WHY YOU HAVE RECEIVED THIS FORM
Your 2015-2016 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. By law, before processing Federal Student Aid, we must compare your FAFSA with the information on this work sheet along with any other documents required by the US Department of Education from you, your spouse (if married) or your parent(s) (biological or adoptive - if you are dependent). Once we have received and verified your file we may need to make corrections to the federal student aid processor. If you have questions about verification, contact us as soon as possible so that your financial aid will not be delayed.

Last Name   First Name   MI   Lee I.D. or Social Security Number

Student’s Street Address (Include apartment number if applicable)   City, State

High School Completion Status
Submit one of the following documents that indicate the student’s high school completion status when the student will begin college in 2015-2016 with this worksheet:

- A copy of the student’s high school diploma.
- A copy of the student’s final official high school transcript that shows the date when the diploma was awarded.
- A state certificate or transcript received by a student after the student passed a State-authorized examination (GED test, HiSET, TASC, or other State-authorized examination) that the State recognizes as the equivalent of a high school diploma.
- For students who completed secondary education in a foreign country, a copy of the “secondary school leaving certificate” or other similar document.
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor’s degree.
- If State law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- If State law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student’s parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschooling setting.

* If the student is unable to obtain the documentation listed above, he or she must contact the financial aid office.
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Did you or anyone in your household pay child support in 2014?

☐ No  ☐ Yes (if yes, fill in the fields below)

Child Support Recipient: __________________________  Name of child(ren): __________________________

2014 Amount Paid: __________________________  Signature of Person Paying Support: X __________________________

Did you or anyone in your household receive benefits from the Supplemental Nutrition Assistance Program (SNAP) (formerly known as the Food Stamp Program) anytime during 2013 or 2014?

☐ No  ☐ Yes

Sign to Validate this Worksheet

If you are the student or the parent, by signing this worksheet you certify that all of the information you provided is true and complete to the best of your knowledge and you agree, if asked, to provide information that will verify the accuracy of your completed form. Giving false or misleading information on this worksheet can result in a fine, jail sentence, or both.

_________________________  __________________________  __________________________  __________________________
Student Signature  Date  Parent Signature (If Dependent Students)  Date

In addition to providing proof of your High School Completion Status, reporting child support paid and SNAP status, you need to complete an Identity and Statement of Educational Purpose on the following page. You also need to include a copy of your valid government issued ID.

*Please mail all completed forms to the Lee University Financial Aid Office; since original signatures are required, these forms cannot be faxed or e-mailed.

Do not forget a copy of your valid government issued ID*
Identity and Statement of Educational Purpose

The Statement of Educational Purpose must be signed in the presence of either a Lee financial aid officer or a notary if you are unable to appear in person in the Financial Aid Office. The student also needs to attach a copy of valid government issued photo identification with the completed statement worksheet. Valid government identification includes but is not limited to a driver’s license, other state-issued ID, or a passport. The institution will maintain a copy of the student’s photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student’s ID.

This form MUST be signed in the presence of a Lee financial aid officer. If you are not able to appear in person, you MUST sign this in the presence of a notary.

I certify that I, ____________________________, am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Lee University for 2015-2016. If you are the student or the parent, by signing this application you certify that all of the information you provided is true and complete to the best of your knowledge and you agree, if asked, to provide information that will verify the accuracy of your completed form. Giving false or misleading information on this worksheet can result in a fine, jail sentence, or both.

____________________________________   __________________________________
Student Signature                      Student Lee ID or Social Security Number

____________________________________   __________________________________
Printed Name of Financial Aid Officer  Signature of Financial Aid Officer

Date

Declaración de Propósito Educativo

Esta forma debe ser firmado en la presencia de un Oficial de Ayuda Financiera de Lee. Si usted no es capaz de aparecer en persona, usted debe firmar ésta en presencia de un notario.

Certifico que you, ____________________________, soy el individuo que firma esta Declaración de Finalidad Educativa y que la ayuda financiera federal estudiantil que yo pueda recibir, solo sera utilizada para fines educativos y para pagar el costo de asistir a ____________________________ para 2015-2016.  

____________________________________   __________________________________
[Firma del Estudiante]                      [la Fecha]

[Número de Identificación del Estudiante]
Notary’s Certificate of Acknowledgement – (Only complete this section if you are unable to appear in person)

State of ____________________________________________________________

City/County of ______________________________________________________

On _____________________, before me, __________________________________

Date

Notary’s Name

Personally appeared, ___________________________________________________, and provided to me

Printed name of signer

on basis of satisfactory evidence of identification ____________________________

Type of government-issued photo ID provided

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and seal

(seal)

____________________________________________

Notary Signature

My commission expires on _______________________