jaina Spencer	Secretary to the Director of Information Systems
Kathleen Spring	Residence Hall Director
Emma Stanley	Federal Funds Bookkeeper
James Stogner	Cataloger, P R C
Kevin Tarukwasha	Custodian
Charlotte Taylor	Custodian
Stephanie Taylor	Secretary to the Vice President and Executive Assistant
Tracy Terpstra	Computer Assistant, P R C
Herbert Terry	Custodial Supervisor
Nathaniel Tucker	AS/400 Computer Operator/Systems Technician
Dana Van Degrift	Recruitment Coordinator
John Vega	Custodian
Sheryl Voorhees	Secretary to the Director of Alumni Relations
Mark Vos	Manager, DeVos Tennis Center
Carolyn Walker	Circulation Assistant, P R C
Deana Walker	Office Assistant, Academic Dean
Luther Walton	Plumber
Gary Warren	Custodian
Kenneth Weatherbee	Safety Officer
Sherrie Weaver	Secretary to Department of Business
Eric Weekly	Safety Officer
Judy S. West	Secretary to Departments of Institutional Research and Curriculum Lab
Roger White	Custodian
Teresa Whitted	Custodian
Carolyn Williams	Transcript Analyst, Student Records
Jim Yergin	Technical Processes Coordinator, P R C

SCHOOL CALENDAR 1996-97

SUMMER SESSIONS 1996

FIRST SESSION May 7-24

May 6	Registration
May 7	Classes begin
May 10	Last day to register 01 add a class
May 17	Last day to drop with a grade of "W"
May 19-25	Elderhostel
May 24	Final examinations

SECOND SESSION May 27- June 21

May 27	Registration (classes begin)
May 29	Last day to register or add a class
June 14	Last day to drop a class with a grade of "W"
June 15-August 9	Olympic Village Occupancy of Campus
June 21	Final examinations
June 16-28	Summer Honors

THIRD SESSION June 24- July 20

June 15-August 9	Olympic Village Occupancy of Campus
June 24	Registration (classes begin)
June 25-30	Summer Music Camp
June 28	Last day to register or add a class
July 4	Holiday
July 15	Last day to drop a class with a grade of "W"
July 19	Final Examinations
July 19	Commissioning
July 20	Commencement

FALL SEMESTER 1996

August 19	New faculty orientation
August 19-20	Faculty goal-setting conferences
August 21-22	Faculty seminar
August 23-24	New student testing
August 23-25	New student and parent orientation
August 26-27	New student advising and registration
August 27-28	Registration for returning students
	Registration for students receiving VA benefits

August 29	Classes begin
August 29	Opening Chapel
	December graduates file graduation application with the Associate Dean
September 6	Final day a student may register or add a class
September 12	May graduates file graduation application with the Associate Dean
September 26	The General Education Assessment Test (all seniors)
September 28	The General Education Assessment Test (all seniors)
October 6-10	Fall Convocation
October 24-28	Fall break
October 25	Offices closed
October 29	Classes resume, 8:00 a.m.
October 30	Final day to apply for admission to student teaching for spring
November 4	Final day to drop a class with a grade of "W"
November 8-9	Homecoming
November 18-22	Preregistration for spring semester
November 28-29	Thanksgiving holidays
	Offices closed
December 13	Commencement: Commissioning ceremony
December 14	Commencement: Graduation ceremony
December 12-18	Final exams
December 24-	College closed for Christmas holidays
January 2	

SPRING SEMESTER 1997

January 3	Offices reopen
January 8-10	Faculty seminar
January 11	Opening of dorms
January 12	Orientation for new students
January 13	Advising and registration for new student
	Registration for students receiving VA
January 13-14	Registration for spring semester
January 15	Classes begin
January 16	Opening Chapel
January 17	Last day for late applications-May '95 graduation

January 20	Final day for completion of independent study or transfer work for May graduation Final day for removal of "I" grades by May graduation applicants
January 22	Final day a student may register or add a class
January 23 & 25	Major Field Assessment Tests (all seniors)
February 9-13	Winter convocation
March 17-20	Pre-registration for summer and fall semester
March 24-31	Spring break
March 28	Offices closed (Good Friday)
April 1	Classes resume
April 2	Last day to drop a class with a grade of "W" Final day to apply for student teaching for fall
April 8	Honors Chapel
April 11-12	College Day Week-end
May 1-7	Final examinations
May 9	Commencement: Commissioning ceremony
May 10	Commencement: Graduation ceremony
May 12-13	Faculty seminar.

SUMMER SESSIONS 1997

FIRST SESSION May 12-30

May 12	Registration
May 13	Classes begin
May 15	Last day to register or add a class
May 22	Last day to drop a class with a grade of "W"
May 30	Final examinations

SECOND SESSION June 2- June 27

June 2	Registration (classes begin)
June 4	Last day to register or add a class
June 18	Last day to drop a class with a grade of "W"
June 27	Final examinations

THIRD SESSION June 30- August 2

June 30	Registration (classes begin)
July 3	Last day to register or add a class
July 4	Holiday
July 6-18	Summer Honors

July 18	Last day to drop a class with a grade of "W"
July 31	Final examinations
August 1	Commissioning
August 2	Commencement

LEE COLLEGE TELEPHONE DIRECTORY LISTING

SWITCHBOARD INFORMATION472-2111

ACADEMIC

Academic Services	478-7078
Associate Dean	478-7303
Dean of the College	478-7300
Departments	
Behavioral Science	478-7465
Bible & Christian Ministries	478-7018
Business Department	478-7347
Education	478.7374
External Studies	478.7456
Language Arts	478-7000
Music & Fine Arts	478.7384
Natural Science & Mathematics	478-7392
Teacher Education	478.7374
Student Records	478-7319

ADMINISTRATIVE

Accounts Payable	478-7308
Admissions	478-7316
Alumni	478.7338
Athletics	478-7060
Business Office	478-7306
Cafeteria	478-7801
Campus Pastor	478.7368
Campus Store	478.7357
Collections	478.7322
Counseling & Testing	478.7767
Development	478-7327
Health Services	478-7370
Housing	478.7442
information Systems	478.7342
Institutional Advancement	478-7327
Library	478.7438
Maintenance	478.7782
Payroll	478-7312
Pentecostal Research Center	478-7761
Post Office	478-7356
President's Office	478-2111
Public Relations	478-7462
Recruitment	478-7316
Security	478-7358
Student Accounts	478-7311
Student Financial Aid	478-7330
Student Life	478-7792
Academic Support Services	478.7434

RESIDENCE HALLS

Atkins-Ellis Hall

Director 478-7491
Lobby 559-3904

Cross Hall

Director 478-7494
Lobby 559-3901

Davis Hall

Director 478-7422
Lobby 559-3902

East Wing

Director 478-7495
Second Floor 559-3903

Hughes Hall

Director 478-7496
Lobby 559-3905

Medlin Hall

Director 478-7490
Lobby 559-3906

Nora Chambers

Director 478-7493
Lobby 559-3907

Sharp Hall

Director 478-7422
Lobby 559-3908

Simmons Hall

Director 478-7771
Lobby 559-3909

Tharp Hall

Director 478-7492
Lobby 559-3910

Married Student Housing (Carroll Courts)

Director 478-7800

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